

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, February 8, 2024 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#24-012** Approve minutes of the Authority's Regular Meeting, held on Thursday, January 14, 2024.

Moved By:

Seconded By:

Voice Vote:

**#24-013** Accept list of disbursements on check registers dated January 3, January 10, January 17, and January 24, 2024, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#24-014** Accept Purchase Order List of materials and supplies for the period December 30, 2023 through January 29, 2024 in the amount of \$16,955,553.53.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#24-015**

**RESOLUTION #24-015**

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND  
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD  
TO ROGER J. MORAN UPON HIS RETIREMENT**

*WHEREAS, Roger J. Moran, a longtime employee of the Water Authority,  
has retired as of January 2, 2024; and*

*WHEREAS, Roger J. Moran is a highly skilled and knowledgeable 10 year  
veteran of the Water Authority; and*

*WHEREAS, Roger J. Moran will be remembered for his dedicated service*

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*by his fellow employees and management of the Water Authority.  
**NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation  
and best wishes for a happy, fulfilling retirement; and  
**BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is  
hereby requested to forward a copy of this Resolution to  
Roger J. Moran, MCWA Retiree.*

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-016** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Provisional Appointment of Samuel D. Ford IV to the title of Electrical and Instrumentation Mechanic III, effective February 12, 2024 at an hourly rate of \$24.95.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-017** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Derek Enright to the title of Utility Worker, effective March 4, 2024 at an hourly rate of \$27.35.

Moved By:  
Seconded By:  
Roll Call Vote:

**#24-018** Authorize the purchase of two (2) **48” Concrete Pipe Adapters** from the low responsive, responsible bidder, **Rangeline Pipeline Services** in the bid amount of \$18,988.00.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#24-019** Authorize a unit price contract for **Meter Couplings, Valves, Adapters and Fittings** to the low responsive, responsible bidder, **Core and Main, LP** in the amount of \$60,505.90. This is for one year with the option to renew for up to four additional one-year periods upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote

**#24-020** Authorize a unit price contract for **Printing and Mailing of Customer Bills, Notices, and Meter Read Cards** from **Matrix Imaging Solutions, LLC (DBA Data Prose, LLC)**, the low responsive, responsible bidder in the amount of \$128,5564 for an initial term of one year with the option to extend, upon mutual consent, for up to four additional one-year terms. The bid amount is based on estimated quantities.

Moved By:  
Seconded By:  
Roll Call Vote

**#24-021** Authorize the Executive Director to enter into a Professional Services Agreement for **Telecommunications and Internet Services** with **Frontier Communications** for an estimated annual amount of \$44,400 for an initial three-year term, and the option to renew for two additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

Moved By:  
Seconded By:  
Roll Call Vote

**#24-022** Authorize the Executive Director to enter into a Professional Services Agreement for **Telecommunications and Internet Services** with **Charter Communications, LLC** for an estimated annual amount of \$26,400 for an initial three-year term, and the option to renew for two additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

Moved By:  
Seconded By:  
Roll Call Vote

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**#24-023** Authorize the execution of Professional Services Agreements with the following firms for Contract Administration and Inspection services: Christa Construction, Greenman-Pederson, Inc., and Le Chase Construction Services, LLC. The Agreements will be for a term of three years, with the ability to extend up to two additional one year terms upon mutual written consent.

Moved By:  
Seconded By:  
Roll Call Vote

**#24-024** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:  
Seconded By:  
Roll Call Vote: