

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING**

**THURSDAY, April 21, 2022 ~ 9:00 a.m.**

**Board Room**

**General Offices, 475 Norris Drive, Rochester, New York**

Roll Call

Pledge of Allegiance

**#22-049** Approve minutes of the Authority's Regular Meeting, held on Thursday, March 10, 2022.

Moved By:

Seconded By:

Voice Vote:

**#22-050** Accept list of disbursements on check registers dated March 2, March 9, March 16, March 23, March 30, and April 6, 2022 which were forwarded to the Authority Members for their review.

Moved By:

Seconded By:

Voice Vote:

**#22-051** Accept Purchase Order List of materials and supplies for the period March 1, 2022 through April 1, 2022 in the amount of \$1,125,796.

Moved By:

Seconded By:

Voice Vote:

**COMMUNICATIONS/NOTIFICATIONS**

**#22-052** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of James Aylesworth to the title of Microcomputer Maintenance Technician, effective April 25, 2022 at an annual salary of \$85,800.

Moved By:

Seconded By:

Roll Call Vote:

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**#22-053** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Kathryn Pizzo to the title of Office Clerk III, effective May 10, 2022 at an hourly rate of \$26.86.

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-054** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Noah Carnes to the title of Laborer, effective April 25, 2022 at an hourly rate of \$18.73.

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-055** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Appointment of Brady Bodamer to the title of Laborer, effective May 2, 2022 at hourly rate of \$18.73.

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-056** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:  
Promotional Appointment of Andrew Pangrazio to the title of Skilled Laborer, effective April 25, 2022 at an hourly rate of \$22.67.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#22-057** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional Appointment of Justin Andrews to the title of Assistant Construction Inspector, effective April 25, 2022 at an hourly rate of \$25.78.

Moved By:

Seconded By:

Roll Call Vote:

**#22-058** Resolved hereby to: Approve **Seasonal Laborer Salary Schedule** in the form presented on this date, to be effective immediately.

Moved By:

Seconded By:

Roll Call Vote:

**#22-059** Resolved hereby to: Approve **Student Intern (Co-Op) Salary Schedule** in the form presented on this date, to be effective immediately.

Moved By:

Seconded By:

Roll Call Vote:

**#22-060** Authorize the award of a unit price contract for **Small Tools** from the low responsive, responsible bidder, Hanes Supply, Inc. in the bid amount of \$39,805.17. This is a one year contract with the option to extend for up to four additional one year terms upon mutual consent. Bid amount is based on annual estimated quantities and items will be purchased as needed.

Moved By:

Seconded By:

Roll Call Vote:

**#22-061** Authorize the purchase of (2) **48” Concrete Pipe Adapters** from the low responsive, responsible bidder, **Rangeline Pipeline Services, LLC** in the bid amount of \$17,874.00.

Moved By:

Seconded By:

Roll Call Vote:

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**#22-062** Authorize the purchase of (1) new **2023 Chevrolet Silverado 2500 HD WT Double Cab 4WD Standard Box Truck** through the New York State Office of General Services Vehicle Marketplace, Group No. 40440, Award No. 23166, Mini Bid No. 9631 from the low responsive, responsible bidder, **Jim Barnard Chevrolet** in the amount of \$47,995.46

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-063** Authorize the purchase of (2) new **2023 Chevrolet Silverado 2500 HD WT Double Cab 4WD Standard Box with Truck Cap** through the New York State Office of General Services Vehicle Marketplace, Group No. 40440, Award No. 23166, Mini Bid No. 9630 from the low responsive, responsible bidder, **Jim Barnard Chevrolet** in the amount of \$110,511.80

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-064** Authorize the purchase of **one (1) 10'x10' Solid Aluminum Shoring Box with Lifting Eyes, (4) 2' Adjustable Legs, (1) 4-Legged Lifting Chain for Box, (1) set ea. Of Spreaders - 5'8' wide and 6'-10'wide** to the low responsive, responsive bidder, **Anderson Equipment Company** in the amount of \$21,887.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-065** Authorize the use of the **Monroe County Contract BP #0307-21** (SAP Contract #7700000061) for the as-needed purchase of **Automotive Parts and Supplies** from **Nu-Way Auto Parts** in the estimated amount of \$40,000 through the contract period ending April 30, 2023. Contract may be extended up to four (4) additional one-year terms provided the Monroe County Contract #0307-01 is valid.

Moved By:  
Seconded By:  
Roll Call Vote:

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**#22-066** Authorize the purchase of general construction labor services from **C.P. Ward, Inc.** under the terms of Monroe County Contract BP#1108-17 for **General Construction Term Service Contract Carpenters, Painters, Masons, Laborers, Iron Workers**, for an estimated total amount up to \$20,000 for the contract term through December 31, 2022.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-067** Authorize the purchase of **Rockwell Automation/Allen-Bradley® Programmable Logic Controllers (PLCs)** and ancillary equipment from **Horizon Solutions, LLC** for an estimated total cost up to \$45,000.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-068** Authorize the award of a Professional Services Agreement for **IT Programming Support** for support with numerous IT projects to **eConsultants** for an estimated annual amount of \$250,000 for the term May 1, 2022 through April 30, 2023, renewable up to four additional one-year terms upon mutual agreement and in accordance with the terms of such firm's written proposal.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-069** Authorize the contract award for **Logrhythm IT Training Hours and Upgrade Support**, based on Best Value, to **Sedara** for a term of one-year, from May 1, 2022 to April 30, 2023 for an estimated cost of \$28, 500.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-070** The Members of the Authority expressly make the following determination for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure

Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

Moved By:  
Seconded By:  
Roll Call Vote:

**#22-071      RESOLUTIONS AUTHORIZING CONTINUED PARTICIPATION IN THE  
FINGER LAKES MUNICIPAL HEALTH INSURANCE TRUST BY EXECUTION OF  
INTER-MUNICIPAL COOPERATION AGREEMENT**

**WHEREAS**, Finger Lakes Municipal Health Insurance Trust (“FLMHIT”) established a trust arrangement (the “Trust”) to provide medical, surgical, hospital and other health insurance coverage benefits (the “Program”) to its members’ employees and, following competitive bidding, contracted with MVP Health Care to underwrite the Program; and

**WHEREAS**, pursuant to Resolution 2017–227, adopted on November 9, 2017, the Members of the Monroe County Water Authority (the “Authority”) determined that the Authority should enter into the Program and authorized the Executive Director to execute: (i) a Memorandum of Understanding between FLMHIT and the Authority, (ii) a Membership Agreement, including an acceptance by the Board of Trustees of the Trust, and (iii) an Amendment to the Agreement and Declaration of Trust and Inter-Municipal Cooperation Agreement; and

**WHEREAS**, FLMHIT has issued a request for proposals, pursuant to Section 104-b of the General Municipal Law, to certain insurance companies authorized to do business in the State of New York (“State”) and certain non-profit membership corporations organized under Article 43 of the Insurance Law of the State for the purposes of underwriting the Program, and Aetna, Inc. (“Aetna”) has been selected to underwrite the Program; and

**WHEREAS**, the selection of Aetna to underwrite the Program requires entry into an Inter-Municipal Cooperation Agreement between the participants in the Program, including the Authority; and

**WHEREAS**, under Section 1096(16) of the Public Authorities Law, the Authority has the power to enter into cooperative agreements with municipalities for shared services arrangements such as the Program; and

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**WHEREAS**, to continue to participate in the Program, the Authority must sign the Inter-Municipal Cooperation Agreement, entered into by and between the Participants thereto, effective April 1, 2022 (the “Agreement”).

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Members of the Authority hereby approve the form and substance of the Agreement.
2. The Members of the Authority hereby authorize the Executive Director to sign the Agreement, effective April 1, 2022, and to sign all accompanying documentation, and implement the terms of the Agreement.
3. The Members and staff of the Authority are hereby authorized and directed for and on behalf of the Authority and in its name to do all acts and things required or as may be necessary, or in the opinion of the officer so acting, desirable and proper to effect the purposes of the foregoing resolutions and to cause compliance by the Authority with the provisions of the foregoing resolutions.
4. The Members of the Authority hereby determine that any and all actions taken by FLMHIT or the Executive Director prior to the date of adoption of the foregoing resolutions which would have been authorized by the foregoing resolutions but for the fact that such actions were taken prior to such date, be, and each hereby is, ratified, approved, confirmed and adopted as a duly authorized act of the Authority in all respects and for all purposes.

Moved By:  
Seconded By:  
Roll Call Vote

**#22-072** Resolved: The Board hereby approves the **Monroe County Water Authority's 2021 Annual Report**, submitted in accordance with Section 2800 of the Public Authorities Law and entered electronically into the Public Authorities Reporting Information System (PARIS) as required by the New York State Authorities Budget Office.

Moved By:  
Seconded By:  
Roll Call Vote:

