

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

**THURSDAY, September 3, 2020 ~ 9:30 a.m.
Main Conference Room
General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

#20-158 Approve minutes of the Authority's Regular Meeting, held on August 13, 2020.

Moved By:

Seconded By:

Voice Vote:

#20-159 Accept list of disbursements on check registers dated August 5, August 12, and August 19, 2020, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#20-160 Accept Purchase Order List of materials and supplies for the period August 6 through August 26, 2020 in the amount of \$301,377.80.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#20-161

**RESOLUTION #20-161
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO THOMAS J. USCHOLD UPON HIS RETIREMENT**

*WHEREAS, Thomas J. Uschold, a longtime employee of the Water Authority,
has retired as of August 20, 2020; and*

*WHEREAS, Thomas J. Uschold is a highly skilled and knowledgeable 11+ year
veteran of the Water Authority; and*

*WHEREAS, Thomas J. Uschold will be remembered for his dedicated service
by his fellow employees and management of the Water Authority.*

*NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and*

*BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to*

Thomas J. Uschold, MCWA Retiree.

Moved By:
Seconded By:
Roll Call Vote:

#20-162 Authorize the award of a unit price contract for the purchase of **Ductile Iron Pipe** from low responsive, responsible bidder, **Core & Main, LP** in the bid amount of \$307,371.60. This is a one year, unit price contract with the option to extend for up to four additional one year terms upon mutual consent. The bid amount is based on estimated quantities, and all items will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

#20-163 Authorize the purchase of four (4) **Weber Plate Tampers** and one (1) Weber Jumping Jack from low responsive, responsible bidder, **Altra Rental & Supply, Inc.** in the bid amount of \$17,915.

Moved By:
Seconded By:
Roll Call Vote:

#20-164 Authorize the use of Monroe County Contract #0917-19 (4700007552) for **Rental of Traffic Control Devices**, as needed, from vendor-awarded **Comet Flasher, Inc.** through the current term ending August 31, 2021, and for an estimated amount of \$150,000.

Moved By:
Seconded By:
Roll Call Vote:

#20-165 Authorize an **amendment to Resolution #18-211** to extend the New York State OGS contract period for the purchase of **Ultra-Low Sulfur Diesel Fuel** from August 27, 2020 to November 27, 2020.

Moved By:
Seconded By:
Roll Call Vote:

#20-166 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Contract #PM20800 for the purchase of **Cisco Switches and Interconnect Modules** from **ePlus Technology** in the amount of \$22,125.75.

Moved By:
Seconded By:
Roll Call Vote:

#20-167 Authorize the award of a unit price contract for the **2020 Cathodic Protection Program** contract to the low responsive, responsible bidder, **Villager Construction, Inc.** in the bid amount of \$474,800.

Moved By:
Seconded By:
Roll Call Vote:

#20-168 Authorize the award of a unit price contract for the **Shoremont Water Treatment Plant Concrete Repairs – Phase II** project to the low responsive, responsible bidder, **Patterson-Stevens, Inc.** in the bid amount of \$281,500.

Moved By:
Seconded By:
Roll Call Vote:

#20-169 WHEREAS, on June 12, 1995, the Monroe County Water Authority (the "Authority") declared itself Lead Agency in accordance with the State Environmental Quality Review Act (SEQR) and its corresponding regulations found at 6 NYCRR 617.6 (b) regarding the Eastside Water Supply Project (the "Project"); and

WHEREAS, on June 12, 1995, the Authority issued a Positive Declaration in accordance with SEQR and directed that an Environmental Impact Statement be prepared; and

WHEREAS, on December 11, 1996, the Authority completed its review of the Environmental Impact Statement and issued its Findings Statement in accordance with SEQR and its corresponding regulations found at 6 NYCRR 617; and

WHEREAS, a change has been made to the Project to add a **PV Solar Array** at 2482 Penfield Road in the Town of Penfield, which is the site of a future finished water storage reservoir that is a component of the Eastside Water Supply Project; and

WHEREAS, on July 22, 2020, Part 1 of the Environmental Assessment Form was distributed to all Interested and Involved Agencies for review and comment; and

WHEREAS, the environmental impacts associated with the Project change have been assessed and included in the Full Environmental Assessment Form; and

WHEREAS, Sol Systems, the Authority's Consultant for the Project, and Authority staff have compared all impacts which may be reasonably expected to result from this proposed action against the criteria set forth in 6 NYCRR 617.7.

NOW, THEREFORE, BE IT RESOLVED by the Members of the Monroe County Water Authority Board:

Section I: Based upon our previous determination of significance, the review of the environmental impacts associated with the change to the Project, and Authority staff comments related thereto, if any, in accordance with 6 NYCRR 617.7, the Authority determines that the identified environmental impacts of the Project will not be significant.

Section II: This Board determines that the proposed action will not have a significant impact on the environment and, therefore, an environmental impact statement will not be prepared. This determination constitutes a Negative Declaration for purposes of SEQR.

Section III: Authority staff is hereby directed to give notice of this determination in accordance with 6 NYCRR 617.12.

Moved By:
Seconded By:
Roll Call Vote:

#20-170 Authorize the award of the Webster Water Treatment Plant **Filter GAC Replacement** contract to the low responsive, responsible bidder, **Carbon Activated Corporation** for the bid amount of \$777,700.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

#20-171 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the Authority's **Accounting Policies & Procedures Manual**, as revised and presented.

Moved By:
Seconded By:
Roll Call Vote:

#20-172 WHEREAS, the Water Authority desires to retain a qualified and competent certified public accounting firm to provide auditing services; and

WHEREAS, the Water Authority issued a *Request for Qualifications and Proposal for Auditing Services* to 15 certified public accounting firms on June 15, 2020 and posted on Water Authority's website; and

WHEREAS, the Authority received six proposals; and

WHEREAS, the Audit Committee has carefully reviewed all the proposals submitted and has recommended it is in the best interest of the Water Authority to award the auditing services contract to **EFPR Group, LLP** as the most qualified proposer.

NOW, THEREFORE, it is

RESOLVED, that the Executive Director is authorized to enter into an **Agreement for Professional Auditing Services** with **EFPR Group, LLP** with principal offices at 100 South Clinton Avenue, Suite 1500, Rochester, New York 14604, all in accordance with a *Proposal to Provide Audit and Related Services*, dated July 13, 2020, submitted by EFPR Group LLP. All inclusive fees for conducting recurring services shall be based as submitted in their Proposal dated July 13, 2020. This Agreement is to provide Auditing Services for the fiscal years ending December 31, 2020, 2021, and 2022.

FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved By:
Seconded By:
Roll Call Vote:

- #20-173** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

- #20-174** The **Records Retention Officer** for the Monroe County Water Authority as required for State Archives and Records Administration (SARA) procedures shall hereby be: **Larry M. Magguilli**, Assistant to the Executive Director.

Moved By:
Seconded By:
Roll Call Vote: