



To: Board Members Date: August 1, 2024

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, August 8, 2024 @ 9:00 a.m.  
Board Room, 475 Norris Drive**

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## AGENDA ITEMS:

### 1. Personnel Items:

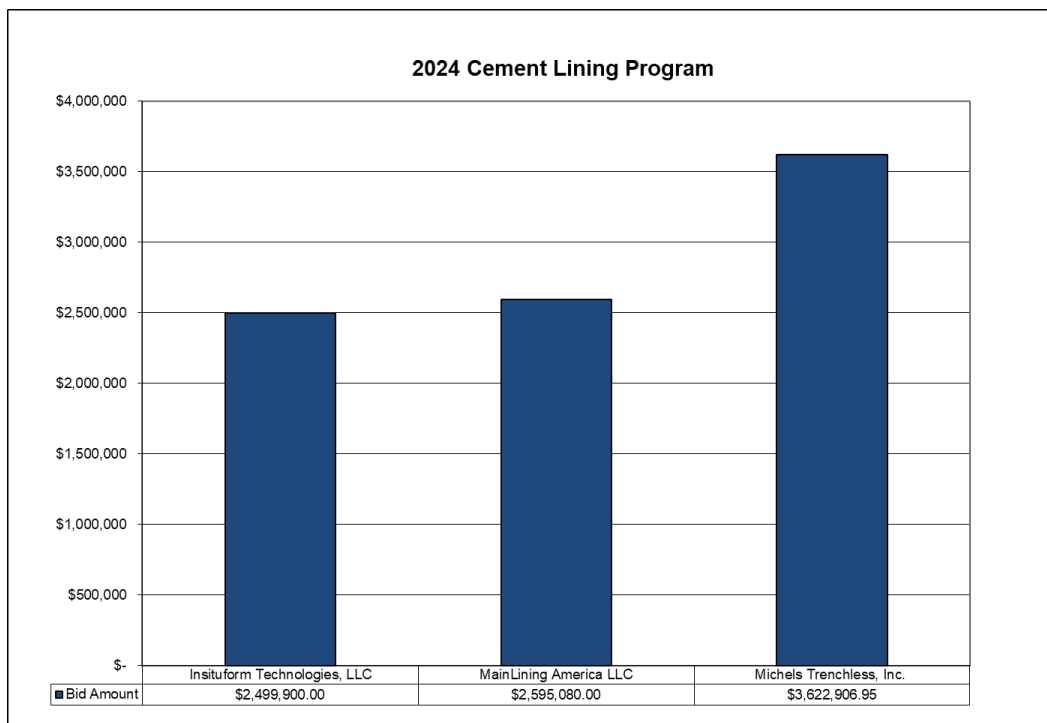
- Provisional Appointment of Matthew Cavallaro to the title of Engineering Contract Procedures Assistant in the Production/Transmission Department. Mr. Cavallaro has been with the Authority for over twenty-three years and for the past three years he has been working in the Production Engineering/Administration area. A recommendation memorandum is enclosed for Board review.
- Promotional Appointment of Tracy Porter to the title of Office Clerk II in the Finance/Business Services Department. Ms. Porter has been with the Water Authority for over seven years and possesses the skills and knowledge to fulfill this position. See memorandum enclosed.
- Provisional Appointment of Megan Pieper to the title of Assistant Manager of Customer Services in the Finance/Business Services Department. Ms. Pieper has been with the Water Authority for six years and possesses the skills and knowledge to fulfill this position. This appointment is part of a succession plan. See memorandum enclosed.
- Promotional Appointment of Mark Mulpagano to the title of Senior Computer Programmer in the Information Technology Unit. This appointment is to fill a vacancy due a long-time employees retirement. Mr. Mulpagano's appointment was approved at the July 11, 2024 Monroe County Civil Service Commission. See enclosed memorandums.

2. There is an item on the agenda for the purchase of one new 2024 Ford Transit T350 AWD DWR Van with Reading Enclosed Body from Van Bortel Ford utilizing Onondaga County Contract.

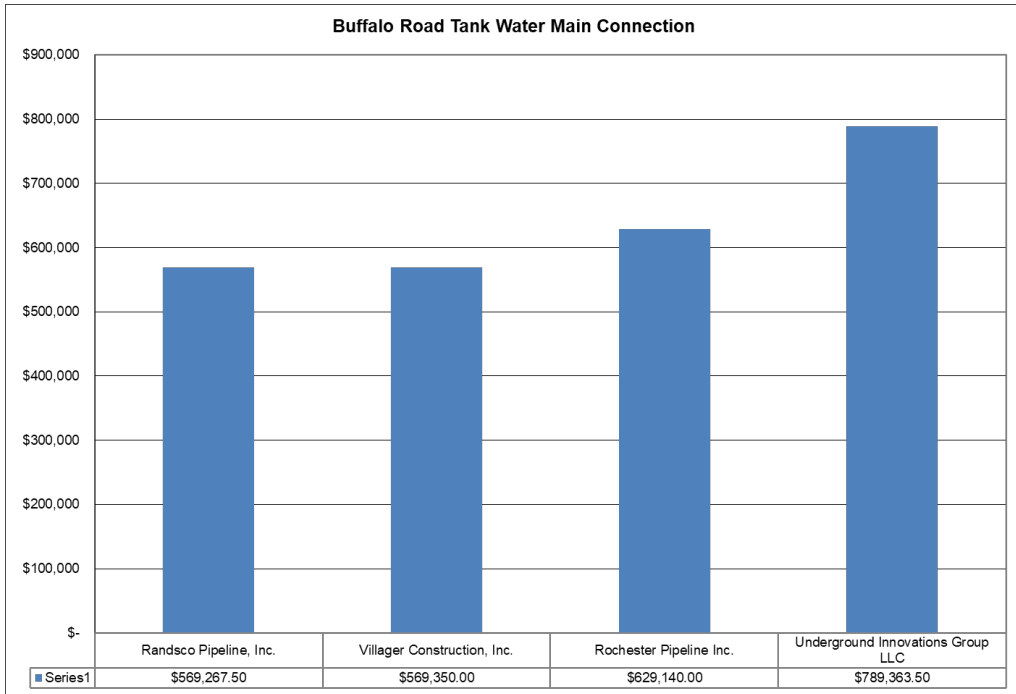
3. There is an item on the agenda to authorize the purchase of Laboratory Supplies and Equipment utilizing New York State Office of General Services (NYSOGS) Group #12000, Award #23154, from multiple vendors authorized by the contract. Laboratory supplies and equipment will be purchased on an as-needed for an estimated amount up to \$35,000 per contract term, for an initial

term through July 17, 2025. There is an option to extend for one additional 12-month term through the contract period ending July 17, 2026, provided the contract is available from NYSOGS.

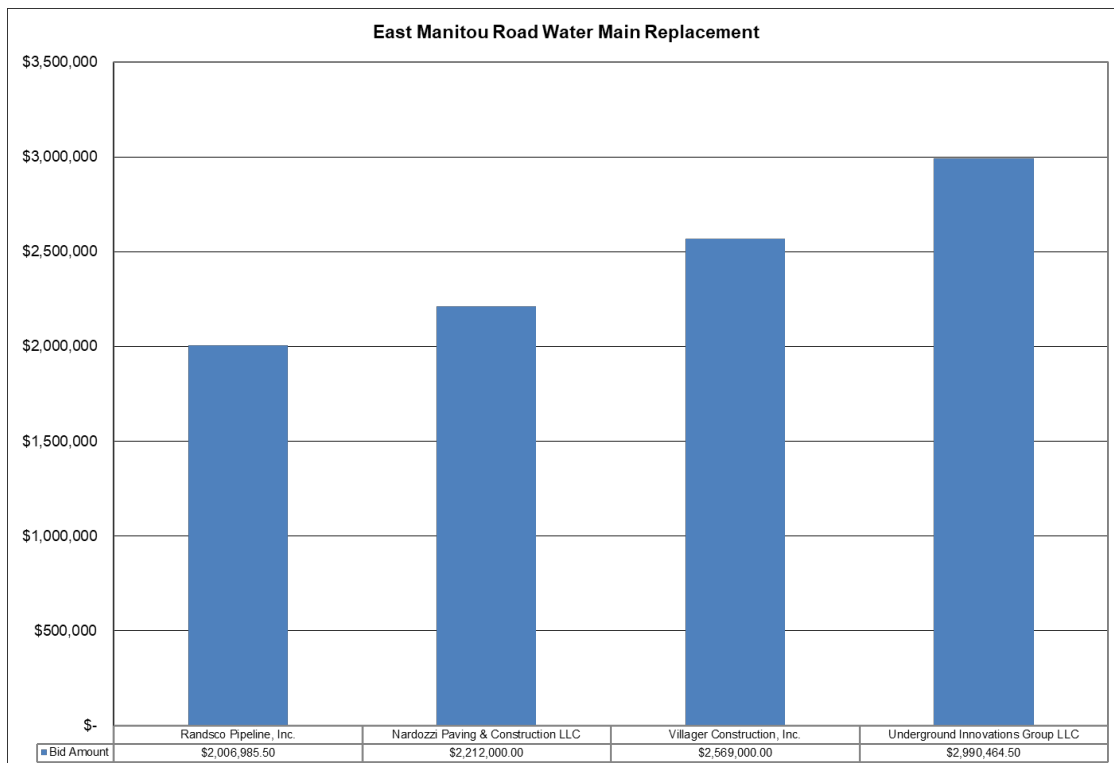
4. There is an item on the agenda to award a contract for the 2024 Cement Lining Program in the Towns of Greece and Pittsford. The project involves cleaning and cement lining approximately 14,860 linear feet of 6" cast iron water mains on Stone Road, Arldge Drive, Red Oak Drive, Elwood Drive, Ellington Drive, El Rancho Drive, Woodale Drive, Menard Drive, and Rosecroft Drive in the Town of Greece, and Orchard Drive in the Town of Pittsford. There were three bids submitted. Our recommendation is to award this work to Insituform Technologies, LLC. in the bid amount of \$2,499,900.



5. There is an item on the agenda to award a contract for the Buffalo Road Tank Water Main Connection project in the town of Bergen. The project involves the installation of approximately 1,700 linear feet of 16" ductile iron water main on South Lake Road and within an easement. There were four bids submitted. Our recommendation is to award this work to Randsco Pipeline in the bid amount of \$569,267.50.



6. There is an item on the agenda to award a contract for the East Manitou Road Water Main Replacement project in the Town of Greece. The project involves the replacement of approximately 10,550 linear feet of 8" cast iron water main on East Manitou Road. There were four bids submitted. Our recommendation is to award this work to Randsco Pipeline in the bid amount of \$2,006,985.50.



7. There is an item on the agenda to authorize payments for permit related fees to CSX Transportation Inc. (CSX). There are currently two water main projects being undertaken by Water Authority contractors that require work to take place within the CSX right-of-way, one on Landing Road in the Town of Brighton and the other on Golden Road in the Town of Chili. The fees are for CSX’s staff and their consultants to review the proposed work for conformance to their regulations and to provide field staff while the work is being performed. We estimate CSX’s fees to be approximately \$20,000.
  
8. There are two items on the agenda to approve payments to Pennwood Apartments LLC and Pennwood Apartments II LLC, each for granting a permanent easement for the Penfield Road Water Main Replacement project. The permanent easements are needed for the installation a replacement water main on the property of the apartment complex, along Penfield Road. The main is being replaced due to a high frequency of water main breaks. Based on an appraisal of the properties prepared for the Authority by GAR Appraisal LLC, the total compensation for the permanent easements for both properties is \$19,950.
  
9. There is a resolution on the agenda, as requested by the Village of Pittsford, to authorize the execution of a new retail lease agreement between the Water Authority

and the Village. The Village originally leased its water system to the Water Authority in 1984 and it has recently expired. The new agreement will also be for a term of 40-years from the Effective Date of the Agreement and has been updated to match current terms and conditions of other recently approved lease agreements.

10. There are items on the Agenda for approval of the Authority's 2<sup>nd</sup> Quarter Investment Report for period ending June 30, 2024, and 2<sup>nd</sup> Quarter Financial Report for the period ending June 30, 2024. These reports are enclosed for Board review.
11. There is an item on the Agenda for the software licensing and maintenance renewal for Broadcom/VMware VSphere Foundation.
12. The Authority's standard procurement compliance resolution.

***There may be additional items placed on the Agenda not finalized for this mailing.***

## **BOARD DISCUSSION/NOTIFICATION ITEMS**

- In Board Folders for Review:
  - Routine Monthly Informational Reports and/or Updates
  - Notification of RFP/Q for Buffalo Road Pumping Station Replacement

***There may be additional items presented for discussion and/or notification.***

NN/dlh  
Enclosures

cc: Executive Staff



Monroe County Water Authority

# Memorandum

To: Nicholas A. Noce

Date: July 30, 2024

From: Christopher J. LaManna, P.E. *ckl*

File: Personnel

Subject: Recommendation for Promotional  
Appointment – Engineering Contract  
Procedures Assistant – Matt Cavallaro

Copies: D. Hendrickson  
L. Magguilli  
R. Cleveland

I recommend the provisional promotional appointment of Matt Cavallaro to the position of Engineering Contract Procedures Assistant in the Production and Transmission Department. The Department has a need for this position in the Engineering Support group based at the Shoremont Water Treatment Plant. Mr. Cavallaro has been with the Authority since 2001 and has performed well. He has the required experience and qualifications, and has demonstrated the capabilities necessary to meet the requirements of the position.

Mr. Cavallaro’s appointment will be provisional until he completes the Civil Service Exam for this title the next time it is offered by Monroe County, and is determined to be reachable for appointment.

If approved at the August 8, 2024 Board meeting, Mr. Cavallaro’s appointment to Engineering Contract Procedures Assistant will be effective August 12, 2024 at an hourly rate of \$38.57.

Approved: *Christopher J. LaManna*  
Director of Production and Transmission

*7/30/24*  
Date

(Dis)Approved: *Nicholas A. Noce*  
Executive Director

*7/30/24*  
Date

Board Resolution: \_\_\_\_\_



# Memorandum

To: Amy Molinari, Director of Finance & Business Services      Date: 7/29/24

From: Felicia Romagnolo, Manager of Customer Services

Subject: Recommendation to Promote

Copy: D. Hendrickson

I would like to recommend the promotion of Tracy Porter to the position of Office Clerk II in the Finance/Business Services Department, Customer Service Unit.

