

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

Thursday, December 12, 2024 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#24-235 Approve minutes of the Authority's Regular Meeting, held on November 14, 2024.

Moved By:

Seconded By:

Voice Vote:

#24-236 Accept list of disbursements on check registers dated of, November 6, November 13, November 20, and November 27, 2024, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#24-237 Accept Purchase Order List of materials and supplies for the period November 4 through December 1, 2024 in the amount of \$11,168,678.23

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#24-238 Authorize the purchase of one (1) New **2026 Five Person, Four Door Crew Cab Truck with Knapheide Service Body** from the low responsive, responsible bidder, **Regional Truck and Trailer** in the bid amount of \$216,537.03

Moved By:

Seconded By:

Roll Call Vote:

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#24-239 Authorize the purchase of eight **(8) New 2025 Ford Maverick XL Super Crew AWD Compact Pickup Trucks** from the low responsive, responsible bidder, **Van Bortel Ford, Inc.** in the bid amount of \$231,960.

Moved By:
Seconded By:
Roll Call Vote:

#24-240 Authorize the use of Monroe County Contract #903-20 with **Smitty's Transmission** for the **repair and rebuilding of transmissions and torque converters**, as needed for the maintenance and repair of the Authority's vehicles for an estimated amount of \$35,000. Through contract period ending September 30, 2025. This may be extended providing this Monroe County Contract award remains in effect.

Moved By:
Seconded By:
Roll Call Vote:

#24-241 Authorize a Blanket Purchase Order from **Kenworth Northeast** for the purchase of **various parts, supplies and repairs**, as needed for the maintenance of the Authority's Kenworth dump trucks and crew trucks throughout 2025. Estimated annual amount of \$75,000. Kenworth Northeast is the only authorized dealer for New York State.

Moved By:
Seconded By:
Roll Call Vote:

#24-242 Authorize the use of New York State Contract, Group #05602, Award #23343, Contract #PC70537 for the purchase of **Ultra Low Sulfur Diesel Fuel** for Authority vehicles and equipment from awarded vendor **NOCO Energy Corp**, for an annual estimated amount of \$300,000. Contract period good through August 20, 2026. This may be extended providing this New York State Contract remains in effect.

Moved By:
Seconded By:
Roll Call Vote:

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#24-243 Authorize a Blanket Purchase Order for the purchase of **various electrical materials and equipment** for maintenance and repair of the Authority's equipment and facilities, to be ordered as needed from **Cooper Electric** for an estimated total cost up to \$25,000 for the term January 1 through December 31, 2025.

Moved By:
Seconded By:
Roll Call Vote:

#24-244 Authorize a Blanket Purchase Order for the purchase of **Industrial and Commercial Supplies and Equipment** not included on New York State Contract, to be ordered as needed from **W.W. Grainger, Inc.**, for an estimated total cost of \$25,000 for a one-year term beginning January 1 through December 31, 2025.

Moved By:
Seconded By:
Roll Call Vote:

#24-245 Authorize a Blanket Purchase Order for the purchase of **various process instrumentation and radio communication equipment** to be ordered as needed from **Ritec Enterprises, Inc.** for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2025.

Moved By:
Seconded By:
Roll Call Vote:

#24-246 Authorize the purchase of **Allen-Bradley® Programmable Logic Controllers and ancillary equipment** such as network interface cards, power supplies, input/output cards, cabling and displays on an as-needed basis from **Rexel USA, Inc.** through December 31, 2025 for an estimated total up to \$150,000.

Moved By:
Seconded By:
Roll Call Vote:

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#24-247 Authorize the Executive Director to enter into an agreement with **Frontier Communications of America, Inc.** to provide a dedicated metro **Ethernet based private network for supervisory control and data acquisition communications** for a three year term beginning January 1, 2025 for an estimated annual cost up to \$84,000.

Moved By:
Seconded By:
Roll Call Vote:

#24-248 Authorize the Monroe County Water Authority to make a payment in the amount of \$23,375 to **Stolt Realty, Inc.** for **permanent easements** at #1616, #1618 and #1620 Penfield Road in the town of Penfield.

Moved By:
Seconded By:
Roll Call Vote:

#24-249 Authorize the Monroe County Water Authority to make a payment in the amount of \$15,000 to the McDonald's Corporation for **three permanent easements** at the properties located at 29, 31, and 35 Spencerport Road in the town of Gates.

Moved By:
Seconded By:
Roll Call Vote:

#24-250 Authorize the purchase of **Office Supplies** to be ordered as needed from **W.B. Mason Co., Inc.** for an estimated amount of \$30,000 utilizing the City of Rochester Contract #137789/510140, through the contract period ending December 31, 2025.

Moved By:
Seconded By:
Roll Call Vote

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#24-251 RESOLVED: That the Authority hereby ratifies and confirms in every respect the change in the **Authority's Rules for the Sale of Water and the Collection of Rents and Charges**, as presented to this meeting and made a part of the minutes hereof, which change is effective January 1, 2025 and is subject of a Resolution of the Authority adopted at its November 14, 2024 meeting; and the Authority hereby finds and determines that the requirements of Section 1096-a of the Public Authorities Law in connection therewith have been accomplished.

Moved By:
Seconded By:
Roll Call Vote

#24-252 Authorize the use of New York State OGS Contract, Group #73600, Award #22802, Lot 2, Contract #PM20800, for the purchase of a one-year **Cisco Smartnet Maintenance and Support Agreement** from **Aspire Technology Partners** for an estimated total cost of \$66,000.

Moved By:
Seconded By:
Roll Call Vote:

#24-253 Authorize the use of the New York State OGS Contract, Group #73600, Award #22802, Lot 3 and 4. Contract #PM69732, for the purchase of **Rubrik Software Licenses, Support, and Implementation** from **Insight Public Sector** for an estimated annual cost of \$116,022.

Moved By:
Seconded By:
Roll Call Vote

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#24-254 BE IT HEREBY RESOLVED: That the Monroe County Water Authority Board Meeting dates for **2025** be as follows (*subject to change*):

JANUARY	THURSDAY	09	9:00 A.M. – REGULAR MEETING
FEBRUARY	THURSDAY	13	9:00 A.M. – REGULAR MEETING
MARCH	THURSDAY	20	9:00 A.M. – REGULAR MEETING
APRIL	THURSDAY	10	9:00 A.M. – REGULAR & ANNUAL MEETING
MAY	THURSDAY	08	9:00 A.M. – REGULAR MEETING
JUNE	THURSDAY	12	9:00 A.M. – REGULAR MEETING
JULY	THURSDAY	10	9:00 A.M. – REGULAR MEETING
AUGUST	THURSDAY	14	9:00 A.M. – REGULAR MEETING
SEPTEMBER	THURSDAY	11	9:00 A.M. – REGULAR MEETING
OCTOBER	THURSDAY	09	9:00 A.M. – REGULAR MEETING
NOVEMBER	THURSDAY	13	9:00 A.M. – REGULAR MEETING
DECEMBER	THURSDAY	11	9:00 A.M. – REGULAR MEETING

Moved By:
Seconded By:
Roll Call Vote:

#24-255 Approve **travel for selected Board Members and Staff to attend** AWWA National Convention and AWWA Conferences, NY Section – AWWA Meetings, GFOA Annual Conference, NYS-WA Meeting, NYS Department of State Educational Unit training programs, NPERLA, AMWA, and other **mission-related training seminars, conferences, and meetings during 2025**. The Authority will pay for expenses in accordance with its Travel and Reimbursement Policy.

Moved By:
Seconded By:
Roll Call Vote:

AUDIT COMMITTEE REPORT

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#24-256 Authorize the Executive Director or his designee to enter into agreement for the purchase of MCWA **Group Life, Accidental & Dismemberment and Long Term Disability Insurances** with **Met Life Insurance Company**, as brokered through Brown & Brown, Inc., as proposed, estimated at \$38,000; based on present MCWA census.

Moved By:
Seconded By:
Roll Call Vote:

#24-257 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote: