



To: Board Members Date: January 4, 2024

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, January 11, 2024 @ 9:00 a.m.  
Board Room, 475 Norris Drive**

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## **AGENDA ITEMS:**

1. Personnel Item

- Provisional Appointment in our Production Department for Ian Buongiorne to the title of Electrical and Instrumentation Mechanic III. Ian has most recently been working at Dynmark Electric as an Electrician working with electrical circuits and components. Mr. Buongiorne interviewed well and will be good fit for the electrical area. This position is to fill a recent vacancy. See enclosed memorandum for Chris LaManna.
2. There is an item on the agenda to authorize a unit price contract for Curb Boxes from the low responsive, responsible bidder, Core & Main LP in the bid amount of \$88,912.50. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed. Recommendation memo and bid tabulation are enclosed for Board review.
  3. There is an item on the Agenda to authorize the purchase of one (1) New 2024 Ford Transit 350 Van from Van Bortel Ford in the amount of \$73,673.36 utilizing Onondaga County Contract.
  4. There is an item on the Agenda to authorize the use of the Monroe County Contract for rebuilding of transmissions and torque converters from Smitty's Transmission for the maintenance and repair of the Authority's vehicles in the estimated amount of \$35,000.
  5. There is an item on the agenda to award a contract for supply of an estimated 20-150 pound cylinders of chlorine gas to the Shoremont and Webster Water Treatment Plants for the water treatment process. One responsive bid was received.  
This contract is a unit price contract for an initial six-month term, with the option to extend for up to five additional six-month terms upon mutual consent with a maximum price escalation of 10% per six month extension.

Our recommendation is to award this contract to the lowest responsive, responsible bidder, JCI Jones Chemicals, Inc. for the bid amount of \$9,800.00 (\$490.00 per cylinder).

6. There is an item on the agenda to authorize the award of a unit price contract for Cyberlock, Keys, Parts, Accessories, Software and Maintenance from TEC Solutions Concepts, Inc. in the bid amount of \$95,376.94.
7. There is an item on the agenda to authorize a three-year renewal with Amazon Web Services for cloud hosting of the MCWA website and customer portal for an estimated annual cost of \$30,000. See memorandum from Larry Magguilli.
8. The Authority's Standard Procurement Compliance Resolution.

***There may be additional items placed on the Agenda not finalized for this mailing.***

#### **BOARD DISCUSSION/NOTIFICATION ITEMS**

- In Board Folders for Review:
  - Routine Monthly Informational Reports and/or Updates
  - No Sick Time Used in 2023
  - November Financials
  - Notification for RFP for Leak Detection Services

***There may be additional items presented for discussion and/or notification.***

NN/dlh

Enclosures

cc: Executive Staff



To: Steve Trotta

Date: 12/22/2023

From: Laurel Neff

File: WA 122320

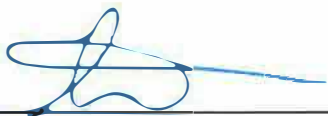
Subject: **Recommendation for Bid Award  
January 11, 2024 Board Meeting**


Bids were received on December 21, 2023, for **Curb Boxes Rebid**. This is a one year, unit price contract with the option to renew for up to four additional one-year terms upon mutual consent. The apparent low responsive, responsible bidder is **Core and Main LP** in the amount of **\$88,912.50**. The bid amount is based on estimated quantities, all items will be purchased as needed, and the contract includes the option of a 5% increase in unit pricing per year of extension.

We also received bids from:	T. Mina Supply	\$93,839.50
	Blair Supply	\$98,000.00
	F.W. Webb Co.	\$99,304.87

I recommend that the bid be awarded to the low responsive, responsible bidder.

/ln  
Attachment: Bid tabulation

~~(Dis)~~ Approved by  12-22-23  
Department Head Date

~~(Dis)~~ Approved by  12/22/23  
Purchasing Manager Date

~~(Dis)~~ Approved by  12/26/23  
Executive Director Date

(Dis) Approved by \_\_\_\_\_  
Executive Assistant/Board Date

**WA122320 CURB BOXES REBID**

<b>ITEMNO</b>	<b>DESCR</b>	<b>Core &amp; Main</b>	<b>Blair Supply</b>	<b>T. Mina Supply</b>	<b>F.W. Webb Co.</b>
1	1-1/4" CURB BOX AND ROD, WITHOUT ROD	\$59,362.50	\$65,625.00	\$56,937.50	\$60,712.50
2	42" STAINLESS STEEL CURB BOX RODS	\$21,510.00	\$23,500.00	\$26,840.00	\$29,370.00
3	24" STAINLESS STEEL CURB BOX RODS	\$6,000.00	\$6,675.00	\$7,602.00	\$8,469.00
4	BRASS COTTER PINS - 5/32" X 2-1/2" (REF. FORD #800848)	\$2,040.00	\$2,200.00	\$2,460.00	\$2,780.00
<b>TOTAL:</b>		<b>\$88,912.50</b>	<b>\$98,000.00</b>	<b>\$93,839.50</b>	<b>\$101,331.50</b>
<b>LESS PROMPT PAYMENT DISCOUNT (2%):</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,026.63</b>
<b>FINAL TOTAL:</b>		<b>\$88,912.50</b>	<b>\$98,000.00</b>	<b>\$93,839.50</b>	<b>\$99,304.87</b>



**Monroe County Water Authority**

# Memorandum

To: Laurie Neff, Purchasing Agent

Date: January 3, 2024

*cm*  
From: Chris J. LaManna, Dir. of Production and Transmission

File:

Subject: Bid WA122323 – Chlorine Gas Cylinder Supply

Copies: N. Noce  
L. Magguilli  
D.Hendrickson

The following responsive bid was received for WA122323 – Chlorine Gas Cylinder Supply, which consists of supply of approximately 20 150-pound chlorine gas cylinders to the Shoremont and Webster Water Treatment Plants for water treatment operations (see attached bid tabulation):

- JCI Jones Chemicals, Inc.: \$ 9,800.00 (\$490.00/cylinder)

The contract is for an initial term of six months, with the option to extend for up to five additional six-month periods upon mutual consent.

I recommend the bid be awarded to JCI Jones Chemicals, Inc. as the lowest, responsive, responsible bidder in the amount of \$9,800.00 (\$490.00/ton).

*2*  
(Dis) Approved by: *Christy J. La*  
Director of Production & Transmission

1/3/24  
Date

(Dis) Approved by: *Laurie Neff*  
Purchasing Agent

1/3/24  
Date

(Dis) Approved by: \_\_\_\_\_  
Secretary to the Authority

\_\_\_\_\_  
Date

(Dis) Approved by: *Nicholas...*  
Executive Director

1/3/24  
Date

**Monroe County Water Authority**  
**WA 122323 - Chlorine Gas Cylinders Supply**  
**Bid Tabulation**



I certify that this tabulation is a true representation of bids received  
on December 28, 2023 at 11:00 a.m. for this contract.

Eng. No.: N/A  
Auth. No.: N/A  
Bid Opening: December 28, 2023 at 11:00 a.m.

By:   
Christopher J. LaManna, P.E., Director of Production

Date: 1/3/24

JCI Jones Chemicals, Inc.  
100 Sunny Sol Blvd.  
Caledonia, NY 14423  
  
585.538.2314

Item No.	Description	Estimated Quantity	Unit	Unit Price	Amount
1	Deliver 150 Pound Cl2 Gas Cylinders	20	EA	\$ 490.000	\$ 9,800.00
Total Bid Price				\$	9,800.00

Notes:



**Monroe County Water Authority**

**Memorandum**

To: Amy Molinari

Date: 12/21/2023

From: Laurel Neff

File: WA 122319

Subject: **Recommendation for Bid Award  
January 11, 2024 Board Meeting**

Copies: G. Ippolito

One Bid was received on December 21, 2023, for **Cyberlock Locks, Keys, Parts, Accessories, Software and Maintenance**. This is a one year, unit price contract with the option to renew for up to four additional one-year terms upon mutual consent.

In August, 2023 Monroe County Water Authority standardized on Cyberlock Access Control Systems.

The apparent low responsive, responsible bidder is **TEC Solutions Concepts Inc.** with a total Bid of **\$95,376.94**.

Bid packages were also sent to Fliplok, Prime Vendor, SL Security Pros, Mvation Worldwide and Deltek.


I recommend that the bid be awarded to the low responsive, responsible bidder.

/In

Attachment: Bid tabulation

Approved by  12/21/23  
Department Head Date

Approved by  12/21/23  
Purchasing Manager Date

Approved by  12/26/23  
Executive Director Date

(Dis)Approved by \_\_\_\_\_  
Executive Assistant/Board Date

**REQ 5435 WA122319 CYBERLOCK LOCKS, KEYS, PARTS, ACCESSORIES, SOFTWARE & MAINTENANCE****TEC SOLUTIONS CONCEPTS INC.**

<b>ITEM #</b>	<b>QTY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1	1	Annual Software and Maintenance Agreement Enterprise Version for Cyber Audit/Mgmt of Cyberlock System	<u>\$6,995.00</u>	\$6,995.00
2	2	Cyberlock Control Key for installing/removing Cyberlock interchangeable cores (CK-IR7C)	<u>\$160.00</u>	\$320.00
3	48	Cyberlock User Cyber Key USB w/ rechargeable battery (CK-USB)	<u>\$165.00</u>	\$7,920.00
4	2	Cyberlock Dual Mode Bluetooth Cyber Key (CK-BLUE2)	<u>\$175.00</u>	\$350.00
5	2	Cyberlock Bluetooth 5.0 Cyber Key w/ USB charging port (CKR-BLUE3)	<u>\$179.00</u>	\$358.00
6	12	Cyberlock User Cyber Key Wi-fi w/ rechargeable battery (CK-AIR2)	<u>\$280.00</u>	\$3,360.00
7	48	Cyberlock Padlock, Brass, 2" x 3/8" diameter stainless steel shackle, key retaining pre-installed core (PL-02KR)	<u>\$374.00</u>	\$17,952.00
8	24	ABUS Padlock, brass, 83/45 series 2, Medium/short 1" shackle, key retaining pre-installed core (TSABUS-MED)	<u>\$435.00</u>	\$10,440.00
9	24	ABUS Padlock, brass, 83/45 series 2, Medium 2" shackle key retaining pre-installed core (TSABUS-MED2)	<u>\$445.00</u>	\$10,680.00
10	24	ABUS Padlock, Titanium, 83 AL/40 series 2, 1", Key retaining pre-installed core (TSKIK1-KR)	<u>\$405.00</u>	\$9,720.00
11	6	Cyberlock door cylinder, small format, interchangeable core, best format, 7 pin (CL-SF03)	<u>\$312.00</u>	\$1,872.00
12	6	Cyberlock door cylinder, mortise, 1.125", w/cover (CL-M2C)	<u>\$498.00</u>	\$2,988.00
13	6	Cyberlock door cylinder, mortise, 1.25", w/cover (CL-M4C)	<u>\$498.00</u>	\$2,988.00



<b>ITEM #</b>	<b>QTY</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
14	6	Cyberlock standard U.S. Rim (CL-R1)	<u>\$294.00</u>	\$1,764.00
15	6	Cyberlock door cylinder, 6 Pin, Schlage format (CL-6P1)	<u>\$233.00</u>	\$1,398.00
16	6	Custom rim (TS-RIM)	<u>\$294.00</u>	\$1,764.00
17	2	Communicator, USB desktop, Cyber Key Charger (CKS-020)	<u>\$311.00</u>	\$622.00
18	6	Communicator Hub for Authorizer Key Port, US version (AHG2R-W1)	<u>\$1,051.00</u>	\$6,306.00
19	6	Authorizer Key Port, communicator, indoor/outdoor (AKG2R-01)	<u>\$732.00</u>	\$4,392.00
20	50	Cyberkey tip cap (CK-CAP-010)	<u>\$10.80</u>	\$540.00
21	50	Replaceable case for CK-RXD2 (TIP-010)	<u>\$34.00</u>	\$1,700.00
22	12	Replaceable tips and hex wrench (TIP-011)	<u>\$22.00</u>	\$264.00
23	12	Lock and key pin cleaning brush, stainless steel bristles (Brush)	<u>\$16.00</u>	\$192.00
24	6	Cleaning drill brush bit (CL-DRILL BIT)	<u>\$24.00</u>	\$144.00
25	6	3 Contact Pins/1 Ground Spring for CK-RXD/RXD2 (PP-SPRING)	<u>\$10.99</u>	\$65.94
26	6	Powerport USB Charge for Bluetooth Ck (PP-01)	<u>\$47.00</u>	\$282.00
<b>TOTAL:</b>				<b>\$95,376.94</b>



## Memorandum

To: Nicholas A. Noce, Executive Director

Date: January 2, 2024

From: Larry Magguilli, Deputy Executive Director

Subject: Amazon Web Services

Copies: D. Hendrickson

Amazon Web Services (AWS) was previously selected by our Information Technology Department to host a testing environment for the development of software. Since then, AWS has been utilized as the platform to host the MCWA website and customer portal.

Information Technology (IT) staff have determined that Amazon Web Services is the best value for this purpose and would like to request continued standardization on AWS for the reasons outlined below:

- Compatibility: Our current website, customer portal and associated programs are all designed specifically and uniquely for AWS. Conversion to another provider would result in significant time and expense in the re-writing of programs.
- Design & Construction: The website and customer portal were designed and constructed specifically to operate on AWS, and IT employees have been trained and certified by AWS for its use.

The Resolution on the agenda is to seek approval for a three-year renewal with Amazon Web Services (AWS) through the Standardization of Goods and Services for cloud hosting of the MCWA website and customer portal for an estimated annual cost of \$30,000.