Tracy is a dependable, conscientious employee in the Customer Service Unit. She is detail oriented, and she communicates very well. Additionally, Tracy receives many compliments from customers on our survey. She takes the extra time to ensure that her phone messages and notes are accurate, and she can be counted upon to complete her paperwork on time. New responsibilities for Tracy in the upcoming year include reviewing upper level billing reports, reviewing address change requests and updates, and assisting with new hire training.

I recommend that she be promoted to the Office Clerk II title at an hourly rate of \$35.64, effective August 12, 2024.

(Dis)Approved:       7/29/24  
Director of Finance/Business Services      Date

(Dis)Approved:       7/30/24  
Executive Director      Date

Board Resolution: \_\_\_\_\_



# Memorandum

To: Amy Molinari, Director of Finance & Business Services

Date: 7/29/24

From: Felicia Romagnolo, Manager of Customer Services

Subject: Recommendation to Provisionally Promote


Copy: D. Hendrickson

I would like to recommend the provisional promotion of Megan Pieper to the position of Assistant Manager of Customer Services in the Finance/Business Services Department, Customer Service Unit.

Promoting Megan to the position of Assistant Manager of Customer Services is part of a succession plan for the Customer Service Unit. Megan has worked in Customer Service at MCWA for six years, and she has excelled at every task assigned to her. She learns very quickly, and is highly productive. Megan works well with others, and has a positive attitude. Additionally, she is motivated to take on more responsibilities, and she possesses excellent decision making skills.

I recommend that Megan be provisionally promoted to the title of Assistant Manager of Customer Services at an annual rate of \$68,058 effective August 12, 2024.

~~(Dis)~~Approved:  7/29/24  
Director of Finance/Business Services Date

~~(Dis)~~Approved:  7/30/24  
Executive Director Date

Board Resolution: \_\_\_\_\_





# Memorandum

To: Nicholas Noce, Executive Director

Date: July 30, 2024

From: Justin Moore, Manager of Information Technology

Subject: Recommendation for Promotion


Copies: D. Hendrickson

I would like to recommend the promotion of Mark Mulpagano to the position of Senior Computer Programmer within the Information Technology Department.

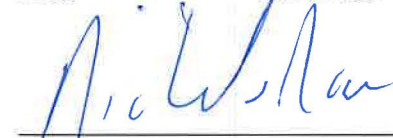
Mr. Mulpagano has been working within the Information Technology Department as a Computer Programmer for the last year and nine months. Due to the recent retirement of a long time Senior Computer Programmer, Mr. Mulpagano will now be filling that role moving forward. He has been doing exceptional work and is deserving of this promotion.

The annual salary for this position will be \$108,410.

Mr. Mulpagano's appointment will be effective August 12, 2024.

(Dis)<sup>JMM</sup>Approved:  7/30/24  
 Supervisor Date

~~(Dis)~~Approved:  7/30/24  
 Assistant to the Executive Director Date

~~(Dis)~~Approved:  7/30/24  
 Executive Director Date

Board Resolution: \_\_\_\_\_



# Department of Human Resources

*Monroe County, New York*

**Adam J. Bello**  
*County Executive*

**Andrea M. Guzzetta Zury**  
*Director*

July 11, 2024

Diane Hendrickson  
Monroe County Water Authority  
475 Norris Drive  
Rochester, NY 14610

Dear Ms. Hendrickson:

The Monroe County Civil Service Commission, at its meeting of July 11, 2024, approved the non-competitive promotional appointment for Mark A. Mulpagano to the title of Senior Computer Programmer.

Mr. Mulpagano is eligible for this appointment pursuant to Section 52.7 of the New York State Civil Service Law due to the fact that he is in a limited promotional field and meets the qualifications for Senior Computer Programmer. Please process the necessary appointment papers.

Sincerely,

Carla Salerno  
Associate Personnel Analyst


CS:mw



**Monroe County Water Authority**

# Memorandum

To: Laurie Neff, Purchasing

From: Stephen M. Savage, P.E.,   
Director of Engineering

Subject: August 8, 2024 Board Meeting - Agenda Item  
2024 Cement Lining Program  
Towns of Greece and Pittsford

Date: July 23, 2024

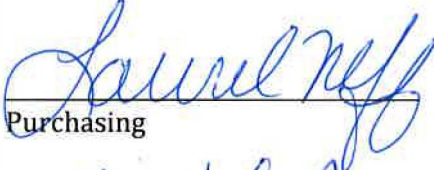

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Copies: D. Hendrickson  
N. Noce  
T. Stevens, P.E.  
S. Priem, P.E.  
K. Shepard

Attached are the results of the bid opening on July 16, 2024 for the above project. The project involves cleaning and cement lining approximately 14,860 linear feet of 6" cast iron water mains on Stone Road, Arlidge Drive, Red Oak Drive, Elwood Drive, Ellington Drive, El Rancho Drive, Woodale Drive, Menard Drive, and Rosecroft Drive in the Town of Greece, and Orchard Drive, in the Town of Pittsford. Three contractors' submitted bids ranging from \$2,499,900.00; to \$3,622,906.95, the Engineer's estimate was \$2,496,175.00.

Insituform Technologies, LLC. has not entered into a construction contract with the Authority in the past. Staff has conducted a thorough review of the bid package including experience; financial status, references, and other related items as required, indicating that they are capable of completing the work.

Based on the staff review of Insituform Technologies, LLC.'s qualifications, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Insituform Technologies, LLC. for the bid amount of \$2,499,900.00.

~~(Dis)~~ Approved by:   
Purchasing   
Date

~~(Dis)~~ Approved by:   
Executive Director   
Date

Attachments: Bid Tabulation Sheet

2024 Cement Lining Program

I certify that this tabulation is a true representation of bids received on July 16, 2024 at 2:00 p.m. for this project.

By: K. Shepard

Date: 7/16/24

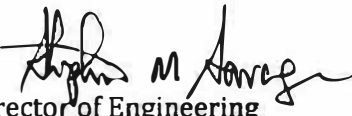
Eng. No.: 23-019  
 Auth. No.: 143-100  
 Bid Opening: July 16, 2024

Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate		Insituform Technologies, LLC 580 Goddard Avenue Chesterfield, MO 63005 (636)530-8000		MainLining America LLC 354 Eisenhower Parkway Livingston, NJ 07039 (716) 652-3700		Michels Trenchless, Inc. 817 Main Street, PO Box 125 Brownsville, WI 53005 (920) 924-4300	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.0	6" Water Main Cleaning and Cement Lining	LF	14,860	\$ 62.00	\$ 921,320.00	\$ 94.00	\$ 1,396,840.00	\$ 70.00	\$ 1,040,200.00	\$ 101.50	\$ 1,508,290.00
2.1	2" Temporary Bypass Pipe	LF	14,570	\$ 11.00	\$ 160,270.00	\$ 12.50	\$ 182,125.00	\$ 10.00	\$ 145,700.00	\$ 4.51	\$ 65,710.70
2.2	4" Temporary Bypass Pipe	LF	14,190	\$ 15.00	\$ 212,850.00	\$ 20.00	\$ 283,800.00	\$ 12.00	\$ 170,280.00	\$ 9.00	\$ 127,710.00
3.0	Temporary Bypass Pipe Burial	LF	1,720	\$ 45.00	\$ 77,400.00	\$ 15.00	\$ 25,800.00	\$ 65.00	\$ 111,800.00	\$ 99.65	\$ 171,398.00
4.0	1-1/2" and Smaller Temporary Service	EA	290	\$ 200.00	\$ 58,000.00	\$ 250.00	\$ 72,500.00	\$ 350.00	\$ 101,500.00	\$ 602.00	\$ 174,580.00
5.1	2" - 4" Temporary Bypass Connection	EA	3	\$ 2,000.00	\$ 6,000.00	\$ 300.00	\$ 900.00	\$ 3,500.00	\$ 10,500.00	\$ 9,025.00	\$ 27,075.00
5.2	6" and Larger Temporary Bypass Connection	EA	5	\$ 3,500.00	\$ 17,500.00	\$ 1,000.00	\$ 5,000.00	\$ 3,500.00	\$ 17,500.00	\$ 9,025.00	\$ 45,125.00
6.0	6" Gate Valve	EA	39	\$ 4,000.00	\$ 156,000.00	\$ 3,500.00	\$ 136,500.00	\$ 4,200.00	\$ 163,800.00	\$ 1,146.00	\$ 44,694.00
7.1	Item Not Used			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7.2	Replace Perpendicular Hydrant Assembly	EA	15	\$ 7,200.00	\$ 108,000.00	\$ 10,000.00	\$ 150,000.00	\$ 18,600.00	\$ 279,000.00	\$ 19,385.00	\$ 290,775.00
7.3	Perpendicular Hydrant Assembly	EA	6	\$ 7,500.00	\$ 45,000.00	\$ 10,000.00	\$ 60,000.00	\$ 18,600.00	\$ 111,600.00	\$ 19,385.00	\$ 116,310.00
8.0	Hydrant Assembly Abandonment	EA	1	\$ 500.00	\$ 500.00	\$ 4,413.00	\$ 4,413.00	\$ 3,500.00	\$ 3,500.00	\$ 7,972.00	\$ 7,972.00
9.0	Item Not Used			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10.0	Valve Removal	EA	5	\$ 1,200.00	\$ 6,000.00	\$ 3,000.00	\$ 15,000.00	\$ 3,000.00	\$ 15,000.00	\$ 7,972.00	\$ 39,860.00
11.0	Video Water Mains	LF	29,720	\$ 18.00	\$ 534,960.00	\$ 1.10	\$ 32,692.00	\$ 5.00	\$ 148,600.00	\$ 8.90	\$ 264,508.00
12.0	Type 2 Select Fill - No. 2 Crusher Run Stone	CY	465	\$ 45.00	\$ 20,925.00	\$ 10.00	\$ 4,650.00	\$ 175.00	\$ 81,375.00	\$ 72.55	\$ 33,735.75
13.0	Temporary Asphalt	SF	2,515	\$ 20.00	\$ 50,300.00	\$ 2.00	\$ 5,030.00	\$ 20.00	\$ 50,300.00	\$ 9.90	\$ 24,898.50
14.0	Street and Driveway Asphalt	CF	985	\$ 20.00	\$ 19,700.00	\$ 20.00	\$ 19,700.00	\$ 20.00	\$ 19,700.00	\$ 20.00	\$ 19,700.00
15.0	Concrete Sidewalk	CF	305	\$ 30.00	\$ 9,150.00	\$ 40.00	\$ 12,200.00	\$ 45.00	\$ 13,725.00	\$ 75.00	\$ 22,875.00
16.0	Remove and Reinstall Granite Curb	LF	30	\$ 55.00	\$ 1,650.00	\$ 50.00	\$ 1,500.00	\$ 200.00	\$ 6,000.00	\$ 79.00	\$ 2,370.00
17.0	Concrete Curb	LF	20	\$ 45.00	\$ 900.00	\$ 50.00	\$ 1,000.00	\$ 100.00	\$ 2,000.00	\$ 69.00	\$ 1,380.00
18.0	Concrete Gutter	SF	690	\$ 55.00	\$ 37,950.00	\$ 50.00	\$ 34,500.00	\$ 45.00	\$ 31,050.00	\$ 699.00	\$ 482,310.00
19.0	Lawn Restoration	SF	3,925	\$ 2.00	\$ 7,850.00	\$ 2.00	\$ 7,850.00	\$ 2.00	\$ 7,850.00	\$ 2.00	\$ 7,850.00
20.1	6" Ductile Iron Water Main	LF	130	\$ 95.00	\$ 12,350.00	\$ 120.00	\$ 15,600.00	\$ 250.00	\$ 32,500.00	\$ 864.00	\$ 112,320.00
21.0	8" Bio Polyethylene Encasement	LF	140	\$ 5.00	\$ 700.00	\$ 10.00	\$ 1,400.00	\$ 5.00	\$ 700.00	\$ 4.00	\$ 560.00
40.0	Rock Removal	CY	50	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00
41.0	Exploratory Excavation	CY	20	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00
42.0	Exploratory Excavation - Sheeted	CY	10	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00
43.0	Lining Verification Excavation in Pavement - Sheeted	CY	20	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00
44.0	6" M.J. Ductile Iron Bends: 11-1/4, 22-1/2, 45 or 90 Degrees	EA	1	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
45.0	8" M.J. Ductile Iron Bends: 11-1/4, 22-1/2, 45 or 90 Degrees	EA	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
46.0	6" & 8" M.J. Solid Sleeve	EA	1	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
47.0	6" Anchor Pipe: 3', 4', 6' or 8'	EA	1	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
48.0	Granite Curb Replacement	LF	10	\$ 40.00	\$ 400.00	\$ 40.00	\$ 400.00	\$ 40.00	\$ 400.00	\$ 40.00	\$ 400.00
49.0	Type 1 Select Fill - No. 1 Crusher Run Stone	CY	25	\$ 20.00	\$ 500.00	\$ 20.00	\$ 500.00	\$ 20.00	\$ 500.00	\$ 20.00	\$ 500.00
50.0	Type 3 Select Fill - Run-of-Bank Gravel	CY	25	\$ 15.00	\$ 375.00	\$ 15.00	\$ 375.00	\$ 15.00	\$ 375.00	\$ 15.00	\$ 375.00
51.0	Type 4 Select Fill - Sand	CY	30	\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00	\$ 10.00	\$ 300.00
52.0	Type 5 Select Fill - Controlled Density Fill	CY	20	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00
53.1	Valve Nut Extension Stems: 1' or 2'	EA	1	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
53.2	Valve Nut Extension Stems: 3' or 4'	EA	1	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
54.0	1" Copper Installation by Open Cut	LF	20	\$ 35.00	\$ 700.00	\$ 35.00	\$ 700.00	\$ 35.00	\$ 700.00	\$ 35.00	\$ 700.00
55.0	1" Copper Installation by Non-Open Cut	LF	20	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00	\$ 40.00	\$ 800.00
56.0	1" Curb Stop	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
57.0	1" Corporation	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
58.0	Clean and Raise Curb Box	EA	1	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
59.0	6" or 8" Leaking Sideline Gate Valve Replacement	EA	5	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00	\$ 1,500.00	\$ 7,500.00
60.0	6" or 8" Leaking Sideline Gate Valve & Tee Replacement	EA	3	\$ 2,500.00	\$ 7,500.00	\$ 2,500.00	\$ 7,500.00	\$ 2,500.00	\$ 7,500.00	\$ 2,500.00	\$ 7,500.00
61.0	Traffic Inductance Loop - Saw Cut and Seal	LF	50	\$ 5.00	\$ 250.00	\$ 5.00	\$ 250.00	\$ 5.00	\$ 250.00	\$ 5.00	\$ 250.00
62.0	Traffic Inductance Loop - Inductance Loop Wire	LF	100	\$ 7.00	\$ 700.00	\$ 7.00	\$ 700.00	\$ 7.00	\$ 700.00	\$ 7.00	\$ 700.00
63.0	Winter Concrete	CF	500	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00
64.0	Tree Removal	EA	3	\$ 300.00	\$ 900.00	\$ 300.00	\$ 900.00	\$ 300.00	\$ 900.00	\$ 300.00	\$ 900.00
<b>Total:</b>					\$ 52,496,175.00		\$ 52,499,900.00		\$ 52,595,080.00		\$ 53,622,906.95

Bid Informalities:  
None



# Memorandum

To: Laurel Neff, Purchasing  Date: July 24, 2024

From: Stephen M. Savage, P.E., Director of Engineering File: 24-006

Subject: August 8, 2024 Board Meeting - Agenda Item  
Buffalo Road Tank Water Main Connection  
Town of Bergen Copies: N. Noce  
D. Hendrickson  
T. Stevens, P.E.  
S. Priem, P.E.  
A. Ashley

Attached are the results of the bid opening on July 18, 2024 for the above project. The project involves the installation of approximately 1,700 linear feet of 16" ductile iron water main on South Lake Road and within an easement in the Town of Bergen. Four contractor's submitted bids ranging from \$569,267.50 to \$789,363.50; the Engineer's estimate was \$413,103.75. A bid tabulation sheet is attached; Randsco Pipeline submitted the lowest responsive, responsible bid.

Frederico Construction & Development and Diehl Development Inc. submitted an unbound portion of the Bid Documents that only included Section 7, which does not comply with Section 1, Article 15 of the Bid Documents and are therefore non-responsive. Neither of these bids are included in the bid tabulation.

Staff has conducted a thorough review of the bid package received from Randsco Pipeline including experience, financial status, references, and other related items as required, indicating they are capable of completing the work.

Based on the staff review of Randsco Pipeline's qualifications, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Randsco Pipeline for the amount of \$569,267.50.

~~(Dis)~~ Approved by:  7/29/24  
Purchasing Date

~~(Dis)~~ Approved by:  7/30/24  
Executive Director Date

Attachments: Bid Tabulation Sheet

**Buffalo Road Tank Water Main Connection**

I certify that this tabulation is a true representation of bids received on July 18, 2024 at 10:00 a.m. for this contract.

Eng. No.: 24-006  
Bid Opening: July 18, 2024 at 10:00 a.m.

*Autumn Ashley*

Date: 7/24/2024

Item No.	Description	Estimated Quantity	Unit	Engineers Estimate		Randsco Pipeline, Inc. 740 Quaker Road Macedon, NY 14502 randscopipeline@yahoo.com (585) 746-4467		Villager Construction, Inc. 425 Old Macedon Ctr. Rd. Fairport, NY 14450 flawless@villagerci.com (585) 223-7697		Rochester Pipeline Inc. 294 Elm Grove Road Rochester NY 14628 rochesterpipeline@yahoo.com (585) 270-5256		Underground Innovations Group LLC PO Box 536 Andover, NY 14806 caseyjoyce@UIG-LLC.com (716) 498-8418	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.1	16" Ductile Iron Water Main	1,635.00	LF	\$ 150.00	\$ 245,250.00	\$ 215.00	\$ 351,825.00	\$ 200.00	\$ 327,000.00	\$ 244.00	\$ 388,840.00	\$ 320.00	\$ 523,200.00
1.2	12" Ductile Iron Water Main	10.00	LF	\$ 150.00	\$ 1,500.00	\$ 400.00	\$ 4,000.00	\$ 155.00	\$ 1,550.00	\$ 450.00	\$ 4,500.00	\$ 5,234.00	\$ 52,340.00
2.1	16" M.J. Bend: 90 Degrees	2.00	EA	\$ 3,500.00	\$ 7,000.00	\$ 2,800.00	\$ 5,600.00	\$ 6,200.00	\$ 12,400.00	\$ 1,750.00	\$ 3,500.00	\$ 6,543.00	\$ 13,086.00
2.2	16" M.J. Bend: 45 Degrees	2.00	EA	\$ 3,000.00	\$ 6,000.00	\$ 2,400.00	\$ 4,800.00	\$ 4,900.00	\$ 9,800.00	\$ 1,750.00	\$ 3,500.00	\$ 3,271.00	\$ 6,542.00
2.3	16" M.J. Bend: 22 1/2 Degrees	1.00	EA	\$ 3,000.00	\$ 3,000.00	\$ 2,400.00	\$ 2,400.00	\$ 7,300.00	\$ 7,300.00	\$ 1,850.00	\$ 1,850.00	\$ 3,271.00	\$ 3,271.00
2.4	16" M.J. Bend: 11 1/4 Degrees	3.00	EA	\$ 3,000.00	\$ 9,000.00	\$ 2,400.00	\$ 7,200.00	\$ 3,100.00	\$ 9,300.00	\$ 1,850.00	\$ 5,550.00	\$ 1,090.00	\$ 3,270.00
3.0	12" M.J. Bend: 90 Degrees	2.00	EA	\$ 2,000.00	\$ 4,000.00	\$ 1,800.00	\$ 3,600.00	\$ 3,900.00	\$ 7,800.00	\$ 1,000.00	\$ 2,000.00	\$ 3,271.00	\$ 6,542.00
4.0	16" Gate Valve	1.00	EA	\$ 8,000.00	\$ 8,000.00	\$ 15,000.00	\$ 15,000.00	\$ 13,457.50	\$ 13,457.50	\$ 17,500.00	\$ 17,500.00	\$ 26,171.00	\$ 26,171.00
5.0	16"x12" Reducer	1.00	EA	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00	\$ 6,543.00	\$ 6,543.00
6.1	16"x16" Tapping Sleeve, Valve and Tap	1.00	EA	\$ 18,000.00	\$ 18,000.00	\$ 30,000.00	\$ 30,000.00	\$ 33,000.00	\$ 33,000.00	\$ 20,000.00	\$ 20,000.00	\$ 13,085.00	\$ 13,085.00
6.2	12"x12" Tapping Sleeve, Valve and Tap	1.00	EA	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 13,085.00	\$ 13,085.00
7.0	Perpendicular Hydrant Assembly	2.00	EA	\$ 7,500.00	\$ 15,000.00	\$ 8,800.00	\$ 17,600.00	\$ 8,000.00	\$ 16,000.00	\$ 10,000.00	\$ 20,000.00	\$ 6,543.00	\$ 13,086.00
8.1	Lawn Restoration	2,100.00	SF	\$ 2.25	\$ 4,725.00	\$ 2.25	\$ 4,725.00	\$ 2.25	\$ 4,725.00	\$ 2.25	\$ 4,725.00	\$ 2.25	\$ 4,725.00
8.2	Field Restoration	14,450.00	SF	\$ 1.25	\$ 18,062.50	\$ 1.25	\$ 18,062.50	\$ 1.25	\$ 18,062.50	\$ 1.25	\$ 18,062.50	\$ 1.25	\$ 18,062.50
9.0	Polyethylene Encasement	1,705.00	LF	\$ 2.25	\$ 3,836.25	\$ 5.00	\$ 8,525.00	\$ 3.00	\$ 5,115.00	\$ 6.50	\$ 11,082.50	\$ 15.00	\$ 25,575.00
10.0	16" Restrained Joint Ductile Iron Water Main	60.00	LF	\$ 200.00	\$ 12,000.00	\$ 145.00	\$ 8,700.00	\$ 155.00	\$ 9,300.00	\$ 350.00	\$ 21,000.00	\$ 205.00	\$ 12,300.00
11.0	Jacking and Boring with 30" Steel Casing Pipe	50.00	LF	\$ 400.00	\$ 20,000.00	\$ 1,000.00	\$ 50,000.00	\$ 1,000.00	\$ 50,000.00	\$ 1,100.00	\$ 55,000.00	\$ 475.00	\$ 23,750.00
40.0	Rock Removal	50	CY	\$ 75.00	\$ 3,750.00	\$ 75.00	\$ 3,750.00	\$ 75.00	\$ 3,750.00	\$ 75.00	\$ 3,750.00	\$ 75.00	\$ 3,750.00
41.1	Exploratory Excavation	20	CY	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00	\$ 20.00	\$ 400.00
41.2	Exploratory Excavation - Sheeted	10	CY	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00	\$ 60.00	\$ 600.00	\$ 30.00	\$ 300.00	\$ 30.00	\$ 300.00
42.1	6" Anchor Pipe: 3', 4' or 6'	1	EA	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
42.2	6" Anchor Pipe: 12', 18' or 24'	1	EA	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
43.0	18" or 12" M.J. Solid Sleeves	1	EA	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
44.0	Type 1 Select Fill - #1 Crusher Run Stone	25	CY	\$ 30.00	\$ 750.00	\$ 30.00	\$ 750.00	\$ 30.00	\$ 750.00	\$ 30.00	\$ 750.00	\$ 30.00	\$ 750.00
45.0	Type 2 Select Fill - #2 Crusher Run Stone	25	CY	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00
46.0	Type 3 Select Fill - Run-of-Bank Gravel	25	CY	\$ 33.00	\$ 825.00	\$ 33.00	\$ 825.00	\$ 33.00	\$ 825.00	\$ 33.00	\$ 825.00	\$ 33.00	\$ 825.00
47.0	Type 4 Select Fill - Sand	30	CY	\$ 30.00	\$ 900.00	\$ 30.00	\$ 900.00	\$ 30.00	\$ 900.00	\$ 30.00	\$ 900.00	\$ 30.00	\$ 900.00
48.0	Type 5 Select Fill - Controlled Density Fill	20	CY	\$ 80.00	\$ 1,600.00	\$ 80.00	\$ 1,600.00	\$ 80.00	\$ 1,600.00	\$ 80.00	\$ 1,600.00	\$ 80.00	\$ 1,600.00
49.0	Rock Drilling	50	LF	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00
50.0	Tunneling	50	LF	\$ 125.00	\$ 6,250.00	\$ 125.00	\$ 6,250.00	\$ 125.00	\$ 6,250.00	\$ 125.00	\$ 6,250.00	\$ 125.00	\$ 6,250.00
51.0	Temporary Construction Fencing	500	LF	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00	\$ 5.00	\$ 2,500.00
52.0	Erosion Control - Stone Check Dam	3	EA	\$ 585.00	\$ 1,755.00	\$ 585.00	\$ 1,755.00	\$ 585.00	\$ 1,755.00	\$ 585.00	\$ 1,755.00	\$ 585.00	\$ 1,755.00
53.0	Winter Concrete	100	CF	\$ 6.50	\$ 650.00	\$ 6.50	\$ 650.00	\$ 6.50	\$ 650.00	\$ 6.50	\$ 650.00	\$ 6.50	\$ 650.00
54.0	Driveway Asphalt	10	CF	\$ 35.00	\$ 350.00	\$ 35.00	\$ 350.00	\$ 35.00	\$ 350.00	\$ 35.00	\$ 350.00	\$ 35.00	\$ 350.00
<b>Total Bid Price</b>					\$413,103.75		\$569,267.50		\$569,350.00		\$829,140.00		\$789,363.50

1st Low Bidder

2nd Low Bidder

3rd Low Bidder


Total in Section 7 is incorrect

**Bid Informalities:**

- 1) UIG total written in Section 7 is not the correct total value based on the unit price proposed.
- 2) Frederico Construction & Development only submitted Section 7
- 3) Diehl Development only submitted Section 7



# Memorandum

To: Laurel Neff, Purchasing 

From: Stephen M. Savage, P.E., Director of Engineering

Subject: August 8, 2024 Board Meeting - Agenda Item  
East Manitou Road Water Main Replacement

Date: July 25, 2024

File: 22-025

Copies: D. Hendrickson  
N. Noce  
T. Stevens, P.E.  
S. Priem, P.E.  
A. Ashley

Attached are the results of the bid opening on July 24, 2024 for the above project. The project involves the replacement of approximately 10,550 linear feet of 8" cast iron water main on East Manitou Road in the Town of Greece. Four contractors submitted bids ranging from \$2,006,985.50 to \$2,990,464.50; the Engineer's estimate was \$2,649,686. A bid tabulation sheet is attached; Randsco Pipeline submitted the lowest responsive bid.

Rochester Earth Inc. submitted an unbound portion of the Bid documents that only included Section 7, which does not comply with Section 1, Article 15 of the Bid Documents and are therefore non-responsive. Their estimate is not included in the bid tabulation. There were other minor informalities, but they did not change the ranking of the bids.

Staff has conducted a thorough review of the bid package for Randsco Pipeline including experience, financial status, references, and other related items as required, indicating they are capable of completing the work.

Based on the staff review of Randsco Pipeline qualifications, it is my recommendation that the Board authorize the Executive Director to award this unit price contract to the lowest responsive, responsible bidder; Randsco Pipeline for the amount of \$2,006,985.50.

~~(Dis)~~ Approved by:  7/29/24  
Purchasing Date

~~(Dis)~~ Approved by:  7/30/24  
Executive Director Date

Attachments: Bid Tabulation Sheet





**RETAIL LEASE AGREEMENT FOR OPERATION OF WATER SYSTEM  
VILLAGE OF PITTSFORD  
TO  
MONROE COUNTY WATER AUTHORITY**

AGREEMENT made this \_\_\_ day of \_\_\_\_\_, 2024, between MONROE COUNTY WATER AUTHORITY, a public benefit corporation having its principal office at 475 Norris Drive, in the City of Rochester, Monroe County, New York (the "Authority"), and the VILLAGE OF PITTSFORD, Monroe County, New York, (the "Village"), with offices at 21 North Main Street, Pittsford, NY 14534.

**WHEREAS**, the Village and the Authority entered into a Retail Lease Agreement for Operation of Water System dated June 4<sup>th</sup>, 1984 and its Amendment dated September 13<sup>th</sup>, 1985 that is currently in effect (the "Current Agreement"); and

**WHEREAS**, the Current Agreement is approaching the end of its term and the Village and Authority wish to agree to a new forty (40) year term; and

**WHEREAS**, the parties are now making this Retail Lease Agreement for the Operation of Water System (the "Agreement") pursuant to Village Law of the State of New York, to replace and supersede the Current Agreement in its entirety; and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements hereinafter set forth, the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

**OPERATION AND MAINTENANCE**

1.1 From and after the Effective Date, the Village hereby leases to the Authority the entire operating plant, hydrants, water pumping, storage and distribution system of the Village (including, but not limited to, any and all conduits, pipes, valves, casings, meters, pumps, tanks and vaults owned by the Village) together with all of the Village's interests in real property of any kind or nature to the extent assignable (including, but not limited to, any and all easements (whether temporary or permanent and/or exclusive or non-exclusive), licenses and leases in favor of the Village), and all

extensions thereto, whether now existing or hereafter formed (collectively, the "Leased Facilities"). The Leased Facilities include any replacements, additions, betterments and improvements (collectively, the "Improvements") hereafter furnished and installed in or by the Village during the term of this Agreement. The Leased Facilities constitute all of the physical assets used by or useful in connection with the distribution and sale of water in the Village's water system on and as of the Effective Date.

1.2 All references to customers, property or facilities of the Village include any extensions thereto, including extensions that may be outside the territorial boundaries of the Village.

1.3 From and after the Effective Date, the Authority agrees to (a) operate, maintain and repair the Leased Facilities at its own cost and expense, and (b) sell water to the customers of the Village in accordance with the Authority's Current Rate Schedule generally applicable to retail customers of the Authority, as the same may be amended from time to time by the Authority in its sole discretion (the "Current Rate Schedule"). Pursuant to the provisions of Section 1105 of the Public Authorities Law, the Authority is not required to pay taxes or assessments upon any properties or Improvements made or acquired by it or upon the Leased Facilities. The Village shall not charge the Authority any fee in connection with the Authority's operation, maintenance, and repair of the Leased Facilities, or for any Improvements made by the Authority. From the date of, and during the term of this Agreement, the Village shall remedy or cure, to the Authority's satisfaction, any defects in the easements, licenses and leases in favor of the Village that are part of the Leased Facilities, by exercising its powers or condemnation and eminent domain or otherwise, all at the cost and expense of the Village.

1.4 During the term of this Agreement, all sales of water and the performance of services by the Authority for the Village shall be made in accordance with and governed in all respects by the Authority's Rules for the Sale of Water and the Collection of Rents and Charges, as amended from time to time by the Authority in its sole discretion (the "Authority's Rules"), and by subpart 5-1, Public Water Supplies, of the New York State Sanitary Code.

1.5 The Village shall not sell or resell water either inside or outside the Village for any purpose whatsoever, nor grant any permission, approval, or other sanction to any other person to sell or resell water within the Village, or other area served by the Authority pursuant to this Agreement.

1.6 During the term of this Agreement, the Authority shall have the exclusive right to be the sole supplier of public water to all existing and future customers located within the Village.

1.7 The Village shall protect and preserve all water system assets installed within and adjacent to the right-of-way and water system easements from encroachment by other utilities and structures of any kind via their permitting and planning functions.

## II. REPLACEMENTS, ADDITIONS, BETTERMENTS AND IMPROVEMENTS

2.1 The Village shall not at any time be obligated to make Improvements within the territorial limits of the Village or any extensions thereof at its own cost and expense, other than those resulting from the Village's decision to install new facilities without the approval of the Authority as described in 2.7.

2.2 The Authority may, in its sole discretion and at its own cost and expense, make Improvements within the territorial limits of the Village, when economically feasible, in order to provide an adequate supply of water at proper pressure to the Village, or to other areas outside of the Village where the Authority is authorized and empowered to sell water. The Village agrees that such Improvements may be installed at such locations, and may be connected and interconnected with the distribution systems of the Village in such manner, as the Authority may determine and shall not be subject to taxes, fees, charges or other costs for Village approvals or easements on Village property or within Village right-of-ways. Legal title to such Improvements installed by the Authority at its own cost and expense will be and remain in the Authority.

2.3 Legal title to Improvements, when approved by the Authority and installed by the Village at its own cost and expense, will be and remain in the Village.

2.4 From time to time private developers will make Improvements pursuant to the terms of main extensions agreements ("Main Extension Agreements") entered into with the Authority. Legal title to any such Improvements will be and remain in the Authority.

2.5 The Village agrees that the Authority may use the Leased Facilities to supply water to areas located beyond the limits of the Village, and the Village shall not impose on the Authority in consequence of those activities any rentals or other charges or conditions. The Authority agrees that

such use by it of the Leased Facilities will not reduce, below Department of Health accepted standards, the supply or pressure of water then being furnished by the Authority to customers within the Village.

2.6 All extensions to the Leased Facilities after the Effective Date will be made under the exclusive control and jurisdiction of the Village, subject to the provisions of the Village Law and any amendments thereof. Except as specifically provided in this Section 2.6, the Authority shall not have responsibility for any such extensions. In the event the Village forms one or more extensions, they will be subject to the following terms and conditions:

a. Distribution systems within the extensions must be installed without cost to the Authority and must service the entire area of the said extension.

b. Upon completion of the distribution systems within such extensions, the distribution systems and extensions will become subject to this Agreement.

c. The Village will have the exclusive right to determine the amount of any fee to be charged to any such extension and paid by it to the Village for the privilege for connecting to the facilities of the Village. The fee will belong exclusively to the Village, and the Authority will have no right or interest therein whatsoever.

d. Extensions to the existing Village distribution systems installed within the Village by a developer or others, at no expense to the Village, will be owned by the Authority upon completion of the installation.

e. The Village shall comply with all applicable laws, rules and regulations, including the Authority's Rules, and obtain all necessary governmental approvals with respect to the formation of any extensions and the construction of the distribution systems therein.

2.7 All extensions made by the Village in accordance with Section 2.6 above, and all Improvements installed by the Village at its own cost and expense, shall be performed in accordance with the Authority's Rules and its standards and specifications, the design of which must be approved by the Authority in advance, and will be the subject of a Water Main Extension Agreement between the Authority and the Village.

2.8 In the event that the Village desires to install a type or quality of pipe that meets AWWA and NSF Standards but is different than the Authority's specifications, the Authority is willing to allow the Village to bid alternatives for price comparison purposes. The parties agree to discuss different alternatives, quality concerns, and the costs thereof. If the cost difference is not significant, the Authority's specifications and standards will prevail. The Village may proceed without the Authority's approval of the pipe material; however, any such constructions will be subject to the Village being responsible for the full costs of any future repairs to or replacements of the facilities. The Authority may, at its option, choose to participate financially in the construction to resolve the cost differences.

### III. SERVICE CONNECTIONS

3.1 During the term of this Agreement, all service connections will be made in accordance with the Authority's Rules.

### IV. HYDRANTS

4.1 When replacing existing water mains and hydrants in accordance with Section 4.3, the Authority shall pay the costs thereof.

4.2 Upon the receipt of a certified copy of a resolution of the Village requesting installation of hydrants and specifying the locations where the same are to be placed upon the mains of the Village, the Authority will, at its initial cost and expense, but subject to reimbursement by the Village as hereinafter provided, place and install the hydrants and hydrant connections in accordance with Section 4.3 hereof.

4.3 Hydrants will be installed only on six-inch or larger diameter water mains at a minimum spacing interval of 500 feet. When hydrants are installed as part of a water main replacement project, the Authority shall, to the extent practicable and desirable for the Village and the Authority, locate new hydrants reasonably close to the existing hydrant locations.

4.4 Hydrants installed at the sole request of the Village less than 500 feet apart will be considered "Additional Hydrants" installed for the purposes of private fire protection, as such term is

defined in the Authority's Rules. Hydrants installed by the Authority in its sole discretion and for its water supply purposes less than 500 feet apart will not be considered as private fire protection.

4.5 The Authority shall bill the Village for hydrants and hydrant connections requested by the Village under Sections 4.2 or 4.4 at the actual installed cost thereof to the Authority, and the Village shall reimburse the Authority in the amount billed therefor within thirty (30) days of the invoice date. Legal title to such hydrants and hydrant connections will be and remain in the Authority.

4.6 Hydrants installed as part of main extensions for real estate developments will be installed by and at the expense of the real estate developer, and will be owned by the Authority.

## V. WATER SUPPLY BY THE AUTHORITY

5.1 From and after the Effective Date, the Authority shall furnish and supply all water to those customers now being served by the Village, and to such other residents and inhabitants of the Village who apply to the Authority for water service during the term of this Agreement, in accordance with the Authority's Rules.

5.2 It is understood and agreed that the Authority makes no guarantees as to the quantity, quality or pressure of the water in the pipes or mains supplying the same, or the continuity of service, and shall not, under any circumstances, be held liable for loss or damage from a deficiency or failure or other defect in the supply of water, whether caused by shutting off of water in case of accident or for alterations, extensions, connections or repairs, or for any cause whatsoever. In the event of an emergency or other necessity, the Authority shall have the right to shut off or reduce the flow of water for such periods as are necessary, and the Authority shall restore service and make water available as soon as reasonably practicable.

## VI. RESERVED

## VII. WATER SYSTEM RECORDS

7.1 The Authority shall incorporate into the Authority's mapping and document management systems, maps and water system records and add thereon any additions, betterments or deletions to the system. The Authority shall provide the Village with up-to-date maps upon termination of this Agreement.

7.2 The Village shall not disclose any maps, drawings or other records relating to the water system's construction or operation without the prior written consent of the Authority.

#### VIII. EFFECTIVE DATE

8.1 The Authority shall lease and perform its obligations to operate and maintain the Leased Facilities and sell water to customers of the Village under this Agreement from and after the Effective Date. As used in this Agreement, the "Effective Date" is \_\_\_\_\_, \_\_ 2024.

#### IX. TERM OF THIS AGREEMENT

9.1 The term of this Agreement will be for a period of forty (40) years from the Effective Date.

9.2 If this Agreement is not renewed at the end of such term or any renewal thereof, or is terminated for any cause whatsoever prior to the expiration of said term or any renewal thereof, the Village may, if it determines it to be in the public interest after a public hearing as provided in Village Law, or pursuant to other applicable law, acquire from the Authority any Improvements installed pursuant to Section 2.2 hereof, but excluding transmission, booster station or storage facilities. The value of such capital additions will be computed at original cost, or cost of reproduction, less depreciation, whichever is less, as determined by a panel of three qualified appraisers, one to be chosen by the Authority, one to be chosen by the Village, and the third to be the agreed choice of both parties hereto. In the event of failure to agree on such third appraiser, either party may apply to the Supreme Court of the State of New York for such appointment. If the Village elects not to acquire such capital additions upon termination as set forth in this Section, the Authority may, at its option, remove such capital additions from the distribution and storage systems hereby leased, or lease said capital additions to the Village under terms and conditions mutually agreeable to the parties hereto (which will include an agreement for the taking and purchase of a water supply by the Village from the Authority on a wholesale or other basis for a mutually agreeable term).

9.3 During the final year of this Agreement, or at any earlier date as requested by the Village in writing to the Authority, the Authority will have the option to purchase from the Village the entire operating plant and distribution facilities owned by the Village and leased to the Authority.

The value of such assets will be determined to be the original cost as paid by the Village less depreciation based upon a 40-year life.

9.4 If this Agreement is not renewed at the end of the initial term or any renewal thereof, or is terminated for any cause whatsoever prior to the expiration of said term or any renewal thereof, the Authority retains the right, without limitations and without the imposition of any transmission fees or any other fees or charges, to the continued ownership of and use of any storage, transmission or booster pumping facilities as referenced in Section 9.2 above.

#### X. FORCE MAJEURE

10.1 Subject to the last sentence of this Section 10.1, failure of the Authority or the Village to perform any of its obligations under this Agreement resulting from any cause or causes beyond its control (including but not limited to strikes, labor disputes, fire, acts of God, or acts or orders of the government) will not constitute an actionable default or breach of this Agreement. The time for performance of any duty or obligation hereunder that cannot be performed as a result of an event of Force Majeure will be extended for a period equal to the duration of such inability to perform. Notwithstanding the preceding sentences, Force Majeure events will not extend the time for payment of any money which is due and payable or extend the current term of this Agreement.

#### XI. MISCELLANEOUS

11.1 From and after the Effective Date, this Agreement constitutes the entire understanding between the parties with respect to its subject, and supersedes any and all prior agreements, arrangements and understandings, written or oral, relating to the subject matter hereof, including the Current Agreement.

11.2 This Agreement may be executed in several counterparts, each of which is an original and all of which together constitute one and the same instrument.

11.3 The parties hereto agree to execute such further instruments, documents or certificates as may be necessary or desirable to effectuate the purposes and intent of this Agreement.

11.4 This Agreement may not be amended, changed, modified, or altered except in a writing executed by the parties hereto.



11.5 No waiver of compliance with any provision or condition hereof, and no consent provided for herein, will be effective unless evidenced by an instrument in writing duly executed by the party sought to be charged therewith. No failure on the part of any party to exercise, and no delay in exercising, any of its rights hereunder will operate as a waiver thereof, nor will any single or partial exercise by any party of any right preclude any other or future exercise thereof or the exercise of any other right.

11.6 No party shall assign or attempt to assign any of its rights or obligations under this Agreement without the prior written consent of the other party hereto.

11.7 This Agreement is binding upon and will inure to the benefit of the parties and their respective successors and assigns. This Agreement creates no rights of any nature in any person not a party hereto.

11.8 All the rights and duties of the parties created by this Agreement will survive with respect to the services performed prior to such termination.

11.9 The parties intend that any term or provision of this Agreement that is held to be invalid or unenforceable be interpreted by the courts such that it is valid and enforceable to the greatest extent possible and not render invalid or unenforceable, or otherwise affect, the remaining terms and provisions of this Agreement.

IN WITNESS WHEREOF, the respective parties hereto have set their hands and seals the day and year first above written.

MONROE COUNTY WATER AUTHORITY

---

By: Nicholas Noce, Executive Director

VILLAGE OF PITTSFORD

---

By: Alysa Plummer, Mayor

STATE OF NEW YORK )

COUNTY OF MONROE ) :ss

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared **Nicholas Noce**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )

COUNTY OF \_\_\_\_\_ ) :ss

On the \_\_\_\_ day of \_\_\_\_\_ in the year 2024 before me, the undersigned, a Notary Public in and for said State, personally appeared **Alysa Plummer**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public



**Monroe County Water Authority**

# Memorandum

**To:** Scott Nasca, Chairman, & MCWA Board Members

**Date:** July 30, 2024

**From:** Amy A. Molinari, Director of Finance and Business Services

A handwritten signature in blue ink, appearing to read 'Amy'.

**Subject:** 2<sup>nd</sup> Quarter Investment Report

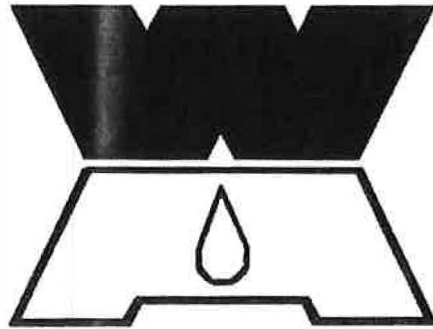
**Copies:** N. Noce  
L. Magguilli  
L. Rawlins  
A. Mammino

In accordance with the Authority's Annual Statement of Investment Policy, readopted April 2024, I respectfully submit the 2<sup>nd</sup> Quarter Investment Report for your review. Additionally, under Article XIV of the MCWA Annual statement of Investment Policy, the Authority has sufficient funds to meet the next six months of obligations, which include any debt service payments and operating expenses.

We are in compliance with the attached report.

Should you have any questions or comments, feel free to contact me.

Attachment



# **Monroe County Water Authority**

## **Investment Report**

**For the Period Ending  
June 30, 2024**

**DRAFT**

**MONROE COUNTY WATER AUTHORITY  
JUNE 30, 2024 INVESTMENT REPORT**

**MONROE COUNTY WATER AUTHORITY HELD FUNDS**

	<u>Cash on Hand</u>		<u>Money Market/CDs/ US T-Bills</u>
Beginning Balance: As of 1/1/24			
Water Revenue*	\$ 381,608	\$	7,295,559
Operations & Maintenance*	3,107,831		6,534,085
General Fund	-		12,864,548
Renewal & Replacement	-		32,717,146
Debt Service	-		4,670,130
OPEB Fund	-		35,957,581
Rate Stabilization Fund	-		11,500,000
Total	\$ 3,489,439	\$	111,539,049

Ending Balance: As of 6/30/24			
Water Revenue*	\$ 398,610	\$	6,338,489
Operations & Maintenance*	2,594,061		1,943,209
General Fund			17,412,476
Renewal & Replacement			37,274,533
Debt Service			6,657,274
OPEB Fund			37,485,581
Retirement			1,784,729
Rate Stabilization Fund			11,750,000
Total	\$ 2,992,671	\$	120,646,291

	<b>JUNE 2024</b>		<b>JUNE 2023</b>
<b>Interest Received:</b>			
Money Market/Cd's/US T-Bills	\$ 2,595,645	\$	1,131,909
Interest Accrued -	1,718,961		1,255,501
* Earnings Credit			

**TRUSTEE HELD FUNDS**

Beginning Balance: As of 1/1/24		
Debt Service	\$ 7,228	
Debt Service Reserve*	1,579,540	
Capital Improvement Fund*	11,792,390	
New Construction Fund*	5,261,917	
2020 Genesee Cnty Constrution Fund*	1,437,318	

Ending Balance: As of 06/30/24		
Debt Service	\$ 259,742	
Debt Service Reserve*	1,531,780	
Capital Improvement Fund*	13,174,279	
New Construction Fund*	5,346,369	
2020 Genesee Cnty Constrution Fund*	-	
Accrued interest	\$ 384,085	

Monroe County Water Authority  
Trustee Investments  
As of June 30, 2024

<u>FUND</u>	<u>TYPE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY</u>	<u>FACE VALUE</u>	<u>PURCHASE PRICE</u>	<u>VALUE* 6/30/2024</u>	<u>YIELD</u>	<u>(PREMIUM) DISCOUNT AMORT</u>	<u>ACCRUED INTEREST</u>
2012 DSR	T-BILLS	07/13/23	08/01/24	32	\$ 442,000.00	\$ 431,118.95	\$ 440,011.00	5.13%		\$ 8,914.00
				average days to maturity	32		weighted average yield	5.16%		
2013 DSR	T-BOND SLUG	12/05/23	10/01/42	6667	\$ 1,088,369.00	\$ 1,088,369.00	\$ 1,088,369.00	2.70%		
				average days to maturity	6667		weighted average yield	2.70%		
2012 PRIN	T-BILLS	2/6/2024	07/25/24	25	\$ 72,000.00	\$ 70,298.30	\$ 71,749.44	5.13%		1,451.00
				average days to maturity	25		weighted average yield	5.13%		
CAP IMPROVE	T-BILLS	10/17/23	07/11/24	11	\$ 1,245,000.00	\$ 1,197,685.16	\$ 1,243,194.75	5.31%		45,373.00
	T-BILLS	11/18/23	08/08/24	39	531,000.00	511,381.72	528,068.88	5.19%		16,742.00
	T-BILLS	02/22/24	08/08/24	39	1,130,000.00	1,103,182.46	1,123,762.40	5.21%		20,592.00
	T-BILLS	04/04/24	08/08/24	39	815,000.00	800,437.99	810,501.20	5.20%		10,055.00
	T-BILLS	12/14/23	09/05/24	67	1,260,000.00	1,215,945.08	1,247,954.40	4.90%		32,958.00
	T-BILLS	01/25/24	10/03/24	95	3,736,000.00	3,614,380.12	3,685,526.64	4.81%		75,771.00
	T-BILLS	06/24/24	11/14/24	137	530,000.00	519,219.93	519,680.90	5.23%		452.00
	T-BILLS	03/21/24	11/29/24	152	1,653,000.00	1,596,663.76	1,617,493.56	5.02%		22,490.00
	T-BILLS	02/05/24	01/23/25	207	1,079,000.00	1,030,992.37	1,048,593.78	4.75%		19,856.00
	T-BILLS	03/06/24	02/20/25	235	1,050,000.00	1,002,221.59	1,016,116.50	4.89%		15,790.00
	T-BILLS	04/18/24	03/20/25	263	610,000.00	582,116.90	588,058.30	5.13%		6,058.00
	average days to maturity			117	\$ 13,639,000.00	\$ 13,174,227.08	\$ 13,428,951.31	4.99%		
	NEW CONST	T-BILLS	12/13/23	07/11/24	11	\$ 2,169,000.00	\$ 2,106,745.66	\$ 2,165,854.95	5.04%	
T-BILLS		03/14/24	02/20/25	235	3,393,000.00	3,238,731.98	3,283,507.89	5.00%		59,009.00
average days to maturity				123	\$ 5,562,000.00	\$ 5,345,477.64	\$ 5,449,362.84	5.02%		
<b>TOTAL</b>			<b>TOTALS</b>	\$ 20,803,369.00	\$ 20,109,490.97	\$ 20,478,443.59			\$ 384,085.00	
% In T-Bills	94.77%									
% in T-Bonds	5.23%									
	100.00%									
			Portfolio average days	1393		Portfolio weighted average yield	4.86%			

\*market value source trustee monthly statements

**BANK OF NEW YORK**  
**STATEMENT OF CHANGES IN TRUSTEE FUNDS**  
**FOR PERIOD ENDING JUNE 30, 2024**

	Debt Service Reserve Funds	Debt Service Funds	Capital Improvement Fund	New Construction Fund	2020 Gen Cnty Const Fund
<b>CASH RECEIPTS</b>					
Cash Balance Jan 1	\$ 938	\$ -	\$ -	\$ -	\$ -
Investment Liquidations	490,233	2,609,619	10,716,326	3,156,059	4,728,508
Interest Received	23,241	367	375,713	84,452	16,942
Transfer from Other Funds	-	4,186,886	2,830,000	-	-
<b>Total</b>	<b>\$ 514,412</b>	<b>\$ 6,796,872</b>	<b>\$ 13,922,039</b>	<b>\$ 3,240,511</b>	<b>\$ 4,745,450</b>
<b>CASH DISBURSEMENTS</b>					
Property Additions	\$ -	\$ -	\$ 1,826,530	\$ -	\$ 1,273,898
Interest to Bondholders	-	3,654,952	-	-	-
Bond Maturities & Purchases	-	415,000	-	-	-
Investment Purchases	431,119	2,544,748	12,095,509	3,240,511	3,291,303
Transfers to Other Funds	71,000	-	-	-	180,249
Cash Balance JUNE 30, 2024	12,293	182,172	-	-	-
<b>Total</b>	<b>\$ 514,412</b>	<b>\$ 6,796,872</b>	<b>\$ 13,922,039</b>	<b>\$ 3,240,511</b>	<b>\$ 4,745,450</b>
<b>Investments at June 30</b>					
Investments (at cost)	\$ 1,519,488	\$ 77,570	\$ 13,898,400	\$ 5,346,355	\$ -
Accrued Interest	8,914	1,451	266,137	107,583	-
<b>Total</b>	<b>\$ 1,528,402</b>	<b>\$ 79,021</b>	<b>\$ 14,164,537</b>	<b>\$ 5,453,938</b>	<b>\$ -</b>
<b>Cash &amp; Investment Balance at 1/1/24</b>	<b>\$ 1,579,540</b>	<b>\$ 7,228</b>	<b>\$ 11,792,390</b>	<b>\$ 5,261,917</b>	<b>\$ 1,437,318</b>
<b>Cash &amp; Investment Balance at 06/30/24</b>	<b>\$ 1,531,780</b>	<b>\$ 259,742</b>	<b>\$ 13,174,279</b>	<b>\$ 5,346,369</b>	<b>\$ -</b>

**Monroe County Water Authority**  
**Local Investments**  
**As of June 30, 2024**

<u>FUND</u>	<u>TYPE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY</u>	<u>FACE VALUE</u>	<u>PURCHASE PRICE</u>	<u>VALUE*</u>	<u>YIELD</u>	<u>ACCRUED INTEREST</u>	
<b>OPEB</b>	T-BILL	10/06/23	07/11/24	11	\$ 2,500,000.00	\$ 2,399,928.13	\$ 2,496,498.66	5.42%	\$ 96,126.24	
	T-BILL	03/14/24	08/01/24	32	3,028,000.00	2,967,826.91	3,014,675.96	5.30%	46,419.48	
	T-BILL	01/09/24	08/08/24	39	1,550,000.00	1,506,487.88	1,542,194.00	4.97%	35,508.25	
	T-BILL	05/06/24	09/12/24	74	3,000,000.00	2,944,530.00	2,968,200.00	5.33%	23,112.10	
	T-BILL	04/04/24	09/19/24	81	2,700,000.00	2,635,941.60	2,669,524.42	5.28%	33,173.10	
	T-BILL	04/23/24	09/19/24	81	3,000,000.00	2,936,054.17	2,965,260.00	5.33%	29,183.56	
	T-BILL	05/09/24	10/10/24	102	2,508,000.00	2,452,736.64	2,471,755.85	5.34%	18,659.68	
	T-BILL	04/30/24	10/17/24	109	2,900,000.00	2,829,473.61	2,854,731.00	5.35%	25,298.53	
	T-BILL	01/08/24	11/29/24	152	3,000,000.00	2,875,766.83	2,943,375.00	4.80%	66,307.92	
	T-NOTE	05/03/24	02/15/25	230	3,000,000.00	2,926,875.00	2,938,680.00	5.20%	23,068.65	
	T-BILL	03/12/24	02/20/25	235	3,000,000.00	2,865,018.75	2,903,190.00	4.94%	43,037.50	
	T-BILL	03/21/24	03/20/25	263	3,025,000.00	2,881,031.18	2,921,374.09	4.95%	39,947.52	
	T-BILL	04/26/24	04/17/25	291	3,100,000.00	2,949,174.67	2,977,426.00	5.18%	27,538.55	
	T-BILL	06/12/24	05/15/25	319	2,400,000.00	2,291,710.67	2,296,392.00	5.06%	5,784.12	
						<u>\$ 38,711,000.00</u>	<u>\$ 37,462,556.04</u>	<u>\$ 37,963,276.99</u>		
				average days to maturity	144		weighted average yield		5.18%	
<b>R &amp; R</b>	T-BILL	02/16/24	07/05/24	5	\$ 2,300,000.00	\$ 2,254,463.83	\$ 2,298,698.97	5.28%	\$ 43,910.10	
	T-BILL	09/08/23	07/11/24	11	500,000.00	478,254.17	499,275.00	5.37%	20,965.68	
	T-BILL	12/13/23	07/11/24	11	2,150,000.00	2,088,127.18	2,146,882.50	5.13%	58,648.00	
	T-BILL	10/27/23	08/08/24	39	2,000,000.00	1,919,125.56	1,988,960.00	5.34%	69,846.66	
	T-BILL	03/22/24	08/22/24	53	3,025,000.00	2,959,690.25	3,002,161.25	5.27%	42,686.00	
	T-BILL	10/31/23	09/05/24	67	1,100,000.00	1,051,426.44	1,089,658.53	5.39%	38,075.67	
	T-BILL	04/05/24	09/19/24	81	3,000,000.00	2,929,372.92	2,966,138.25	5.27%	36,371.12	
	T-BILL	11/14/23	10/03/24	95	2,000,000.00	1,910,180.00	1,972,980.00	5.25%	63,483.38	
	T-BILL	05/15/24	10/17/24	109	2,000,000.00	1,955,601.11	1,969,064.00	5.34%	13,176.24	
	T-BILL	05/20/24	10/24/24	116	1,500,000.00	1,466,310.42	1,475,130.00	5.34%	8,794.50	
	T-BILL	05/10/24	11/07/24	130	3,000,000.00	2,922,622.50	2,944,410.00	5.33%	21,375.00	
	T-BILL	01/12/24	11/29/24	152	3,000,000.00	2,881,208.83	2,943,375.00	4.64%	62,716.40	
	T-BILL	06/14/24	12/05/24	158	500,000.00	487,655.67	488,861.73	5.31%	1,135.04	
	T-BILL	02/13/24	12/26/24	179	3,000,000.00	2,875,683.17	2,930,194.34	4.94%	54,119.46	
	T-BILL	01/10/24	12/26/24	179	3,000,000.00	2,866,912.50	2,924,130.00	4.78%	65,217.24	
	T-BILL	02/07/24	01/23/25	207	2,500,000.00	2,388,850.00	2,429,550.00	4.79%	52,512.48	
	T-BILL	06/18/24	02/20/25	235	1,500,000.00	1,449,488.50	1,453,086.60	5.13%	2,454.00	



<u>FUND</u>	<u>TYPE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY</u>	<u>FACE VALUE</u>	<u>PURCHASE PRICE</u>	<u>VALUE*</u>	<u>YIELD</u>	<u>ACCRUED INTEREST</u>
R&R CONTD	T-BILL	05/16/24	03/20/25	263	1,500,000.00	1,437,116.67	1,446,045.00	5.13%	9,187.52
	T-BILL	06/14/24	06/12/25	347	1,000,000.00	951,700.83	953,962.77	5.04%	2,128.80
					<u>\$ 38,575,000.00</u>	<u>\$ 37,273,790.55</u>	<u>\$ 37,922,563.94</u>		
		average days to maturity		128		weighted average yield		5.12%	
DEBT SERV	T-BILL	03/13/24	07/09/24	9	\$ 956,000.00	\$ 939,736.85	\$ 954,891.04	5.35%	15,022.38
	T-BILL	04/03/24	07/09/24	9	784,000.00	773,078.66	783,090.56	5.31%	9,119.79
	T-BILL	05/02/24	07/09/24	9	1,000,000.00	990,130.56	998,838.89	5.35%	8,563.26
	T-BILL	09/01/23	07/11/24	11	725,000.00	693,135.32	723,984.61	5.30%	30,444.00
	T-BILL	12/01/23	07/11/24	11	1,150,000.00	1,115,521.72	1,148,332.50	5.05%	32,777.32
	T-BILL	12/14/23	07/11/24	11	1,020,000.00	991,410.25	1,018,571.45	5.01%	27,091.86
	T-BILL	12/18/23	08/08/24	39	162,000.00	156,935.07	161,184.15	5.02%	4,221.75
	T-BILL	06/04/24	11/07/24	130	1,020,000.00	997,325.40	1,001,249.85	5.32%	3,779.10
					<u>\$ 6,817,000.00</u>	<u>\$ 6,657,273.83</u>	<u>\$ 6,790,143.05</u>		
		average days to maturity		29		weighted average yield		5.23%	
RATE STAB FUND	T-BILL	04/12/24	10/03/24	95	\$ 3,050,000.00	\$ 2,974,375.25	\$ 3,008,794.50	5.34%	34,335.77
	T-BILL	04/22/24	10/10/24	102	2,900,000.00	2,829,196.50	2,857,747.00	5.34%	28,570.14
	T-BILL	05/01/23	10/24/24	116	3,025,000.00	2,948,985.11	2,974,845.50	5.34%	25,914.00
	T-BILL	04/11/24	03/20/25	263	3,100,000.00	2,955,568.42	2,988,493.00	5.13%	33,686.40
					<u>\$ 12,075,000.00</u>	<u>\$ 11,708,125.28</u>	<u>\$ 11,829,880.00</u>		
	average days to maturity		144		weighted average yield		5.29%		
RETIREMENT	T-NOTE	03/11/24	11/30/24	153	\$ 750,000.00	\$ 746,630.86	\$ 747,502.50	5.13%	1,194.36
	T-NOTE	04/03/24	11/30/24	153	450,000.00	448,101.56	448,501.50	5.15%	696.08
	T-NOTE	05/02/24	11/30/24	153	300,000.00	293,542.97	295,296.00	5.32%	1,217.17
	T-NOTE	06/04/24	11/30/24	153	300,000.00	295,453.13	296,148.00	5.30%	377.52
					<u>\$ 1,800,000.00</u>	<u>\$ 1,783,728.52</u>	<u>\$ 1,787,448.00</u>		
	average days to maturity		153		weighted average yield		5.20%		
GENERAL FUND	T-BILL	11/17/23	07/11/24	11	\$ 1,000,000.00	\$ 967,228.17	\$ 998,599.46	5.20%	31,251.28
	T-BILL	01/22/24	07/18/24	18	2,500,000.00	2,438,318.06	2,494,109.03	5.20%	55,444.80
	T-BILL	01/26/24	01/23/25	207	2,000,000.00	1,909,250.00	1,943,640.00	4.73%	39,000.00

<u>FUND</u>	<u>TYPE</u>	<u>PURCHASE DATE</u>	<u>MATURITY DATE</u>	<u>DAYS TO MATURITY</u>	<u>FACE VALUE</u>	<u>PURCHASE PRICE</u>	<u>VALUE*</u>	<u>YIELD</u>	<u>ACCRUED INTEREST</u>
GENERAL FUND	T-BILL	01/30/24	01/23/25	207	2,000,000.00	1,910,210.11	1,943,640.00	4.73%	38,016.72
CONTD	T-BILL	02/15/24	09/05/24	67	3,000,000.00	2,918,123.33	2,971,320.00	5.04%	54,852.88
	T-BILL	03/26/24	02/20/25	235	3,100,000.00	2,964,184.26	3,003,045.65	5.01%	39,390.72
	T-BILL	03/27/24	09/05/24	67	814,000.00	795,355.33	806,218.16	5.29%	10,933.55
	T-BILL	06/13/24	03/20/25	263	2,000,000.00	1,923,933.33	1,928,060.00	5.10%	4,618.39
	T-BILL	05/20/25	02/20/25	235	1,500,000.00	1,442,960.00	1,451,595.00	5.19%	8,473.47
					<u>\$ 17,914,000.00</u>	<u>\$ 17,269,562.59</u>	<u>\$ 17,540,227.30</u>		
			average days to maturity	146		weighted average yield		5.03%	
			<b>TOTALS</b>		<b>\$ 115,892,000.00</b>	<b>\$ 112,155,036.81</b>	<b>\$ 113,833,539.28</b>		<b>\$ 1,718,961.20</b>
% in T-Bills	95.86%								
% in T-Note	4.14%		Portfolio average days	124		weighted average yield		5.15%	
	<u>100.00%</u>								

\* value used on the monthly statements

**MONROE COUNTY WATER AUTHORITY  
LOCAL INVESTMENT MATURED HISTORY  
JANUARY 1, 2024 THRU JUNE 30, 2024**

BANK	FUND	SETTLEMENT DATE	MATURITY DATE	INTEREST YIELD	PURCHASE AMOUNT	MATURITY AMOUNT	INTEREST RECEIVED
Key Bank	R & R	09/06/23	01/02/24	5.47%	\$ 2,947,981.67	\$ 3,000,000.00	\$ 52,018.33
Key Bank	R & R	07/28/23	01/04/24	5.43%	1,465,200.00	1,500,000.00	34,800.00
M&T/Wilma	Debt Service	11/01/23	01/04/24	5.39%	916,363.38	925,000.00	8,636.62
Key Bank	General Fund	09/08/23	01/09/24	5.46%	2,456,366.67	2,500,000.00	43,633.33
Key Bank	Debt Service	12/14/23	01/11/24	5.30%	796,764.44	800,000.00	3,235.56
M&T/Wilma	General Fund	08/24/23	01/11/24	5.42%	2,449,162.50	2,500,000.00	50,837.50
M&T/Wilma	OPEB	07/14/23	01/11/24	5.43%	2,921,463.08	3,000,000.00	78,536.92
Key Bank	OPEB	07/26/23	01/18/24	5.44%	1,461,720.00	1,500,000.00	38,280.00
Wilma	General Fund	11/16/23	01/18/24	5.32%	990,917.50	1,000,000.00	9,082.50
M&T/Wilma	R & R	12/19/23	01/25/24	5.28%	143,233.36	144,000.00	766.64
M&T/Wilma	R & R	01/30/23	01/25/24	4.65%	1,433,505.00	1,500,000.00	66,495.00
M&T/Wilma	General Fund	08/30/24	02/15/24	5.48%	2,194,472.94	2,250,000.00	55,527.06
Key Bank	R & R	08/29/23	02/15/24	5.51%	2,437,548.61	2,500,000.00	62,451.39
M&T/Wilma	R & R	08/23/24	02/22/24	5.46%	2,433,319.38	2,500,000.00	66,680.62
Key Bank	OPEB	09/19/23	03/07/24	5.49%	2,925,341.67	3,000,000.00	74,658.33
M&T/Wilma	R & R	06/02/23	03/21/24	5.11%	2,881,017.58	3,000,000.00	118,982.42
Key Bank	General Fund	12/19/23	03/21/24	5.34%	623,526.46	632,000.00	8,473.54
Key Bank	General Fund	03/23/23	03/21/24	4.41%	3,058,361.47	3,194,000.00	135,638.53
Key Bank	OPEB	10/03/23	03/21/24	5.53%	2,924,775.00	3,000,000.00	75,225.00
Key Bank	OPEB	10/04/23	03/28/24	5.54%	1,461,060.00	1,500,000.00	38,940.00
M&T/Wilma	OPEB	11/13/23	04/04/24	5.41%	1,077,200.44	1,100,000.00	22,799.56
Key Bank	R & R	10/05/23	04/04/24	5.54%	2,043,625.50	2,100,000.00	56,374.50
M&T/Wilma	Rate Stabilization	01/29/24	04/11/24	5.30%	274,102.22	277,000.00	2,897.78
M&T/Wilma	Rate Stabilization	10/12/23	04/11/24	5.55%	2,919,434.67	3,000,000.00	80,565.33
Key Bank	Rate Stabilization	10/13/23	04/11/24	5.54%	2,919,907.50	3,000,000.00	80,092.50
Key Bank	Rate Stabilization	10/24/23	04/18/24	5.51%	2,727,312.00	2,800,000.00	72,688.00
M&T/Wilma	OPEB	06/06/23	04/18/24	5.13%	2,871,060.25	3,000,000.00	128,939.75
Key Bank	R & R	08/29/23	04/18/24	5.38%	483,334.03	500,000.00	16,665.97
Key Bank	R & R	06/26/23	04/18/24	5.20%	1,438,743.75	1,500,000.00	61,256.25
Key Bank	OPEB	10/25/23	04/25/24	5.53%	1,557,128.89	1,600,000.00	42,871.11
M&T/Wilma	OPEB	06/22/23	04/30/24	5.28%	2,924,765.63	3,000,000.00	75,234.37
M&T/Wilma	T-Note Interest	06/22/24	04/30/24				33,750.00
M&T/Wilma	OPEB	06/07/24	04/30/24	5.21%	2,929,687.50	3,000,000.00	70,312.50
M&T/Wilma	T-Note Interest		04/30/24				37,500.00
Key Bank	R & R	11/16/23	05/02/24	5.36%	1,756,740.00	1,800,000.00	43,260.00
Key Bank	OPEB	11/07/23	05/02/24	5.45%	1,948,571.67	2,000,000.00	51,428.33
Key Bank	R & R	01/16/24	05/09/24	5.28%	2,951,455.00	3,000,000.00	48,545.00
M&T/Wilma	OPEB	12/18/23	05/09/24	5.30%	2,511,006.63	2,563,000.00	51,993.37
M&T/Wilma	R & R	11/15/23	05/09/24	5.39%	1,949,429.33	2,000,000.00	50,570.67

**MONROE COUNTY WATER AUTHORITY  
LOCAL INVESTMENT MATURED HISTORY  
JANUARY 1, 2024 THRU JUNE 30, 2024**

<b>BANK</b>	<b>FUND</b>	<b>SETTLEMENT DATE</b>	<b>MATURITY DATE</b>	<b>INTEREST YIELD</b>	<b>PURCHASE AMOUNT</b>	<b>MATURITY AMOUNT</b>	<b>INTEREST RECEIVED</b>
Key Bank	Rate Stabilization	10/10/23	05/16/24	5.36%	2,906,560.00	3,000,000.00	93,440.00
Key Bank	R & R	08/30/23	05/16/24	5.33%	481,619.44	500,000.00	18,380.56
Key Bank	OPEB	09/20/23	05/16/24	5.41%	1,738,338.00	1,800,000.00	61,662.00
Key Bank	OPEB	12/12/23	05/23/24	5.33%	1,953,545.00	2,000,000.00	46,455.00
M&T/Wilma	OPEB	03/27/24	05/16/24	5.34%	167,776.16	169,000.00	1,223.84
M&T/Wilma	R & R	10/26/23	06/13/24	5.36%	1,934,152.17	2,000,000.00	65,847.83
Key Bank	OPEB	09/21/23	06/13/24	5.43%	2,308,318.67	2,400,000.00	91,681.33
Key Bank	R & R	09/05/23	06/13/24	5.37%	1,439,840.00	1,500,000.00	60,160.00
<b>TOTALS</b>					<b>\$ 87,135,755.16</b>	<b>\$ 89,554,000.00</b>	<b>\$ 2,489,494.84</b>

