

**MONROE COUNTY WATER AUTHORITY
REGULAR MEETING**

THURSDAY, June 9, 2022 ~ 9:00 a.m.

AV Conference Room

General Offices, 475 Norris Drive, Rochester, New York

Roll Call

Pledge of Allegiance

#22-095 Approve minutes of the Authority's Regular Meeting, held on Thursday, May 12, 2022.

Moved By:

Seconded By:

Voice Vote:

#22-096 Accept list of disbursements on check registers dated May 4, May 11, May 18, and May 25, 2022, which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

#22-097 Accept Purchase Order List of materials and supplies for the period May 3, 2022 through May 31, 2022 in the amount of \$1,089,297.97.

Moved By:

Seconded By:

Voice Vote:

COMMUNICATIONS/NOTIFICATIONS

#22-098

RESOLUTION #22-098

**EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO KENNETH D. MATTHEWS UPON HIS RETIREMENT**

WHEREAS, Kenneth D. Matthews, a longtime employee of the Water Authority,

has retired as of May 10, 2022; and

WHEREAS, *Kenneth D. Matthews is a highly skilled and knowledgeable 19 year veteran of the Water Authority; and*

WHEREAS, *Kenneth D. Matthews will be remembered for his dedicated service by his fellow employees and management of the Water Authority.*

NOW, THEREFORE, BE IT RESOLVED, *MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and*

BE IT FURTHER RESOLVED, *the Recording Secretary of the Board is hereby requested to forward a copy of this Resolution to Kenneth D. Matthews, MCWA Retiree.*

Moved by:
Seconded by:
Roll Call Vote:

#22-099

RESOLUTION #22-099
EXPRESSING APPRECIATION FOR YEARS OF SERVICE AND
BEST WISHES OF THE MONROE COUNTY WATER AUTHORITY BOARD
TO JOSEPH J. PLACIOUS UPON HIS RETIREMENT

WHEREAS, *Joseph J. Placious, a longtime employee of the Water Authority, has retired as of May 31, 2021; and*

WHEREAS, *Joseph J. Placious is a highly skilled and knowledgeable 25 year veteran of the Water Authority; and*

WHEREAS, *Joseph J. Placious will be remembered for his dedicated service by his fellow employees and management of the Water Authority.*

NOW, THEREFORE, BE IT RESOLVED, *MCWA extends its appreciation and best wishes for a happy, fulfilling retirement; and*

BE IT FURTHER RESOLVED, *the Recording Secretary of the Board is hereby requested to forward a copy of this Resolution to Joseph J. Placious, MCWA Retiree.*

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Moved by:
Seconded by:
Roll Call Vote:

- #22-100** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Michael Sullivan to the title of Supervisor of Distribution, effective June 13, 2022 at an annual salary of \$88,254.

Moved By:
Seconded By:
Roll Call Vote:

- #22-101** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Promotional Appointment of Daniel Austin to the title of Skilled Laborer, effective June 13, 2022 at an hourly rate of \$22.67.

Moved By:
Seconded By:
Roll Call Vote:

- #22-102** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Anthony Cangialosi to the title of Assistant Instrument and Control Systems Specialist, effective June 13, 2022 at an annual salary of \$58,635.

Moved By:
Seconded By:
Roll Call Vote:

- #22-103** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Provisional Appointment of Matthew Henning to the title of Assistant Supervisor of Electrical, Instrumentation and Control, effective June 13, 2022 at an annual salary of \$73,819.

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Moved By:
Seconded By:
Roll Call Vote:

- #22-104** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:
Appointment of Kevin Rieger to the title of Skilled Laborer, effective June 13, 2022 at an hourly rate of \$20.46.

Moved By:
Seconded By:
Roll Call Vote:

- #22-105** Authorize the purchase of **Three (3) New Chevrolet Silverado 3500 HD WT Double Cab 4WD with Knapheide Steel Service Body** through the New York State Office of General Services Vehicle Marketplace, Group No. 40440, Award No. 23166, Mini Bid No. 9987 from the low responsive, responsible bidder, **Jim Barnard Chevrolet** in the amount of \$170,487.87

Moved By:
Seconded By:
Roll Call Vote:

- #22-106** Authorize the award of the **SWTP Backwash PRV 24" Isolation Valve** unit price contract to the low responsive, responsible bidder, **Upstate Valve and Control Inc.** for the bid amount of \$37,400.00.

Moved By:
Seconded By:
Roll Call Vote:

- #22-107** Authorize the award of a unit price contract for the **2022 30" Butterfly Valve** to the low responsive, responsible bidder, **Upstate Valve and Control, Inc.** in the bid amount of \$12,250.

Moved By:
Seconded By:
Roll Call Vote:

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#22-108 Authorize the award of a unit price contract for the **2022 Site Security Fence Installation and Repairs** Contract to the low responsive, responsible bidder, **New York State Fence, Inc.** in the bid amount of \$62,450.

Moved By:

Seconded By:

Roll Call Vote:

GOVERNANCE COMMITTEE REPORT

#22-109 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Service Awards Program**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-110 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Food Expenditure and Reimbursement Policy**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-111 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Acquisition and Assignment of Mobile Communications Devices**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-112 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Travel & Expense Reimbursement Policy**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

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#22-113 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Time and Attendance for Executive Staff**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-114 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Compensation and Reimbursement for Executive Staff**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-115 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Time and Attendance for Management Employees**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-116 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Policy Regarding Compensation and Reimbursement for Management Employees**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

#22-117 Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby re-adopts the **Whistleblower Policy**, as presented.

Moved By:

Seconded By:

Roll Call Vote:

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#22-118 Based upon a Request for Proposals/Qualifications to rate consultant firms, along with a review of responses, the Authority hereby designates **Amawalk Consulting Group LLC** to act as the **Authority's Rate Consultant** for a term of three years, with the option of two additional 1-year renewal terms. Year 1 of the term will be at the following rates: Edward Markus: \$258/hour; Shan Lin: \$204/hour; Staff Consultants: \$135/hour, and will increase 2.0% each subsequent year.

Moved By:
Seconded By:
Roll Call Vote:

#22-119 The Board hereby accepts the **Independent Auditor's Report** on the financial statements for the **Deferred Compensation Plan for the Employees** of the Monroe County Water Authority for year ending December 31, 2021.

Moved By:
Seconded By:
Roll Call Vote:

#21-120 Upon recommendation of the Monroe County Water Authority's Audit Committee, the Board hereby approves the **Accounting Policies and Procedures Manual**, as revised and presented.

Moved By:
Seconded By:
Roll Call Vote:

#22-121 Approve the proposal as submitted by **M & T Insurance Agency, Inc.** for renewals of **Excess Liability Insurance Coverage** policies for an estimated cost of \$225,000. The term for insurance coverage is July 1, 2022 through June 30, 2023.

Moved By:
Seconded By:
Roll Call Vote:

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#22-122 The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:
Seconded By:
Roll Call Vote: