

MINUTES

**MONROE COUNTY WATER AUTHORITY  
REGULAR MEETING  
THURSDAY, NOVEMBER 14, 2019  
9:30 a.m.**

**Board Room, General Offices, 475 Norris Drive, Rochester, New York**

9:30 a.m. The Chairman called this Regular Meeting to order.

**Roll Call of the membership of the Board and determination that a quorum was present.**

**Members present (6):** S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison

**Members absent (1):** M. Fero

**Staff present:** N. Noce, Executive Director; L. Magguilli, Assistant to the Executive Director; D. Hendrickson, Director of Human Resources; S. Savage, P.E., Director of Engineering; R. Benschhoff, Executive Director of Operations; C. LaManna, P.E., Director of Production; A. Molinari, Director of Finance & Business Services

**General Counsel present:** E. Hebert, Attorney – Harter, Secrest & Emery

**Monroe County Legislative Liaison present:** Hon. Frank X. Allkofer

Packets containing detailed information on Agenda items were distributed in advance of the meeting date to each Member, Executive Staff, and Counsel for their prior review.

**Pledge of Allegiance – Lead by Chairman Nasca**

**#19-198** Approve minutes of the Authority's Regular Meeting held on October 10, 2019.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #19-198 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#19-199** Approve list of disbursements on check registers dated October 2, October 9, October 16, October 23, and October 30, 2019, which were forwarded to the Authority Members for their review.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-199 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**#19-200** Accept Purchase Order List of materials and supplies for the period October 3 through November 6, 2019 in the amount of \$64,074.61.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-200 was put to a voice vote and unanimously carried. AYES: 6; NAYS: 0

**COMMUNICATIONS/NOTIFICATIONS**

Mr. Noce notified the Board of an upcoming Request for Qualifications to solicit consulting firms to provide cyber security assessment services for our SCADA system. Conducting periodic cyber security assessments is required to comply with New York State and federal regulations.

Mr. Noce briefed the Board that a number of newer MCWA employees will participate in on-site technical writing instruction. It is believed this training will be beneficial.

Mr. Noce directed the Members' attention to tentative Board meeting dates for 2020. A resolution to establish the schedule will appear on the December Board meeting agenda.

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Mr. Noce informed the Board that Gregory Jablonsky, Director of Information Technology, tendered his resignation from the MCWA effective December 6, 2019.

**EXECUTIVE SESSION**

**#19-ES** 9:42 a.m. Chairman Nasca requested a motion to enter Executive Session pursuant to Section 105(1)(f) of the New York Public Officers Law in order to discuss the performance evaluation of a particular employee. Moved by Mr. Rulison, seconded by Mr. Hurlbut, and put to a roll call vote, the Board unanimously agreed to enter Executive Session. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

10:01 a.m. Motion to conclude Executive Session: Moved by Mr. Rulison, seconded by Mr. Bernstein, the Board unanimously agreed to conclude Executive Session. Chairman Nasca called this Regular Meeting back in open session. No formal action taken.

**#19-201** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Mark Cardinale to the title of Utility Worker, effective December 2, 2019, at Salary Schedule 4, Group 3.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #19-201 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-202** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of Christian Cooper to the title of Laborer, effective December 2, 2019, at Salary Schedule 4, Group 1.

On a motion made by Mr. Hurlbut, seconded by Mr. Bernstein, the foregoing resolution #19-202 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-203** Confirm the following personnel appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Appointment of David Dingeldine to the title of Senior Automotive Mechanic, effective December 9, 2019, at Salary Schedule 4, Group 6.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #19-203 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-204** Confirm the following promotional appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional appointment of Stephen Kromer to the title of Distribution Manager effective November 18, 2019, at Salary Schedule 3, Group 5.

On a motion made by Mr. Bernstein, seconded by Mr. Hurlbut, the foregoing resolution #19-204 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

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**#19-205** Confirm the following promotional appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional appointment of Ryan A. Bonacchi to the title of Maintenance Mechanic II, effective November 18, 2019, at Salary Schedule 4, Group 4.

On a motion made by Ms. Bleier-Mervis, seconded by Mrs. Volpe, the foregoing resolution #19-205 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-206** Confirm the following promotional appointment pending approval and pursuant to the Rules and Regulations of the Monroe County Civil Service Commission:

Promotional appointment of John C. Palermo to the title of Maintenance Mechanic II, effective November 18, 2019, at Salary Schedule 4, Group 4.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-206 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**For Items #19-207 and #19-208**, Mr. LaManna addressed the Board regarding the purchase of industrial and commercial supplies from W.W. Grainger, Inc. Items which are listed under the New York State Contract for Industrial Supplies will be purchased under this contract by both Production and FFO Departments. Items not available through the New York State Contract will be purchased by the Production Department under our Blanket Order procedures.

**#19-207** Authorize the purchase of **Industrial and Commercial Supplies and Equipment**, to be ordered as needed, utilizing New York State Contract Group #39000, Award #22918, Contract #PC67235, from vendor awarded **W.W. Grainger, Inc.**, for an estimated total cost of \$105,000 through the contract period ending September 30, 2020.

On a motion made by Mr. Hurlbut, seconded by Mrs. Volpe, the foregoing resolution #19-207 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-208** Authorize a Blanket Purchase Order for the purchase of **Industrial and Commercial Supplies and Equipment** not included on New York State Contract, to be ordered as needed from **W.W. Grainger, Inc.**, for an estimated total cost of \$25,000 for a one-year term.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #19-208 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**For Item #19-209**, Mr. Savage addressed the Board regarding authorization of a change order to the Agreement with Ontario Exteriors, Inc. for the construction of the 2019 Roof Replacement Program. Work associated with the change order consists of the removal and replacement of the asphalt shingle roof system at the Beahan Road Booster Pump Station. This roof is in poor condition, and there are sufficient funds remaining in this year's budget.

**#19-209** Authorize a Change Order to the Agreement with **Ontario Exteriors, Inc.** for construction of the 2019 Roof Replacement Program for \$11,400.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-209 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

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**In discussion of Item #19-210**, Mr. LaManna addressed the Board regarding the award of a contract for upgrades to the electrical systems of Low-Lift Pump Stations #1 and #2. He fielded questions from Board members regarding the scope of the project.

**#19-210** Authorize the award of the **Low-Lift Pump Stations #1 and #2 Electrical System Upgrade** unit price contract to the low responsive, responsible bidder, **Concord Electric Corporation** for the bid amount of \$1,047,000.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #19-210 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**In discussion of Item #19-211**, Mr. LaManna again addressed the Board regarding the purchase of Enterprise Asset Management Software to replace our current, outdated software. Our consultant recommended we move to a cloud-based software; currently our software runs on internal servers. Mr. LaManna addressed inquiries from several Board members pertaining to this program.

**#19-211** Authorize the purchase of **Enterprise Asset Management Software (Maximo) Cloud-Based Subscriptions-as-a-Service (SAAS)** from **International Business Machines, Inc. (IBM)** utilizing New York State Contract Group #73600, Award #22802, Contract #PM20890, for an initial term of a maximum of 12 months through November 29, 2020, and an estimated total amount of \$18,000, with the option to extend for up to an additional six month period and a maximum increase in price of five percent.

On a motion made by Mr. Hurlbut, seconded by Mr. Rulison, the foregoing resolution #19-211 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**For Item #19-212**, Mr. Magguilli addressed the Board for authorization in purchasing of office supplies from W.B. Mason Co., Inc. utilizing the City of Rochester Contract with its advantageous terms for cost savings. He indicated these are standard office supplies used in daily office operations.

**#19-212** Authorize the purchase of **Office Supplies**, to be purchased as needed, from **W.B. Mason Co., Inc.** for an estimated amount of \$30,000 utilizing the City of Rochester Contract #133520/504270, commencing December 1, 2019 through November 30, 2020.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #19-212 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**For Item #19-213**, Mr. Magguilli again addressed the Board regarding an amendment to Resolution #19-182 (from the September 2019 Board Meeting) for the leasing of seven Canon printers/large copiers. These printers/copiers were procured through a vendor; however, they are leased through a financial services corporation.

**#19-213** Authorize the **amendment of Resolution #19-182** (ref. 09/12/2019) to reflect the leasing of seven (7) Canon Printers/Large copiers from **De Lage Landen Financial Services, Inc.** utilizing PEPPM Technology Cooperative Purchasing Program for a three-year term under contract No. 528897-044 for an estimated total cost of \$60,000.

On a motion made by Mr. Bernstein, seconded by Mrs. Volpe, the foregoing resolution #19-213 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

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**#19-214** The Members of the Authority expressly make the following determinations for all awards of Procurement Contracts made during this meeting: (i) the proposed awardee has been found to be responsible; (ii) the proposed awardee complied with the State Finance Law provisions regarding Permissible Contacts (as defined in the Authority's Procurement Disclosure Policy); (iii) the proposed awardee has (or will prior to the final award being effective) complied with the State Finance Law provisions that require disclosure of all information required to be in the Authority's Solicitation Materials (as such term is defined in the Authority's Procurement Disclosure Policy); and (iv) the procurement process did not involve conduct that is prohibited by the Public Officers Law, the Authority's Procurement Disclosure Policy, and the Authority's Code of Ethics and Conflict of Interest Policies.

On a motion made by Mr. Hurlbut, seconded by Ms. Bleier-Mervis, the foregoing resolution #19-214 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**AUDIT COMMITTEE REPORT – Presented by Mr. Rulison, Chairman**

Mr. Rulison gave a briefing on the Audit Committee meeting, held on October 25, 2019. The first two items on the agenda were the review and approval of Brokers of Record for Employee Life & Long-Term Disability Insurances and Excess Workers' Compensation Insurance. He reported that Ms. Hendrickson presented a recommendation to approve NCAComp, Inc. to serve as Broker of Record for Excess Workers' Compensation Insurance, and Brown & Brown of New York, Inc. to serve as Broker of Record for Employee Life & Long-Term Disability Insurances. Contracts with both firms will be for an initial term of three years with the option to extend for two additional one-year terms upon mutual consent. After some discussion, the Committee voted unanimously to approve these firms to serve as Brokers of Record and to forward to the full Board for its approval. Mr. Rulison concluded his report with notification that the Committee confirmed the next meeting of the Audit Committee is scheduled for December 5, 2019 at 8:00 a.m. and that minutes of the October 25<sup>th</sup> meeting are posted on the MCWA website.

**#19-215** The Authority hereby appoints **NCAComp, Inc.** to serve as **Broker of Record** for the following type of insurance maintained by the Authority: **Excess Workers' Compensation Insurance**. This contract shall be for an initial term of three years with the option to extend for two additional one-year terms upon mutual consent.

On a motion made by Mr. Rulison, seconded by Mr. Bernstein, the foregoing resolution #19-215 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-216** The Authority hereby appoints **Brown & Brown of New York** to serve as **Broker of Record** for the following type of insurance maintained by the Authority: **Life and Long-Term Disability Insurances**. This contract shall be for an initial term of three years with the option to extend for two additional one-year terms upon mutual consent.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-216 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**COMPENSATION COMMITTEE REPORT – Presented by Ms. Bleier-Mervis, Chairperson**

Ms. Bleier-Mervis gave a briefing on the Compensation Committee meeting held on November 4, 2019. The first item on the agenda was the review of performance appraisals of the Executive Director and Executive Staff. Following their review, the Committee unanimously agreed to forward to the full Board for their review and consideration at their Regular Meeting scheduled for December 12, 2019, the Committee's recommendations pertaining to annual compensation for the Authority's Executive Director and Executive Staff for the year 2020. Ms. Bleier-Mervis continued her reporting by stating that the next item on the agenda was the review of recommended revisions/additions to the MCWA Compensation Philosophy. Mr. Noce and Ms. Hendrickson addressed the Committee, summarizing the changes being recommended to the Compensation Philosophy. After review and discussion, the Committee unanimously agreed to forward the recommended changes to the full Board for its approval at the December 12, 2019

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meeting. She concluded her report by stating that the next meeting of the Compensation Committee will be determined at a later date and that minutes of the November 4<sup>th</sup> meeting are posted on the MCWA website.

**#19-217** Upon recommendation of the Monroe County Water Authority's Compensation Committee, the Board hereby approves the **MCWA Compensation Philosophy**, as revised.

This item was tabled until the December 12, 2019 Regular Board Meeting.

**FINANCE COMMITTEE REPORT – Presented by Mr. Hurlbut, Chairman**

Mr. Hurlbut gave a briefing on the Finance Committee Meeting held on November 7, 2019, at which the first item before the Committee was the review of the proposed 2020 Water Rates Schedule. Mr. Hurlbut reported that Amy Molinari gave a detailed presentation on the proposed rates, highlighting the fees and charges being recommended for change. Mr. Hurlbut stated that following the presentation and some discussion, the Finance Committee unanimously approved the 2020 Water Rates Schedule as presented, and recommended that this item be forwarded to the full Board for its approval. Mr. Hurlbut continued his reporting with the next item, the review of a proposed revision to the Debt Management Policy. He stated that Ms. Molinari indicated a modification to the language in Article II, Section I, was necessary to better reflect the Water Authority's current practices. Following some discussion, the Committee unanimously agreed to recommend approval by the full Board of the Debt Management Policy, as revised. Mr. Hurlbut concluded his reporting by mentioning that the next meeting of the Finance Committee will be February 6, 2020, at 8:30 a.m., and that minutes of the Committee's November 7<sup>th</sup> meeting are posted on the MCWA website.

**For Items #19-218, #19-219, and #19-220**, Ms. Molinari gave the Board an overview of the proposed changes to the 2020 Water Rates Schedule, provided notification of the upcoming Public Information Meeting pertaining to the 2020 Water Rates, and discussed the modification to the language in the Debt Management Policy. These items were also enclosed in Board members' packets of information distributed in advance of this meeting for their prior review.

**#19-218** **Approve an amendment to the Authority's Rules for the Sale of Water and the Collection of Rents and Charges effective January 1, 2020** in the form attached hereto and made a part of the minutes hereof, subject to compliance with the requirements of Subdivision 1 of Section 1096-a of the Public Authorities Law, with a copy of said amendment to be duly certified by the Recording Secretary of the Authority and filed with the President of the Monroe County Legislature and thereafter published once in the *Democrat and Chronicle*, once in the *Daily Record*, once in the *Batavia Daily News*, and once in the *Post Newspapers*; and filed in the Monroe County Clerk's Office.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #19-218 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-219** WHEREAS, the Monroe County Water Authority has adopted a water rate schedule effective January 1, 2020, which amends its present water rate schedule; and

WHEREAS, Section 1096-a of the Public Authorities Law provides for (1) notification of such water rate schedule change to the Present of the Monroe County Legislature and (2) a public information meeting.

NOW, THEREFORE, IT IS RESOLVED: That the Authority publish an announcement of a Public Information Meeting to be held on December 4, 2019 at 3:00 p.m. in the offices of the Authority, 475 Norris Drive, Rochester, New York; and

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IT IS FURTHER RESOLVED: That the Authority will conduct the Public Information Meeting in order to inform the public of the need and the design of the water rates schedule changes; and

IT IS FURTHER RESOLVED: That a copy of this Resolution be certified by the Recording Secretary of the Authority and delivered to the President of the Monroe County Legislature.

On a motion made by Mr. Hurlbut, seconded by Mrs. Volpe, the foregoing resolution #19-219 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-220** Upon recommendation of the Monroe County Water Authority's Finance Committee, the Board hereby approves the **Debt Management Policy**, as revised.

On a motion made by Mr. Bernstein, seconded by Mr. Rulison, the foregoing resolution #19-220 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**GOVERNANCE COMMITTEE REPORT** – Presented by Ms. Bleier-Mervis, Chairperson

Ms. Bleier-Mervis gave a briefing of the Governance Committee meeting held on October 25, 2019. She stated there were six policies before the Committee at this meeting, and that Mr. Noce informed the Committee that Executive Staff performed their annual review of these policies, which included: the Conflicts of Interest Policy, the Code of Ethics Policy, the Policy Governing the Use of Authority Discretionary Funds, the Policy Regarding the Acquisition of Interests in Real Property, the Software Code of Ethics Policy, and the Disposal Guidelines policy. Mr. Noce indicated that no revisions were recommended. She reported that the Governance Committee unanimously approved the re-adoption of each of these policies, as presented, and recommended they be forwarded to the full Board for its approval. Ms. Bleier-Mervis concluded her reporting by stating that the next meeting of the Governance Committee will be December 5, 2019 at 8:30 a.m. and that minutes of the October 25<sup>th</sup> meeting are posted on the MCWA website.

**#19-221** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Conflicts of Interest Policy**, as presented.

On a motion made by Mr. Rulison, seconded by Ms. Bleier-Mervis, the foregoing resolution #19-221 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-222** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Code of Ethics Policy**, as presented.

On a motion made by Ms. Bleier-Mervis, seconded by Mr. Rulison, the foregoing resolution #19-222 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-223** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Policy Governing the Use of Authority Discretionary Funds**, as presented.

On a motion made by Mrs. Volpe, seconded by Mr. Hurlbut, the foregoing resolution #19-223 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-224** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Policy Regarding the Acquisition of Interests in Real Property**, as presented.

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On a motion made by Mr. Hurlbut, seconded by Mr. Bernstein, the foregoing resolution #19-224 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-225** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Software Code of Ethics** policy, as presented.

On a motion made by Mr. Rulison, seconded by Mrs. Volpe, the foregoing resolution #19-225 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-226** Upon recommendation of the Monroe County Water Authority's Governance Committee, the Board hereby readopts the **Disposal Guidelines** policy, as presented.

On a motion made by Mr. Bernstein, seconded by Mr. Hurlbut, the foregoing resolution #19-226 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**For Items #19-227 and #19-228**, Ms. Molinari again addressed the Board regarding the Authority's 3<sup>rd</sup> Quarter Investment Report and 3<sup>rd</sup> Quarter Financial Report for period ending September 30, 2019. Ms. Molinari discussed each report, copies of which were also enclosed in Board Members' packets of information and distributed in advance of the meeting date for their prior review.

**#19-227** Approve the Authority's 3<sup>rd</sup> **Quarter Investment Report** for the period ending September 30, 2019, as presented.

On a motion made by Mr. Hurlbut, seconded by Ms. Bleier-Mervis, the foregoing resolution #19-227 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

**#19-228** Approve the Authority's 3<sup>rd</sup> **Quarter Financial Report** for the period ending September 30, 2019, as presented.

On a motion made by Mr. Rulison, seconded by Mr. Hurlbut, the foregoing resolution #19-228 was put to a roll call vote and unanimously carried. AYES: 6 (S. Nasca, S. Volpe, R. Hurlbut, A. Bernstein, W. Bleier-Mervis, J. Rulison); NAYS: 0

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**In Board folders for review:**

- Human Resources Notifications
- Routine monthly informational reports and/or updates.

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There being no further business to come before the Authority, Chairman Nasca adjourned the meeting at 10:29 a.m.

  
Diane L. Hendrickson, Recording Secretary

  
Scott D. Nasca, Chairman