

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, May 9, 2024 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#24-080** Approve minutes of the Authority's Regular Meeting, held on Thursday, April 4, 2024.

Moved By:

Seconded By:

Voice Vote:

**#24-081** Accept list of disbursements on check registers dated March 27, April 3, April 10, April 17, and April 24, 2024, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#24-082** Accept Purchase Order List of materials and supplies for the period March 23, 2024 through April 29, 2024 in the amount of \$34,433,892.05.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#24-083**

**RESOLUTION #24-083**

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND  
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD  
TO RHONDA M. CONNORS UPON HER RETIREMENT**

***WHEREAS,** Rhonda M. Connors, a longtime employee of the Water Authority,  
has retired as of March 29, 2024; and*

***WHEREAS,** Rhonda M. Connors is a highly skilled and knowledgeable 38 year  
veteran of the Water Authority; and*

***WHEREAS,** Rhonda M. Connors will be remembered for her dedicated service*

*by her fellow employees and management of the Water Authority.*  
**NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation  
*and best wishes for a happy, fulfilling retirement; and*  
**BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is  
*hereby requested to forward a copy of this Resolution to*  
*Rhonda M. Connors, MCWA Retiree.*

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-084**

**RESOLUTION #24-084**  
**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND**  
**BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD**  
**TO JODY A. DUNN UPON HIS RETIREMENT**

**WHEREAS**, Jody A. Dunn, a longtime employee of the Water Authority,  
*has retired as of April 30, 2024; and*  
**WHEREAS**, Jody A. Dunn is a highly skilled and knowledgeable 30 year  
*veteran of the Water Authority; and*  
**WHEREAS**, Jody A. Dunn will be remembered for his dedicated service  
*by his fellow employees and management of the Water Authority.*  
**NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation  
*and best wishes for a happy, fulfilling retirement; and*  
**BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is  
*hereby requested to forward a copy of this Resolution to*  
*Jody A. Dunn, MCWA Retiree.*

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-085**

Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Miguel Suarez to the title of Skilled Laborer, effective May 13, 2024 at an hourly rate of \$26.07.

Moved By:  
Seconded By:

**MONROE COUNTY WATER AUTHORITY**

**REGULAR MEETING – May 9, 2024**

**Page 3**

Roll Call Vote:

**#24-086** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Jason Watington to the title of Utility Worker, effective May 28, 2024 at an hourly rate of \$28.63.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-087** Authorize the purchase of one (1) new **2024 Ford F-550 XL regular cab 4x4 with Reading Service Body and Hydraulic crane** from **Van Bortel Ford** in the amount of \$182,943.75, utilizing Onondaga County Contract for Heavy Duty Trucks, Bid Ref. #ONGOV-106-19.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-088** Authorize the purchase of one (1) new **2024 Ford F-350 SL Super Cab 4x4 with Reading Service Body and Vanair Air N Arc System** from **Van Bortel Ford** in the amount of \$100,635.05, utilizing Onondaga County Contract for Heavy Duty Trucks, Bid Ref. #ONGOV-106-19.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-089** Authorize the award of the **Liquid Sodium Hypochlorite** unit price contract to the low responsive, responsible bidder, **Bison Laboratories, Inc.** for the bid amount of \$346,800 (\$2.04/gallon) for the initial six-month term June 1 through November 30, 2024 with the option to extend the contract for up to four additional six-month terms upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-090** Authorize the purchase of **Pipe and Plumbing Supplies** to be ordered as needed from multiple vendors utilizing Monroe County Contract No. 0106-24 for an estimated total annual cost of \$150,000 through the current term ending April 30, 2025. This purchase order may be extended for up to four

**MONROE COUNTY WATER AUTHORITY**

**REGULAR MEETING – May 9, 2024**

**Page 4**

additional twelve month periods through April 30, 2029 in accordance with the terms and conditions of the Contract.

Moved By:

Seconded By:

Roll Call Vote:

**#24-091**      **WHEREAS**, the Authority is operating the **Town of Chili** water system in accordance with the existing Retail Lease Agreement dated January 16, 2003; and

**WHEREAS**, the Town has installed antenna for the Department of Public Works on the Chestnut Ridge Water Storage tank through a Temporary License Agreement; and

**WHEREAS**, the Town and the Authority wish to amend and restate the Current Agreement to: (a) include a license to allow for the installation of radio communication equipment for use by the Town’s Department of Public Works at the Chestnut Ridge site, (b) agree to a new (40) year term; and (c) make additional changes to the Current Agreement; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:**

To authorize the execution of a 40-year Amended and Restated Retail Lease Agreement for Operation of Water Districts with the Town of Chili.