**MONROE COUNTY WATER AUTHORITY  
MONEY MARKET  
AS OF JUNE 30, 2024**

<b>BANK</b>	<b>FUND</b>	<b>ENDING BALANCE 6/30/24</b>
<b>M &amp; T Bank</b>	<b>OPEB</b>	\$ 23,024.96
	<b>Rate Stabilization</b>	41,874.72
	<b>General Fund</b>	46,835.94
		<hr style="width: 100%; border: 0.5px solid black;"/> \$ 111,735.62
	Interest Earned as of June 30, 2024	\$ 1,454.40
	Weighted Average Yield	3.00%
<b>Key Bank</b>	<b>R &amp; R</b>	\$ 742.90
	<b>General Fund</b>	79,469.61
		<hr style="width: 100%; border: 0.5px solid black;"/> \$ 80,212.51
		Interest Earned as of June 30, 2024
	Weighted Average Yield	0.85%
	Total Interest on Money Markets	\$ 1,793.65

**MONROE COUNTY WATER AUTHORITY  
INVESTMENT HISTORY**

<u>2024</u>	<u>AVERAGE INVESTMENT BALANCE</u>	<u>INTEREST RATE</u>	<u>INTEREST EARNED</u>
<b><u>OPERATIONS &amp; MAINTENANCE - MONEY MARKET/ M &amp; T</u></b>			
JANUARY	\$ 6,839,233.55	3.00 % - 3.00 %	\$ 19,627.81
FEBRUARY	5,562,453.69	3.00 % - 3.00 %	11,615.78
MARCH	3,626,228.39	3.00 % - 3.00 %	12,941.36
APRIL	1,351,913.00	3.00 % - 3.00 %	2,559.30
MAY	25,813.95	3.00 % - 3.00 %	65.77
JUNE	2,954,022.98	3.00 % - 3.00 %	9,522.99
JULY	-	0.00 % - 0.00 %	-
AUG	-	0.00 % - 0.00 %	-
SEPT	-	0.00 % - 0.00 %	-
OCT	-	0.00 % - 0.00 %	-
NOV	-	0.00 % - 0.00 %	-
DEC	-	0.00 % - 0.00 %	-
			\$ 56,333.01
<b><u>WATER REVENUE - MONEY MARKET / M &amp; T BANK</u></b>			
JANUARY	\$ 3,969,903.61	3.00 % - 3.00 %	\$ 9,236.21
FEBRUARY	3,829,823.33	3.00 % - 3.00 %	7,583.74
MARCH	3,598,680.89	3.00 % - 3.00 %	7,353.08
APRIL	3,288,243.76	3.00 % - 3.00 %	7,522.05
MAY	3,548,176.92	3.00 % - 3.00 %	7,839.44
JUNE	3,317,701.53	3.00 % - 3.00 %	8,489.61
JULY	-	0.00 % - 0.00 %	-
AUG	-	0.00 % - 0.00 %	-
SEPT	-	0.00 % - 0.00 %	-
OCT	-	0.00 % - 0.00 %	-
NOV	-	0.00 % - 0.00 %	-
DEC	-	0.00 % - 0.00 %	-
			\$ 48,024.13

**MONROE COUNTY WATER AUTHORITY  
LOCAL CASH & INVESTMENT  
STATEMENT OF COLLATERAL  
AS OF JUNE 30, 2024**

<u>MCWA INVESTMENT</u>	<u>COLLATERAL TYPE</u>	<u>MARKET VALUE</u>
	<b><u>M &amp; T Bank</u></b>	
\$ 9,514,621.69	GNMA G2SF	\$ 9,704,914.17
250,000.00	FDIC Time Deposits	250,000.00
250,000.00	FDIC Demand Deposits	250,000.00
<u>\$ 10,014,621.69</u>		<u>\$ 10,204,914.17</u>
	<b><u>KEY BANK</u></b>	
\$ 710,504.05	GN 2320ME EA SEQ FIX	\$ 724,714.13
250,000.00	FDIC Demand Deposits	250,000.00
250,000.00	FDIC Time Deposits	250,000.00
<u>\$ 1,210,504.05</u>		<u>\$ 1,224,714.13</u>
	<b><u>J.P.Morgan Chase Bank</u></b>	
\$ 250,000.00	US T-Bonds	\$ 250,058.43
250,000.00	FDIC Time Deposits	250,000.00
<u>\$ 500,000.00</u>		<u>\$ 500,058.43</u>
 \$ 11,725,125.74	 <b>TOTAL</b>	 \$ 11,929,686.73

**Auditors:** EFPR Group, LLP

**Trustee:** The Bank of New York Mellon

**Banks:** Key Bank  
M & T Bank  
J.P. Morgan Chase





**Monroe County Water Authority**

# Memorandum

**To:** Scott Nasca, Chairman, & MCWA Board Members

**Date:** July 30, 2024

**From:** Amy A. Molinari, Director of Finance and Business Services

A handwritten signature in blue ink, appearing to read 'AM', is written over the 'From' line.

**Subject:** 3<sup>rd</sup> Quarter Financial Report

**Copies:** N. Noce  
L. Magguilli  
L. Rawlins  
A. Mammino

In accordance with the Authority's Accounting Policies and Procedures Manual, readopted in June 2024, I respectfully submit for your review the Authority's 3<sup>rd</sup> Quarter Financial Report – period ending September 30, 2024.

Should you have any questions or comments, feel free to contact me.

Attachment



**MONROE COUNTY WATER AUTHORITY**

**Quarterly Financial Report**

**Six Months Ending**

**June 30, 2024**



# MONROE COUNTY WATER AUTHORITY

P.O. Box 10999 • 475 Norris Drive • Rochester, N.Y. 14610-0999

Phone: (585) 442-2000 Fax (585) 442-0220

July 30, 2024

Mr. Scott D. Nasca, Chairman  
475 Norris Drive  
Rochester, New York 14610

Dear Chairman Nasca:

The financial report of the Monroe County Water Authority for the first six months of 2024 is submitted herewith.

## GENERAL AUTHORITY OPERATIONS

### WATER REVENUES

Water Revenues totaled \$44,782,100 for the first six months of 2024, over the budgeted amount by \$1,439,779 and \$2,162,906 higher than this time in 2023. Residential Sales is over the budget amount by \$1,204,038 and \$2,303,458 higher than 2023. Industrial and Large Commercial Sales is under budget by \$568,291 and \$111,372 higher than this time last year. Water District Sales are over the budgeted amount by \$608,245 and \$34,954 higher than this time in 2023.

**TABLE 1.1**

(In thousands)

Revenue Source	2024 YTD Actual	2024 YTD Budget	Budget	Increase
			Variance Favorable (Unfavorable)	(Decrease) from 2023
Res. & Com. – Quarterly	\$ 35,747.3	\$ 34,543.3	\$ 1,204.0	\$ 2,303.5
Ind. & Com. – Quarterly	3,694.6	4,262.9	(568.3)	111.4
Water Districts	2,677.3	2,069.1	608.2	35.0
Fire Services	746.2	674.3	71.9	48.2
Service Fees*	940.7	950.9	(10.2)	6.4
Other	975.9	841.8	134.1	(341.5)
Total	<u>\$44,782.1</u>	<u>\$ 43,342.3</u>	<u>\$1,439.8</u>	<u>2,162.9</u>

\*Includes the payment by Kodak for the CPF, and Genesee County for Construction of transmission lines.

**TABLE 1.2**

	Service Units	Increase (Decrease)	Metered Consumption (Mil. Gals.)	Increase (Decrease) From 2023 (Mil. Gals.)
Residential & Commercial – Quarterly	190,166	791	5,191.3	(844.4)
Industrial & Commercial – Monthly	375	0	868.0	(164.8)
Water Districts	12	-	959.1	(0.30)
Fire Services	3,060	38	-	-
Miscellaneous Water Sales	-	-	4.3	(0.10)
Total			<u>7,022.7</u>	<u>(1,009.4)</u>
City of Rochester – Purchases			1,471.7	(814.3)
Erie County – Purchases			86.0	(11.1)

The increase in service units is due to normal growth.

## OPERATIONS AND MAINTENANCE

**TABLE 1.3**

(In thousands)

	2024 YTD Actual	2024 YTD Budget	Budget Variance Favorable (Unfavorable)	Increase (Decrease) from 2023
Operating Departments				
Administration	2,126.0	2,611.1	485.1	117.5
Production	6,459.1	7,694.0	1,234.9	424.8
Purchased Water-City of Rochester	999.8	840.0	(159.8)	69.9
Purchased Water-Erie County	295.5	180.0	(115.5)	20.4
Engineering	1,824.8	3,562.9	1,738.1	414.0
Facilities, Fleet & Operations	6,955.0	8,395.8	1,440.8	862.4
Business Services	<u>3,970.7</u>	<u>4,986.1</u>	<u>1,015.4</u>	<u>156.1</u>
Total Operating Departments	22,630.9	28,269.9	5,638.7	2,065.1
Other	<u>984.7</u>	<u>984.7</u>	<u>0</u>	<u>218.7</u>
	23,615.6	29,254.6	5,639.0	2,283.8

## ADMINISTRATION

Administration expenses are \$485,052 under budget. Labor and Fringe benefits are under budget by \$30,311 mostly due to less than anticipated fringe benefit expenses. Retiree Benefits are \$235,667 under budget due to less than expected health care premiums. Legal Services is \$91,916 under budget due to the timing of services and less than anticipated needs during the second quarter.

**PRODUCTION**

The Production Department, excluding Purchased Water, is \$1,234,954 under budget. Labor and fringe benefit expenses are \$206,711 due to two vacant positions. Chemicals are under budget by \$269,136 due to using less than anticipated. Power for Production is under budget by \$338,566 due to lower than anticipated costs. Maintenance Contracts is under budget by \$105,688 because of less than expected needs.

**ENGINEERING**

Engineering expenses are \$1,737,944 under budget. Labor and fringe benefits expenses are under budget by \$168,502 due to two vacant positions. Copper and Lead are under budget \$1,418,110 due to the unknown nature of the costs and the timing of the work.

**FACILITIES, FLEET & OPERATIONS**

The Facilities, Fleet & Operations Department is \$1,440,778 under budget. Labor and fringe benefit expenses are \$134,356. Gasoline and Diesel is under budget by \$284,684 due to decrease in gas prices. Repair Materials – Mains is under budget by \$117,826 due to invoicing and amount of work needed. Maintenance Contracts is under budget by \$666,807 partly due to the timing of invoices for Lawn Restoration and Pavement Replacements.

**BUSINESS SERVICES**

The Finance & Business Services Department is \$1,015,153 under budget. Labor and fringe benefits expenses are \$592,419 under budget due to ten vacant positions. Consultants are under budget by \$208,095 due to the timing of services rendered. Bank Services is \$27,459 under budget due to the timing of invoices. Small Equipment and Tools are under budget by \$73,764 due to the timing of equipment for the IT Department. Repair Material – Mains is under budget by \$95,905 mainly due to the timing of meter parts needed.

**TABLE 1.4**

	Number of Employees 2 <sup>nd</sup> Quarter Ending 2024					Number of Employees 2 <sup>nd</sup> Quarter Ending 2023			
	Full Time	Time Budget	Part Time	Temp. Co-op & Seasonal		Full Time	Time Budget	Part Time	Temp. Co-op & Seasonal
Administration	7	7	7	0	Administration	7	7	7	0
Prod./Trans.	45	47	0	0	Prod./Trans.	45	52	0	0
Engineering	31	33	1	0	Engineering	29	33	1	0
Fac./Fleet/Oper.	72	82	0	0	Fac./Fleet/Oper.	74	85	0	0
Business Serv.	<u>48</u>	<u>58</u>	<u>3</u>	<u>0</u>	Business Serv.	<u>46</u>	<u>57</u>	<u>3</u>	<u>0</u>
	203	227	11	0		201	234	11	0

The number of full-time positions is under budget by twenty-four employees. The Production and Transmission Department has two vacancies. Engineering has two vacant positions. Facilities, Fleet and Operations has ten open positions. Business Services has ten vacant positions.

**SUMMARY**

Overall, the Authority continues to be in excellent financial condition. We continue to increase our service area and provide reliable, cost-effective services to our customers.

Respectfully submitted,



Amy A. Molinari

Director of Finance & Business Services

**MONROE COUNTY WATER AUTHORITY**  
**2.1 BALANCE SHEETS**  
**as of June 30, 2024**

**ASSETS**

	JUNE 2024	JUNE 2023
WATER PLANT, net	\$ 436,537,999	\$ 432,321,665
DEBT SERVICE RESERVES	1,531,781	1,545,320
CURRENT ASSETS:		
Water Revenue Fund	6,867,338	7,264,627
O & M Fund	158,394	3,447,825
Rate Stabilization Fund	11,750,000	11,500,000
General Fund	57,889,660	46,805,318
Other Cash	46,292,972	42,212,670
Funds held by Trustee		
Debt Service Fund	259,773	343,487
Capital Improvement Fund	13,174,279	11,675,381
Construction Funds	-	2,332,458
New Construction Fund	5,346,369	5,133,314
Accounts Receivable	9,474,138	9,571,220
Accrued Unbilled Revenues	10,328,000	9,788,000
Materials & Supplies	4,258,157	2,866,823
Prepayments	1,830,553	1,932,251
	\$ 167,629,633	\$ 154,873,374
DEFERRED OUTFLOW RESOURCES	\$ 9,506,978	\$ 10,467,129
DEFERRED OUTFLOW RESOURCES-OPEB	15,018,772	19,500,242
	\$ 630,225,164	\$ 618,707,731

**LIABILITIES AND CAPITALIZATION**

WATER REVENUE BONDS	\$ 128,812,731	\$ 133,850,593
OPEB OBLIGATIONS	41,657,111	57,301,338
SICK BANK RESERVE	3,773,203	3,538,659
NET PENSION LIABILITY	12,769,819	(4,965,984)
CURRENT LIABILITIES:		
Bonds due within one year	4,860,000	4,695,000
Accounts payable & accrued expense	3,207,573	4,414,391
Accrued payroll	1,151,477	602,249
Accrued vacation	1,353,417	1,226,132
Accrued interest on bonds	2,679,013	2,756,930
Customer deposits	393,585	492,052
	\$ 13,645,064	\$ 14,186,754
CAPITALIZATION:		
Contributions in aid	71,799,959	71,799,959
Earnings reinvested	323,125,139	299,193,766
	\$ 595,583,026	\$ 574,905,085
DEFERRED INFLOW RESOURCES	\$ 707,628	\$ 17,129,511
DEFERRED INFLOW RESOURCES-OPEB	33,934,507	26,673,133
	\$ 630,225,162	\$ 618,707,731
WORKING CAPITAL - \$140,686,620		

