



Monroe County Water Authority

Memorandum

To: Board Members

Date: January 8, 2021

From: Nicholas Noce, Executive Director

Subject: **Regular Board Meeting – Thursday, January 14, 2021 @ 9:30 a.m.
Main Conference Room, 475 Norris Drive**

AGENDA ITEMS:

1. Personnel Items
 - There is an item on the Agenda to rescind the provisional appointment of Bruce Cavallaro as a Senior Network Technician in our Information Technology Group. Mr. Cavallaro declined his offer of employment.
 - Promotional Appointment of Michael Sullivan to the position of Distribution Maintenance Mechanic in the Hydrants/Valves Section of our FFO Department. Mr. Sullivan has been working in Operations as a laborer for 12 years. He has a good call-out record and below average usage of sick days. He has done a good job for the Authority, has a skill set that exceeds those necessary for the position, and is reachable on the current eligible list for the title. See recommendation memorandum from Steve Trotta, enclosed.
2. There is an item on the Agenda to authorize the use of the Monroe County Contract for *Collision Repair, Vehicle* for collision repair of MCWA vehicles and equipment in an estimated amount of \$50,000 through the current contract period ending December 31, 2021. Hawk Frame & Axle, Inc. holds the current contract.
3. There is an item on the Agenda to amend Resolution #19-250. This Resolution was for the East Side Operations Center only, and it included the installation of the cable that could expand service from 100 MB to a maximum of 1G. Since the advent of Covid-19 and the resultant extraordinary use of our internet service, it is our recommendation to expand and maximize the capacity at the ESOC and, when possible, match the service at SWTP.
4. There is an item on the Agenda to amend Resolution #20-251 which authorized the purchase of MCWA Group Life and Long Term Disability Insurances from Cigna Health & Life Insurance Company. Cigna was subsequently acquired by New York Life and is now known as New York Life Group Benefit Solutions.
5. There is an item on the Agenda to amend Resolution #20-252, which authorized MassMutual's one year continuation of administration of our Deferred Compensation Plan. MassMutual's retirement plan business was subsequently acquired by Empower Retirement.

6. There is an item on the Agenda for NYSDOT's project on Edgemere Drive at Island Cottage Road in the Town of Greece. The Agreement with NYSDOT will allow their contractor to make adjustments to water system facilities as necessary to accommodate the work associated with their project. NYSDOT's work will be completed at no cost to the Water Authority.
7. The Authority's Standard Procurement Compliance Resolution.

There may be additional items placed on the Agenda not finalized for this mailing.

BOARD DISCUSSION/NOTIFICATION ITEMS

- **In Board Folders for Review:**
 - Routine Monthly Informational Reports and/or Updates

There may be additional items presented for discussion and/or notification.

NN/ka
Enclosures

cc: Executive Staff