Moved By:

Seconded By:

Roll Call Vote:

**#24-092**      Authorize the award of a unit price contract for the **Frisbee Hill Road Water Main Replacement Project** contract to the low responsive, responsible bidder, **Rochester Pipeline Inc.** in the bid amount of \$1,237,710.

Moved By:

Seconded By:

Roll Call Vote:

**#24-093**      Authorize the award of a unit price contract for the **Colonnade Drive and Glen Iris Drive Water Main Replacements** project, to the low responsive, responsible bidder, **Randsco Pipeline, Inc.** in the bid amount of \$1,234,647.

Moved By:

Seconded By:

Roll Call Vote:

**MONROE COUNTY WATER AUTHORITY**

**REGULAR MEETING – May 9, 2024**

Page 5

**#24-094** Authorize the award of the **annual software licensing and maintenance** renewal for Malwarebytes Endpoint Protection and Response from the low responsive, responsible bidder, **NewBeg, Inc.** in the bid amount of \$30,360.

Moved By:

Seconded By:

Roll Call Vote:

**#24-095** Authorize the use of the New York State OGS Contract, Group #73600, Award #22876, Lot 1, Contract #PD67644, for the annual renewal of **Autodesk Auto CAD licenses and maintenance** from **Dell Technologies** for an estimated amount of \$26,500.

Moved By:

Seconded By:

Roll Call Vote:

**#24-096** Authorize the use of New York State OGS Contract, Group #73600, Award#22802, Lot 1, Contract #PM20940, for the annual renewal of **Oracle Licenses and Maintenance** from **Oracle America, Inc.** for an estimated amount of \$19,900.

Moved By:

Seconded By:

Roll Call Vote:

**#24-097** Authorize the Executive Director, or his designee, to exercise a one year contract **New York State Legislative and Federal Legislative Advocacy Services** with **O'Donnell & Associates** at an estimated monthly cost of \$3,450. This is for a one year term with a mutually agreed upon second year.

Moved By:

Seconded By:

Roll Call Vote:

**AUDIT COMMITTEE REPORT**

**#24-098** Authorize the execution of a Professional Services Agreement with **Arthur J Gallagher** (formerly M & T Insurance Agency, Inc.) for Placement of General Insurance Coverage, to serve as **Broker of Record**, and for provision of Risk Management Services for a period of one (1) year. The fee for this service is \$60,000. Arthur J Gallagher is designated as Broker of Record for MCWA's General Insurance program for coverage commencing July 1, 2024.

**MONROE COUNTY WATER AUTHORITY**

**REGULAR MEETING – May 9, 2024**

Page 6

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-099** Approve the proposal as submitted by Broker, Arthur J Gallagher (formerly M & T Insurance Agency, Inc.) and authorize to place **Insurance Coverage** to include: General Liability Insurance, Public Officials Liability Insurance, Employment Practices Liability Insurance, Property Insurance, Inland Marine Insurance, Vehicle Insurance, Crime Insurance, Flood and Earthquake Insurance, Pollution Insurance, Owners Contractors Protective Insurance, and Travel Accident Insurance, Cyber, and Excess Liability Coverage (\$10M) with the limits of liability and deductibles as proposed and including any fees for service, for an estimated total cost of \$775,000.

Furthermore, Arthur J. Gallagher is directed to obtain quotations for an additional \$40,000,000 of Excess Liability coverage, net of commission, due to MCWA no later than May 24, 2024. The term for insurance coverage is July 1, 2024 through June 30, 2025.

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-100** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:  
Seconded By:  
Roll Call Vote:

- #24-101** Approve the **Authority's 1<sup>st</sup> Quarter Investment Report** for the period ending March 31, 2024, as presented.

Moved By:

**MONROE COUNTY WATER AUTHORITY**  
**REGULAR MEETING – May 9, 2024**  
**Page 7**

Seconded By:  
Roll Call Vote:

**#24-102** Approve the **Authority's 1<sup>st</sup> Quarter Financial Report** for the period ending March 31, 2024, as presented.

Moved By:  
Seconded By:  
Roll Call Vote: