

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, January 12, 2023 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#23-001 Approve minutes of the Authority's Regular Meeting, held on Thursday, December 8, 2022.

Moved By:

Seconded By:

Voice Vote:

#23-002 Accept list of disbursements on check registers dated November 30, December 7, December 14, December 21 and December 28, 2022, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#23-003 Accept Purchase Order List of materials and supplies for the period November 29, 2022 through January 1, 2023 in the amount of \$694,799.49.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#23-004

RESOLUTION #23-004

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO DOUGLAS G. HARTMAN UPON HIS RETIREMENT**

*WHEREAS, Douglas G. Hartman, a longtime employee of the Water Authority,
has retired as of December 4, 2022; and*

*WHEREAS, Douglas G. Hartman is a highly skilled and knowledgeable 41 + year
veteran of the Water Authority; and*

WHEREAS, Douglas G. Hartman will be remembered for his dedicated service

by his fellow employees and management of the Water Authority.
NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and
BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Douglas G. Hartman, MCWA Retiree.

Moved By:
Seconded By:
Roll Call Vote:

#23-005

RESOLUTION #23-005
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO MARC D. MAGNERA UPON HIS RETIREMENT

WHEREAS, *Marc D. Magnera, a longtime employee of the Water Authority,*
has retired as of December 23, 2022; and
WHEREAS, *Marc D. Magnera is a highly skilled and knowledgeable 31 + year*
veteran of the Water Authority; and
WHEREAS, *Marc D. Magnera will be remembered for his dedicated service*
by his fellow employees and management of the Water Authority.
NOW, THEREFORE, BE IT RESOLVED, MCWA extends its appreciation
and best wishes for a happy, fulfilling retirement; and
BE IT FURTHER RESOLVED, the Recording Secretary of the Board is
hereby requested to forward a copy of this Resolution to
Marc D. Magnera, MCWA Retiree.

Moved By:
Seconded By:
Roll Call Vote:

#23-006

Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Jeffrey Allen to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$30.82.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-007** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Connor Armstrong to the title of Junior Water Quality Control Technician, effective January 30, 2023 at an hourly rate of \$28.39.

Moved By:
Seconded By:
Roll Call Vote:

- #23-008** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Joseph Attili to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote

- #23-009** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Travis Belmore to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

- #23-010** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Brady Bodamer to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

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#23-011 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Victor Buggenhagen to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

#23-012 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of John Caceci to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$21.53.

Moved By:
Seconded By:
Roll Call Vote:

#23-013 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Noah Carnes to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

#23-014 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Jacob Clemens to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

#23-015 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Evan Conolly to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$20.46.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-016** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Christian Cooper to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$23.88.

Moved By:
Seconded By:
Roll Call Vote:

- #23-017** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Larry Magguilli to the title of Deputy Executive Director, effective January 16, 2023 at an annual salary of \$195,104.

Moved By:
Seconded By:
Roll Call Vote:

- #23-018** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Ryan Quigley to the title of Skilled Laborer, effective January 17, 2023 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

- #23-019** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Nathan Sanborn to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$21.53.

Moved By:
Seconded By:
Roll Call Vote:

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#23-020 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Jacob Sherman to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$21.53.

Moved By:
Seconded By:
Roll Call Vote:

#23-021 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Title Change of Eric Short to the title of Skilled Laborer, effective January 16, 2023 at an hourly rate of \$21.53.

Moved By:
Seconded By:
Roll Call Vote:

#23-022 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Gregory West to the title of Automotive Mechanic, effective January 23, 2023 at an hourly rate of \$30.10.

Moved By:
Seconded By:
Roll Call Vote:

#23-023 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Jason Witkowski to the title of Utility Worker, effective January 30, 2023 at an hourly rate of \$23.95.

Moved By:
Seconded By:
Roll Call Vote:

#23-024 Authorize the award of a unit price contract for **Mueller Hydrant Parts** from the low responsive, responsible bidder, **Core & Main** in the bid amount of \$40,822. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

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Moved By:
Seconded By:
Roll Call Vote:

- #23-025** Authorize the award of a unit price contract for **Kennedy Brand Hydrant Parts** from the low responsive, responsible bidder, **Core & Main** in the bid amount of \$75,287.27. This is a one-year contract with the option to extend for up to four additional one-year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote

- #23-026** Authorize the use of Monroe County Contract #1102-21 with **Hawk Frame and Axle** for as needed **collision repair** of MCWA vehicles and equipment in the estimated amount of \$50,000. through contract period ending Dec 31, 2023.

Moved By:
Seconded By:
Roll Call Vote

- #23-027** Authorize the award of a unit price contract for **MCWA uniforms** from the low responsive, responsible bidder, **Uniform Village** in the bid amount of \$52,103.18. This is a one-year contract with the option to extend up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote

- #23-028** Authorize the award of a unit price contract for **Curb Boxes** from the low responsive, responsible bidder, **Core & Main** in the bid amount of \$89,494. This is a one-year contract with the option to extend up to four additional one-year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote

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#23-029 Authorize the award of the **GAC Replacement** - East Filters Phase 2, Shoremont Water Treatment Plant contract to low responsive, responsible bidder, **Carbon Activated Corporation** for the bid amount of \$813,000.

Moved By:
Seconded By:
Roll Call Vote

#23-030 Authorize a Blanket Purchase Order for the purchase of **various process instrumentation and radio communication** equipment to be ordered as needed from **Ritec Enterprises, Inc.** for an estimated total cost up to \$50,000 for the term January 1 through December 31, 2023.

Moved By:
Seconded By:
Roll Call Vote:

#23-031 Authorize the award of a unit price contract for the **Rochester Street, Scottsville - West Henrietta Road and Stuart Road Water Main Replacements** contract to the low responsive, responsible bidder, **Keeler Construction Co., Inc.** in the bid amount of \$963,846.

Moved By:
Seconded By:
Roll Call Vote:

#23-032 Authorize the award of a unit price bid for the **'2023 30" Butterfly Valve'** to the low responsive, responsible bidder, **Upstate Valve and Control, Inc.** in the bid amount of \$12,350.

Moved By:
Seconded By:
Roll Call Vote:

#23-033 WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of **NY-386 over Black Creek, Bridge Replacement, Town of Chili, Monroe County, PIN 4386.06**, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the adjustment of approximately **one water valve box**, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans and Utility Special Note relating to the project and meeting the requirements of the owner, and

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WHEREAS, the service life of the relocated and/or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above-mentioned work, as shown on the contract plans and Utility Special Notes, relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED: That the **Monroe County Water Authority** approves of the adjustment to water line valve boxes and the above-mentioned work performed on the project and shown on the contract plans relating to the project and that the **Monroe County Water Authority** will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

Moved By:
Seconded By:
Roll Call Vote:

#23-034 Authorize the extension of Contract Order for **Office Supplies and Copy Paper** from **W.B. Mason** utilizing terms and pricing from Monroe County Contract #BP 1202-19 (4700007558) through 02/28/2023 and an additional amount of \$5,000.

Moved By:
Seconded By:
Roll Call Vote:

#23-035 Authorize a one-year renewal with **Amazon Web Services (AWS)** through the Standardization of Goods and Services (#20-182) for **cloud hosting** of the MCWA website and customer portal for an estimated annual total cost of **\$30,000**.

Moved By:
Seconded By:
Roll Call Vote:

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#23-036 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

#23-037 The Board hereby approves the **Authority's Purchasing and Procurement Guidelines**, as revised and presented.

Moved By:
Seconded By:
Roll Call Vote: