

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, May 11, 2023 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#23-083** Approve minutes of the Authority's Regular Meeting, held on Thursday, April 13, 2023.

Moved By:

Seconded By:

Voice Vote:

**#23-084** Accept list of disbursements on check registers dated April 5, April 12, April 19, and April 26, 2023, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#23-085** Accept Purchase Order List of materials and supplies for the period March 31, 2023 through April 28, 2023 in the amount of \$225,378.66.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#23-086**

**RESOLUTION #23-086**

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND  
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD  
TO SAMUEL J. LANA UPON HIS RETIREMENT**

*WHEREAS, Samuel J. Lana, a longtime employee of the Water Authority,  
has retired as of April 14, 2023; and*

*WHEREAS, Samuel J. Lana is a highly skilled and knowledgeable 31+ year  
veteran of the Water Authority; and*

*WHEREAS, Samuel J. Lana will be remembered for his dedicated service*

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*by his fellow employees and management of the Water Authority.*  
**NOW, THEREFORE, BE IT RESOLVED**, MCWA extends its appreciation  
*and best wishes for a happy, fulfilling retirement; and*  
**BE IT FURTHER RESOLVED**, the Recording Secretary of the Board is  
*hereby requested to forward a copy of this Resolution to*  
*Samuel J. Lana, MCWA Retiree.*

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-087** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Provisional Appointment of Francis Tedeschi to the title of Engineering Technician, effective June 6, 2023 at an hourly rate of \$28.39.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-088** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Christopher Neal to the title of Skilled Laborer, effective May 30, 2023 at an hourly rate of \$23.88.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-089** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Michael Irving to the title of Labor Foreman, effective May 15, 2023 at an hourly rate of \$36.75.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#23-090** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Kevin Harman to the title of Water Treatment Plant Operator – Type A, effective May 15, 2023 at an hourly rate of \$30.43.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-091** Authorize the award of the **Liquid Sodium Hypochlorite** unit price contract to the low responsive, responsible bidder, **Bison Laboratories, Inc.** for the bid amount of \$385,390.00 (\$2.267/gallon) for the initial six-month term June 1 through November 30, 2023 with the option to extend the contract for up to four additional six-month terms upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-092** Authorize the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing New York State Contract Group 39000, Award 23262, Contract PC69879, from vendor **W.W. Grainger, Inc.**, for an estimated total annual cost of \$150,000 through the initial contract period ending March 21, 2024. This contract may be extended for up to four additional 12-month periods through March 21, 2028 in accordance with the terms and conditions of the NYSOGS.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-093** Authorize the amendment of Resolution #22-222 (ref. December 7, 2022) to increase the authorized amount of the blanket purchase order for the purchase of **Industrial and Commercial Supplies and Equipment** not included on New York State Contract, to be ordered as needed from **W.W. Grainger, Inc.**, to an estimated total cost of \$45,000 for a one-year term beginning December 10, 2022 through December 9, 2023.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#23-094** Authorize the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing New York State Contract Group 39000, Award 23262, Contract PC69878, from **MSC Industrial Supply Company**, for an estimated total annual cost of \$12,000 through the initial contract period ending March 21, 2024. This contract may be extended for up to four additional 12-month periods through March 21, 2028 in accordance with the terms and conditions of the NYSOGS.

Moved By:

Seconded By:

Roll Call Vote:

**#23-095** Authorize the purchase of various **Square D™ by Schneider Electric electrical equipment and materials** from **Motion AI (f/k/a Kaman Automation, Inc.)** under the terms of Monroe County Contract No. 0509-21 for Square D Products, for an estimated total amount of \$200,000 for the contract term June 1, 2023 through May 31, 2024.

Moved By:

Seconded By:

Roll Call Vote:

**#23-096** Authorize the award of the **Lee Rd BPS – 500 HP 480 Volt AC Motor Rebid** contract to the low responsive, responsible bidder, **AAI Power-Flo Technologies** for the bid amount of \$51,478.00.

Moved By:

Seconded By:

Roll Call Vote:

**#23-097** Authorize the award of the annual software licensing and maintenance renewal for **Malwarebytes Endpoint Protection and Response** from the low responsive, responsible bidder, **Dell Marketing L.P.** in the bid amount of \$22,280.30.

Moved By:

Seconded By:

Roll Call Vote:

**#23-098** Authorize the use of New York State Office of General Services Information Technology Umbrella Contract Group #73600, Award 22876, Lot 1 (Contract #PD67647) for the annual renewal of **Autodesk AutoCAD licenses and maintenance** from **SHI International Corp.** for an estimated amount of \$25,575.

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Moved By:  
Seconded By:  
Roll Call Vote:

- #23-099** Authorize the use of New York State Office of General Services Information Technology Umbrella Contract Group #73600, Award # 22802, Lot 1 (Contract #PM20940) for the annual renewal of **Oracle Licenses and Maintenance** from **Mythics, Inc.** for an estimated amount of \$19,849.

Moved By:  
Seconded By:  
Roll Call Vote:

- #23-100** Authorize the award of a Professional Services Agreement for the **Firewall Refresh and Installation** to **ePlus Technology, Inc.** for an estimated amount of \$360,000.

Moved By:  
Seconded By:  
Roll Call Vote:

- #23-101** Authorize the Executive Director to enter into an agreement with **O'Donnell & Associates** to provide **New York State and Federal Legislative and Advocacy Services** on behalf of Monroe County Water Authority. The Scope of Work will include Regulatory and Legislative Representation, Program Funding , Outreach, as well as appropriate State and Federal Agencies and Departments. The agreement is for one year at a cost of \$10, 500 per month for a total of \$126,000.

Moved By:  
Seconded By:  
Roll Call Vote:

- #23-102** Authorize amendment to Resolution #23-033 to reflect two additional paragraphs omitted in error. Resolution should read:

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **NY-386 over Black Creek, Bridge Replacement, Town of Chili, Monroe County, PIN 4386.06**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the adjustment of approximately **one water**

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**valve box**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED that the **Executive Director** has the authority to sign, with the concurrence of the **Monroe County Water Authority Board of Directors**, any and all documentation that may become necessary as a result of this project as it relates to the **Monroe County Water Authority**, and

BE IT FURTHER RESOLVED: That the **Monroe County Water Authority** is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Moved By:

Seconded By:

Roll Call Vote:

**#23-103** WHEREAS, the Monroe County Water Authority has utilized Lenel Systems as its security system for the past several years; and

WHEREAS, the Authority has over 90 sites in a seven county region, each requiring various levels of security; and

WHEREAS, Lenel Systems has the necessary features and capabilities to meet the Authority's security objectives; and

WHEREAS, the Authority's Purchasing and Procurement Guidelines has Appropriate Circumstances for Standardization of Goods and Services under which such a provision would be satisfied.

NOW, THEREFORE BE IT RESOLVED that:

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In order to provide a fully integrated security system, all purchases or procurements by the Authority of software and hardware must be compliant and capable of being integrated on Lenel Systems. All future buildings, renovations, capital improvements or other actions that impact Authority facilities shall be compatible with Lenel Systems.

FURTHER RESOLVED, that the Members and Staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all acts and things required or as may be necessary, or in the opinion of the Officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with all of the provisions of the foregoing resolutions.

Moved By:  
Seconded By:  
Roll Call Vote:

- #23-104** Authorize use of the New York State OGS Contract, Group #77201, Award #23150, Contract #PT68869, to enter into an agreement with **Technical Systems Group, Inc.** for **Phase I of the HID Access Control Credentials and Card Reader Upgrade** for an estimated total cost of \$55,000.

Moved By:  
Seconded By:  
Roll Call Vote

**AUDIT COMMITTEE REPORT**

- #23-105** Authorize the execution of a Professional Services Agreement with Arthur J Gallagher (formerly M & T Insurance Agency, Inc.) for Placement of General Insurance Coverage, to serve as Broker of Record, and for provision of Risk Management Services for a period of one (1) year. The fee for this service is \$60,000. Arthur J Gallagher is designated as Broker of Record for MCWA's General Insurance program for coverage commencing July 1, 2023.

Moved By:  
Seconded By:  
Roll Call Vote:

- #23-106** Approve the proposal as submitted by Broker, Arthur J Gallagher (formerly M & T Insurance Agency, Inc.) and authorize to place Insurance Coverage to include: General Liability Insurance, Public Officials Liability Insurance, Employment Practices Liability Insurance, Property Insurance, Inland Marine

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Insurance, Vehicle Insurance, Crime Insurance, Flood and Earthquake Insurance, Pollution Insurance, Owners Contractors Protective Insurance, and Travel Accident Insurance, Cyber, and Excess Liability Coverage (\$10M) with the limits of liability and deductibles as proposed and including any fees for service, for an estimated total cost of \$725,000.

Furthermore, Arthur J. Gallagher is directed to obtain quotations for an additional \$40,000,000 of Excess Liability coverage, net of commission, due to MCWA no later than May 26, 2023. The term for insurance coverage is July 1, 2023 through June 30, 2024.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-107** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-108** Approve the **Authority's 1<sup>st</sup> Quarter Investment Report** for the period ending March 31, 2023, as presented.

Moved By:  
Seconded By:  
Roll Call Vote:



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**#23-109**      Approve the **Authority's 1<sup>st</sup> Quarter Financial Report** for the period ending March 31, 2023, as presented.

Moved By:

Seconded By:

Roll Call Vote: