

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, October 6, 2022 ~ 9:00 a.m.

Board Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#22-169 Approve minutes of the Authority's Regular Meeting, held on Thursday, September 8, 2022.

Moved By:

Seconded By:

Voice Vote:

#22-170 Accept list of disbursements on check registers dated August 31, September 07, September 14, and September 21, 2022, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#22-171 Accept Purchase Order List of materials and supplies for the period August 31, 2022 through September 26, 2022 in the amount of \$888,859.39.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#22-172 WHEREAS, by Resolution #22-161, the Monroe County Water Authority Board of Directors approved the provisional appointment of Scott Maginn to the title of Dispatcher effective September 26, 2022; and

WHEREAS, Mr. Maginn subsequently declined his offer of employment with the Monroe County Water Authority.

NOW, THEREFORE, BE IT RESOLVED: That the MCWA Board of Directors hereby rescinds its approval of Resolution #22-161 for the provisional appointment of Scott Maginn; and

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – October 6, 2022
Page 2

BE IT FURTHER RESOLVED: That this Resolution shall take effect immediately.

Moved By:
Seconded By:
Roll Call Vote:

#22-173 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Title Change of Jasen Hillebrant to Utility Worker, effective August 29, 2022 at an hourly rate of \$22.85.

Moved By:
Seconded By:
Roll Call Vote:

#22-174 Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission.

Provisional Appointment of Mark Mulpagano to the title of Computer Programmer, effective October 31, 2022 at annual salary of \$96,927.

Moved By:
Seconded By:
Roll Call Vote:

#22-175 Authorize the award of a unit price contract for **pipe couplings** from the low responsive, responsible bidder, **Blair Supply** in the bid amount of \$95,444.00. This is a one year contract with the option to extend up to four additional one year terms upon mutual consent. Bid amount is based on estimated quantities and will be purchased as needed.

Moved By:
Seconded By:
Roll Call Vote:

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – October 6, 2022
Page 3

#22-176 Authorize the amendment of Resolution #20-204 (ref. November 25, 2020) to reflect an extension of the contract period end date from September 30, 2022 to December 31, 2022 for the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing **New York State Contract Group #39000, Award #22918, Contract #PC67235**, from **W.W. Grainger, Inc.**

Moved By:
Seconded By:
Roll Call Vote:

#22-177 Authorize the amendment of Resolution #21-206 (ref. October 14, 2021) to reflect an extension of the contract period end date from September 30, 2022 to December 31, 2022 for the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing **New York State Contract Group #39000, Award #22918, Contract #PC67234**, from **MSC Industrial Supply Company.**

Moved By:
Seconded By:
Roll Call Vote:

#22-178 Authorize the amendment of Resolution #20-202 (ref. November 25, 2020) to reflect an extension of the contract period end date from September 30, 2022 to December 31, 2022 for the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing **New York State Contract Group #39000, Award #22918, Contract #PC67229**, from **Hillyard, Inc.**

Moved By:
Seconded By:
Roll Call Vote

FINANCE COMMITTEE REPORT

#22-179 RESOLVED: That the **Authority's Preliminary Budget** for the calendar year 2023 totaling \$89,274,530 be, and it hereby is, adopted.

MONROE COUNTY WATER AUTHORITY

REGULAR MEETING – October 6, 2022

Page 4

IT IS FURTHER RESOLVED: That in accordance with the Authority's Trust Indenture dated October 1, 1991, Section 506, Paragraph #2, the Preliminary Budget so adopted shall, when it has been approved by a certificate of the Consulting Engineer, constitute for all purposes the Annual Budget for 2023.

Moved By:
Seconded By:
Roll Call Vote:

- #22-180** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contracts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

- #22-181** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Conflicts of Interest Policy**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #22-182** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Code of Ethics Policy**, as presented.

MONROE COUNTY WATER AUTHORITY
REGULAR MEETING – October 6, 2022
Page 5

Moved By:
Seconded By:
Roll Call Vote:

- #22-183** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Policy Governing the Use of Authority Discretionary Funds**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #22-184** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Policy Regarding the Acquisition of Interests in Real Property**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #22-185** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the revised **Disposal Guidelines**, as presented.

Moved By:
Seconded By:
Roll Call Vote:

- #22-186** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Software Code of Ethics Policy**, as presented.

Moved By:
Seconded By:
Roll Call Vote: