

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, March 16, 2023 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#23-052** Approve minutes of the Authority's Regular Meeting, held on Thursday, February 9, 2023.

Moved By:

Seconded By:

Voice Vote:

**#23-053** Accept list of disbursements on check registers dated February 1, February 8, February 15, February 22, and March 1, 2023 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#23-054** Accept Purchase Order List of materials and supplies for the period January 31, 2023 through March 3, 2023 in the amount of \$479,150.98.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#23-055** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of David Dingeldine to the title of Senior Automotive Mechanic, effective March 20, 2023, at an hourly rate of \$34.27.

Moved By:

Seconded By:

Roll Call Vote:

**MONROE COUNTY WATER AUTHORITY**

**REGULAR MEETING – March 16, 2023**

**Page 2**

**#23-056** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Permanent Contingent Permanent Promotion of Eric Palma to the title of Foreman of Distribution, effective March 20, 2023 at an hourly rate of \$42.50.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-057** Authorize the award of a **unit price contract for the 2023 Lawn Mowing Contract** to the low responsive, responsible bidder, **Cardinal Lawn and Landscape** in the bid amount of \$136,535. This is a one-year, unit price contract with the option to renew for up to four additional one-year periods upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-058** Authorize the award of the Liquid Aluminum Sulfate unit price contract to the low responsive, responsible bidder, Chemtrade Chemicals US LLC for the bid amount of \$250,800.00 (\$418.00/dry ton) with the option to extend the contract for up to four additional one-year terms upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-059** Authorize the award of the 23% Hydrofluosilicic Acid unit price contract to the low responsive, responsible bidder, Univar Solutions, Inc. for the bid amount of \$127,600.00 (\$530.00/ton) with the option to extend the contract for up to four additional one-year terms upon mutual consent.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-060** **WHEREAS**, the Authority is operating the Town of Pavilion’s water system in accordance with the existing Retail Lease Agreement dated June 12, 2019; and

**WHERAS**, the Town is seeking federal funding for the new water districts; and

**MONROE COUNTY WATER AUTHORITY**  
**REGULAR MEETING – March 16, 2023**  
**Page 3**

**WHEREAS**, the Town of Pavilion has requested a renewal of the Retail Lease Agreement with the Authority for a new forty (40) year term.

**NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY WATER AUTHORITY:**

To authorize the execution of a 40-year Retail Lease Agreement with the Town of Pavilion.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-061** Based upon a Request for Qualifications for **Property and Liability Risk Management and Insurance Consulting Services**, along with a review of responses, the Authority hereby designates **TSiB** to act as the Authority's Insurance Consultant for a term of three years, with the option of two additional 1-year renewal terms. The estimated annual cost of services is \$36,000.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-062** Authorize the purchase of **Office Supplies** to be ordered as needed from **W.B. Mason Co.**, for an estimated amount of \$25,000 utilizing the City of Rochester Contract #137789/510140 through the contract period ending December 31, 2023.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-063** Authorize the as needed use of **New York State OGS Contract, Group #73600, Award #22802 – Information Technology Umbrella Contract, and NYS OGS Aggregate Hardware Buy 20-01 Hardware** for the procurement of various **laptop and desktop computers and other related equipment and supplies** throughout the remainder of year 2023 for an estimated cost of \$200,000.

Moved By:  
Seconded By:  
Roll Call Vote:

**AUDIT COMMITTEE REPORT**

**#23-064** Upon consideration and recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2022 Annual Financial Statements** as audited by EFPR Group, LLP.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-065** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2022 Annual Investment Audit** as performed by EFPR Group, LLP.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-066** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **2022 Annual Investment Report** as directed under Title 7, Section 2925 of the Public Authorities Law, issued under the *Annual Statement of Investment Policy* in effect through December 31, 2022.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-067** Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves **Management's Assessment of the Effectiveness of Internal Control Structure and Procedures**, as presented on this date.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-068** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding

Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:  
Seconded By:  
Roll Call Vote:

### **GOVERNANCE COMMITTEE REPORT**

**#23-069** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts MCWA's **Mission Statement**, as presented.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-070** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby accepts the **Report on 2022 Performance Measures**, as presented.

Moved By:  
Seconded By:  
Roll Call Vote:

**#23-071** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby adopts **Performance Measurements for 2023**, as presented.

Moved By:  
Seconded By:  
Roll Call Vote: