

# MONROE COUNTY WATER AUTHORITY

## Governance Committee Meeting Friday, October 25, 2019 9:00 a.m.

### ATTENDEES:

#### Committee:

Wendy Bleier-Mervis, Chairperson  
Allen S. Bernstein  
Sheryal A. Volpe

#### Staff:

Nicholas Noce  
Larry Magguilli  
Diane Hendrickson  
Amy Molinari

#### Other:

Eric Hebert, Esq., HS&E

The meeting of the Governance Committee was called to order by Chairperson Bleier-Mervis at 9:00 a.m.

### 1. REVIEW AND READOPT CONFLICTS OF INTEREST POLICY

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Conflicts of Interest Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Bernstein, and passed unanimously to approve the Conflicts of Interest Policy, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

### 2. REVIEW AND READOPT CODE OF ETHICS POLICY

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Code of Ethics Policy, and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Bernstein, seconded by Mrs. Volpe, and passed unanimously to approve the Code of Ethics Policy, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

### 3. REVIEW AND READOPT THE POLICY GOVERNING THE USE OF AUTHORITY DISCRETIONARY FUNDS

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Policy Governing the Use of Authority Discretionary Funds, and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Bernstein, and passed unanimously to approve the Policy Governing the Use of Authority Discretionary Funds, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

**4. REVIEW AND READOPT THE POLICY REGARDING THE ACQUISITION OF INTERESTS IN REAL PROPERTY**

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Policy Regarding the Acquisition of Interests in Real Property and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Bernstein, and passed unanimously to approve the Policy Regarding the Acquisition of Interests in Real Property, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

**5. REVIEW AND READOPT THE SOFTWARE CODE OF ETHICS POLICY**

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Software Code of Ethics Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mrs. Volpe, seconded by Mr. Bernstein, and passed unanimously to approve the Software Code of Ethics Policy, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

**6. REVIEW AND READOPT DISPOSAL GUIDELINES POLICY**

Mr. Noce informed the Committee that Executive Staff performed their annual review of the Disposal Guidelines Policy and recommended no revisions. The Governance Committee proceeded as follows:

Motion was made by Mr. Bernstein, seconded by Mrs. Volpe, and passed unanimously to approve the Disposal Guidelines Policy, as presented, and to forward to the full Board for its approval at their November 14, 2019 meeting.

**7. CONFIRM THE NEXT GOVERNANCE COMMITTEE MEETING**

The Governance Committee confirmed that its next meeting will convene Thursday, December 5, 2019 at 8:30 a.m.

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There being no further business to come before the Committee, motion was made by Mrs. Volpe, seconded by Mr. Bernstein, and approved unanimously, to adjourn the meeting at 9:15 a.m.



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Diane L. Hendrickson, Recording Secretary to the Authority