**2.2 STATEMENTS OF REVENUES**  
**as of June 30, 2024**

	Actual	Budget	Variance Favor. (Unfav.)
<b>OPERATING REVENUES:</b>			
Water Sales - Residential	\$ 35,747,338	\$ 34,543,300	\$ 1,204,038
Water Sales - Industrial/Commercial	3,694,609	4,262,900	(568,291)
Water Sales - Water Districts	2,677,345	2,069,100	608,245
Other Water Revenue	2,271,763	2,154,815	116,948
Other Operating Revenue	391,005	312,166	78,839
	<b>\$ 44,782,059</b>	<b>\$ 43,342,281</b>	<b>\$ 1,439,778</b>
<b>OPERATING EXPENSES:</b>			
Administration	\$ 2,126,027	\$ 2,611,079	\$ 485,052
Production	6,459,075	7,694,029	1,234,954
Purchased Water - City of Rochester	999,800	840,000	(159,800)
Purchased Water - Erie County Water	295,500	180,000	(115,500)
Engineering	1,824,857	3,562,801	1,737,944
Facilities, Fleet & Operations	6,954,995	8,395,772	1,440,777
Business Services	3,970,762	4,985,915	1,015,153
	<b>\$ 22,631,016</b>	<b>\$ 28,269,599</b>	<b>\$ 5,638,583</b>
Other Expenses	984,730	984,730	-
<b>NET REVENUES FOR DEBT SERVICE</b>	<b>\$ 21,166,314</b>	<b>\$ 14,087,951</b>	<b>\$ 7,078,364</b>
<b>DEDUCT:</b>			
Interest Expense on Water Revenue Bonds	\$ 3,482,265	\$ 3,482,265	-
Interest Expense on County Lease-Net	-	-	-
Amortization of Bond Expense & Def Amt of Refund	(88,931)	(88,930)	-
Depreciation and Amortization	10,861,812	10,861,812	-
	<b>\$ 14,255,146</b>	<b>\$ 14,255,147</b>	<b>1</b>
<b>REVENUES (LOSS) FROM OPERATIONS</b>	<b>\$ 6,911,168</b>	<b>\$ (167,195)</b>	<b>\$ 7,078,365</b>
<b>ADD (DEDUCT)</b>			
Interest on Investments - Local	\$ 2,851,503	150,000	\$ 2,701,503
Interest on Investments - Trustee	510,239	24,996	485,243
Gain (Loss) on Disposal of Assets	-	-	-
Other Non-Operating Income	1,121,954	816,643	305,311
Extraordinary Expense	-	-	-
Unrealized Gain (Loss) on Investment	-	-	-
Realized Gain (Loss) on Investment	(887)	-	-
	<b>\$ 4,482,808</b>	<b>991,639</b>	<b>\$ 3,491,169</b>
<b>REVENUES (LOSS) INVESTED IN FACILITIES</b>			
Year to Date	\$ 11,393,975	\$ 824,444	\$ 10,569,531



**2.3 DEPARTMENT EXPENSE SUMMARY**  
**For the Period Ending June 30, 2024**  
**(in thousands)**

	Actual YTD	Budget YTD	Variance Favor. (Unfav.)	Previous YTD	Variance Favor. (Unfav.)
<b>ADMINISTRATION</b>					
Payroll & Benefits	751.2	781.5	30.3	625.7	(125.5)
Retiree Benefits	818.3	1,054.0	235.7	792.6	(25.7)
Outside Services	517.6	698.0	180.4	550.7	33.1
Supplies/Postage/Printing	6.1	16.1	10.0	7.4	1.3
Maintenance	0.7	0.7	-	0.5	(0.2)
Utilities	1.7	1.6	(0.1)	1.8	0.1
Other	30.4	59.2	28.8	29.8	(0.6)
<b>TOTALS</b>	<b>2,126.0</b>	<b>2,611.1</b>	<b>485.1</b>	<b>2,008.5</b>	<b>(117.5)</b>
<b>PRODUCTION</b>					
Payroll & Benefits	3,074.1	3,280.8	206.7	2,806.0	(268.1)
Outside Services	141.4	190.4	49.0	136.8	(4.6)
Supplies/Postage/Printing	102.7	90.9	(11.8)	72.7	(30.0)
Chemicals	646.8	915.9	269.1	560.6	(86.2)
Maintenance	247.1	434.3	187.2	260.2	13.1
Utilities	276.9	344.9	68.0	320.1	43.2
Power	1,904.4	2,288.0	383.6	1,765.4	(139.0)
Purchased Water	1,295.3	1,020.0	(275.3)	1,205.0	(90.3)
Other	65.7	148.8	83.1	112.5	46.8
<b>TOTALS</b>	<b>7,754.4</b>	<b>8,714.0</b>	<b>959.6</b>	<b>7,239.3</b>	<b>(515.1)</b>
<b>ENGINEERING/DESIGN/CONSTRUCTION</b>					
Payroll & Benefits	1,544.0	1,712.5	168.5	1,210.7	(333.3)
Outside Services	200.6	1,768.2	1,567.6	161.1	(39.5)
Supplies/Postage/Printing	10.8	21.6	10.8	5.8	(5.0)
Maintenance	29.8	8.2	(21.6)	3.9	(25.9)
Utilities	7.7	9.5	1.8	7.8	0.1
Other	31.9	42.9	11.0	21.5	(10.4)
<b>TOTALS</b>	<b>1,824.8</b>	<b>3,562.9</b>	<b>1,738.1</b>	<b>1,410.8</b>	<b>(414.0)</b>
<b>FACILITIES, FLEET &amp; OPERATIONS</b>					
Payroll & Benefits	4,659.7	4,738.1	78.4	3,938.5	(721.2)
Outside Services	25.0	29.9	4.9	26.9	1.9
Supplies/Postage/Printing	126.3	187.2	60.9	132.7	6.4
Maintenance	1,332.6	2,146.5	813.9	1,097.5	(235.1)
Vehicles	718.5	1,161.4	442.9	792.8	74.3
Utilities	51.6	67.5	15.9	57.8	6.2
Other	41.3	65.2	23.9	46.4	5.1
<b>TOTALS</b>	<b>6,955.0</b>	<b>8,395.8</b>	<b>1,440.8</b>	<b>6,092.6</b>	<b>(862.4)</b>
<b>BUSINESS SERVICES</b>					
Payroll & Benefits	2,832.9	3,425.4	592.5	2,680.0	(152.9)
Outside Services	553.3	781.6	228.3	490.6	(62.7)
Supplies/Postage/Printing	326.8	388.4	61.6	371.7	44.9
Maintenance	71.0	248.3	177.3	165.9	94.9
Utilities	42.6	53.5	10.9	43.1	0.5
Other	144.1	88.9	(55.2)	63.2	(80.9)
<b>TOTALS</b>	<b>3,970.7</b>	<b>4,986.1</b>	<b>1,015.4</b>	<b>3,814.5</b>	<b>(156.2)</b>
<b>TOTAL ALL DEPARTMENTS</b>	<b>22,630.9</b>	<b>28,269.9</b>	<b>5,639.0</b>	<b>20,565.8</b>	<b>(2,065.1)</b>

**Monroe County Water Authority**  
**Statement of Cash Flows as of June 30, 2024**

<b>CASH FLOW FROM OPERATING ACTIVITIES:</b>	<b>\$</b>
Receipts from customers	42,602,417
Payments to suppliers	(11,722,184)
Payments to employees	(12,802,924)
Net cash flow from operating activities	<u>18,077,309</u>
<b>CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>	
Withdrawals from funds held by trustee	1,204,355
Purchases of capital assets	(9,674,234)
Proceeds from disposal of capital assets	501,484
Federal interest subsidy	816,643
Proceeds from water revenue bond issuance	-
Proceeds from bond premium	-
Deposit to Series 2020 Construction Funds	-
Withdrawals from Series 2020 Construction Funds	(1,437,317)
Proceeds from BANs issued	-
Bond forgiveness	-
Repayments and redemptions of water revenue bonds	(415,000)
New Capital Leases	-
Repayments of obligations under capital leases	-
Interest paid	(3,519,605)
Net cash flow from capital and related financing activities	<u>(12,523,674)</u>
<b>CASH FLOW FROM INVESTING ACTIVITIES:</b>	
Interest received	3,361,741
Gains (losses) on investing activities	(1,775)
Purchases of investments	(14,636,693)
Reversal of YE 2020 Investment Reclass	-
Sales of investments	-
Net cash flow from investing activities	<u>(11,276,727)</u>
<b>NET CHANGE IN CASH AND CASH EQUIVALENTS</b>	<b>(5,723,092)</b>
<b>CASH AND CASH EQUIVALENTS - beginning of year</b>	<b>16,334,461</b>
<b>CASH AND CASH EQUIVALENTS - end of year</b>	<b><u>\$ 10,611,368</u></b>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>	
Operating income	\$ 10,393,432
<b>Adjustments to reconcile change in net assets to net cash flow from operating activities</b>	
Depreciation and amortization	10,772,881
Bad debt expense	49,431
Pension items - ERS	-
Other postemployment benefit items	-
Changes in Assets and Liabilities:	
Accounts receivable	(240,413)
Accrued unbilled revenue	(2,040,000)
Materials and supplies	(824,245)
Prepayments and other current assets	(709,724)
Accounts payable and accrued expenses	(580,654)
Accrued payroll and benefits	1,155,830
OPEB obligation, net	-
Customer deposits	100,769
Net cash flow from operating activities	<u>\$ 18,077,308</u>



**MONROE COUNTY WATER AUTHORITY**

P.O. Box 10999 • 475 Norris Drive • Rochester, N.Y. 14610-0999  
Phone: (585) 442-2000 Fax (585) 442-0220

To: Larry Magguilli Date: 07/31/2024  
From: Laurel Neff File: WA 072412  
Subject: **Recommendation for Bid Award** Copies:

Bids were received on July 31, 2024 for **Broadcom/VMWare VSphere Foundation Licensing**. The apparent low responsive responsible bidder was Nobletec, LLC, with a bid of \$23,089.92 annually for 3 years.

No other bids were received. Bid packages were sent to ten (10) other vendors.

I recommend that the bid be awarded to the low responsive, responsible bidder.

/In

~~(Dis)~~ Approved by  Date 7/31/24  
Department Head

~~(Dis)~~ Approved by  Date 7/31/2024  
Purchasing

~~(Dis)~~ Approved by  Date 7/31/24  
Executive Director

(Dis) Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Executive Assistant/Board



**MONROE COUNTY WATER AUTHORITY**  
 P.O. Box 10999 • 475 Norris Drive • Rochester, New York 14610-0999  
 Phone: (585) 442-2000 Fax (585) 442-0220

**PROPOSAL**

**WA 072412 - Broadcom/VMWare VSphere Foundation Licensing**

The undersigned proposes to provide all material in accordance with the furnished specifications and price sheets to the Monroe County Water Authority (the "Authority").

Undersigned has attached the price sheets showing unit price, extension, and total bid.

In compliance with the attached Invitation to Bid, and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within 45 days from the date of opening, to furnish all the items upon which prices are quoted at the price set opposite each item and, unless otherwise specified, will deliver within 1-2 days after receipt of Purchase Order. Price bid **TO INCLUDE DELIVERY - F.O.B. DESTINATION.**

I, the undersigned, have received, read, and agree to the terms and conditions as set forth in the attached General and/or Technical Specification. I have read, understand, and agree to all Instructions to Bidders (including Non-Collusive Bidding Certification). I hereby recognize and agree that, upon execution of this document by an authorized officer of the Authority, that this document - together with the Contractor's Bid and all other documents prepared by or on behalf of the Authority for this bid solicitation - shall become the binding contract between the parties for the services to be provided in accordance with the terms and conditions set forth herein.

By: Marvin Mamitag Signature Print Name: Marvin Mamitag

Firm Name: NobleTEC LLC Fed. Employer ID No. \_\_\_\_\_

Firm Address: 418 Eisenhower Lane North

City & State: Lombard IL Zip Code: 60148 Phone: \_\_\_\_\_

Terms: N30 days Discount for Prompt Payment:  Yes  No

Will  Will Not Extend for additional years.

**BID ACCEPTANCE AND CONTRACT AWARD**

The above bid is accepted and the contract is awarded in the amount of \$ \_\_\_\_\_ as pertains to item(s) \_\_\_\_\_

Authorization to furnish supplies/services will be made via official Purchase Order, as appropriate, executed by the Authority's Purchasing Department.

Contract Period: From: \_\_\_\_\_ To: \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_  
 Laurel Neff, Purchasing  
 Monroe County Water Authority



**Monroe County Water Authority**  
 475 Norris Drive - P.O. Box 10999  
 Rochester, New York 14610-0999  
 (585) 442-2000

**BID DUE:** Bids will be received for the Item(s) listed below, by the Monroe County Water Authority at its Operation Center located at 475 Norris Drive, Rochester, New York 14610 until 11:00 A.M. prevailing time, Monday, July 29, 2024

WA 072412

Item No.	Qty	Description	Unit Price	Total Price Delivered
1	192 CORE	VSPHERE FOUNDATION BROADCOM/VMWARE SKU #VCF-VSP-FND-8 *PLEASE ENTER DISCOUNTED PRICE FOR 3 YEARS, PAID ANNUALLY. **NOTE LIST PRICE FOR 3 YEARS ACCORDING TO BROADCOM IS \$405.00 PER CORE	\$120.26	\$23,089.92

BIDDER Noble Tec LLC BY Marvin Mamitag  
 (Please Print)

ADDRESS 418 Eisenhower Lane north SIGNED BY Marvin Mamitag

CITY/STATE Lombard IL ZIP 60148 TELEPHONE \_\_\_\_\_

DELIVERY 1-2 business days TERMS N-30

MANUFACTURER VMWARE